

Amend Migrated School Data Draft

**The grayed Data Element Name rows indicate read-only fields that *must* be updated in SEVIS I

Data Groupings	Data Element Name	Description	User Interface Label
School Selection			
	Associated School	User picks a school associated to them by his/her IIN. School Name is displayed next to its associated School Code.	Please select the school petition you wish to amend:
SEVIS II Background School Data			
	Petition Type	Value for petition category	Petition Type
	Employer Identification Number	Employer Identification Number	Employer Identification Number (EIN)
	Head of School Email Address	The superintendent or school owner e-mail address	Head of School E-mail Address
	Emergency Contact	Emergency Contact Name and Number	Emergency Contact Name and Number
	School E-mail	The school's e-mail address	School E-mail
	Section 101(a)(15)	Value is determined from selected value of Nonimmigrant Status upon petition submission.	Section 101(a)(15)
	School Code	The unique identifier for the legacy school the User is validating.	School Code
	School Type	Identifies whether the school is a group or a system	School Type
	Name of School System	Name of the school system	Name of School System (Pre-K – 12)
	Name of School Group	List of names of SEVIS I school groups. Groups are determined as those with School Codes.	Name of School Group (Post-Secondary)
	New Group	If the User does not see a name of the school group, the User must enter a Yes value to add a new school group.	Do you want to add a new school Group?
	New Group Name	Name of the new school group.	New School Group Name
	School Name	Name of the school	School Name
	Mailing Address 1	Mailing Address line 1	Mailing Address 1
	Mailing Address 2	Mailing Address line 2	Mailing Address 2
	Mailing City	Mailing City	Mailing City
	Mailing State	Mailing State	Mailing State
	Mailing ZIP Code	Mailing ZIP Code	Mailing ZIP Code
	Fax Telephone Number	Fax Phone Number	Fax Telephone Number
	Telephone Number	Telephone Number	Telephone Number
	Physical Address 1	Physical Address line 1	Physical Address 1
	Physical Address 2	Physical Address line 2	Physical Address 2

Data Groupings	Data Element Name	Description	User Interface Label
	Physical City	Physical City	Physical City
	Physical State	Physical State	Physical State
	Physical ZIP Code	Physical ZIP Code	Physical ZIP Code
	School Telephone Number	School Telephone Number	School Telephone Number
	Established School Date	The date the school was established and began instruction	Established School Date
SEVIS II School Ownership Information			
	Government Owned and Operated	Indicates if User is applying for a Government owned and operated school	Government Owned and Operated?
	Government School Type Name	Auto-populated based on Government Owned and Operated field	Government School Type Name
	Government School Type	Auto-populated based on Government Owned and Operated field.	Government School Type
	School Owner Last Name	School Owner Last Name	School Owner Last Name
	School Owner First Name	School Owner First Name	School Owner First Name
	School Owner Address 1	School Owner Address 1	School Owner Address 1
	School Owner Address 2	School Owner Address 2	School Owner Address 2
	School Owner City	School Owner City	School Owner City
	School Owner State	School Owner State	School Owner State
	School Owner ZIP Code	School Owner ZIP Code	School Owner ZIP Code
	Superintendent Last Name	Superintendent Last Name	Superintendent Last Name
	Superintendent First Name	Superintendent First Name	Superintendent First Name
	Superintendent Address 1	Superintendent Address line 1	Superintendent Address 1
	Superintendent Address 2	Superintendent Address line 2	Superintendent Address 2
	Superintendent City	Superintendent City	Superintendent City
	Superintendent State	Superintendent State	Superintendent State
	Superintendent ZIP Code	Superintendent Zip Code	Superintendent ZIP Code
	Private School Type	Private School Type	Private School Type
	Private School Type Name	Private School Type Name	Private School Type Name
	Sole Proprietor Name	Sole Proprietor Name	Sole Proprietor Name
	Private Owner Address 1	Private Owner Address line 1	Private Owner Address 1
	Private Owner Address 2	Private Owner Address line 2	Private Owner Address 2
	Private Owner City	Private Owner City	Private Owner City
	Private Owner State	Private Owner State	Private Owner State
	Private Owner ZIP Code	Private Owner ZIP code	Private Owner ZIP Code
SEVIS II Accreditation and Authority Information			
	State Authority	Does school have state authority to operate	State Authority
	Is School Recognized by Accrediting Agency	Is school accredited by an agency recognized by DoE	Is School Recognized by Accrediting Agency

Data Groupings	Data Element Name	Description	User Interface Label
	Legacy Accrediting Agency	Accrediting agency entered by User in SEVIS I	Legacy Accrediting Agency
	Accrediting Agency	User can select one or multiple agencies from accrediting agency list	Accrediting Agency
	Business License	Does school have a business license to operate	Does your school have a business license to operate?
	Occupancy Certificate	Does school have an occupancy certificate	Does your school have a certificate of occupancy from the local fire department?
	Inspection Certificate	Does school have an inspection certificate	Does your school have a certificate of inspection from the local health authority?
	Other Certifications and Recognitions	Other Certifications and Recognitions	Other Certifications and Recognitions
	Additional Certifications and Recognitions	User can enter additional certifications and recognitions not listed in the Other Certifications and Recognitions selection	Additional Certifications and Recognitions
SEVIS II Calendar Information			
	Calendar Name	Name of Calendar	Calendar Name
	Existing Sessions	Populated list of previously entered sessions	Existing Sessions
	Session Name	Session Name	Session Name
	Session Type	Session Type	Session Type
	Session Start Date	Session Start Date	Session Start Date
	Session End Date	Session End Date	Session End Date
	Session Academic Year	Session Academic Year	Session Academic Year
SEVIS II Program Plan Information			
	Nonimmigrant Class of Admission	Nonimmigrant Class of Admission	Nonimmigrant Class of Admission
	Education Level	Education Level	Education Level
	Existing Program Plans	Program plans previously entered for this school. Only a school that has started to update its program plan will have an existing program plan.	Existing Program Plan
	Program Plan Name	Program Plan Name	Program Plan Name
	Program Plan Actual Name	Program Plan Actual Name	Program Plan Actual Name
	Length	Length of program plan in months	Program Plan Length (in months)
	Degree Instruction Mode	Degree Instruction Mode	Degree Instruction Mode (Drop Down List)
	Explanation	Explanation for Distance & Presence, Dual School, Partnership, or Cohort.	Explanation (Distance & Presence, Dual School, Partner-ship, or Cohort only).

Data Groupings	Data Element Name	Description	User Interface Label
	Program Hour Type	Program Hour Type	Is this a credit hour program or a clock hour program?
	Minimum Hours	Number of credit/clock hours	What is the minimum number of credit/clock hours required per session for a full-time student?
	CIP Code	CIP Code – from the Department of Education with SEVIS Supplement	CIP Code
	Choose Academic Calendar	Choose Academic Calendar	Choose Academic Calendar
SEVIS II Nonimmigrant Student Information			
	Primary Academic Requirements for Non-immigrants	Primary Academic Requirements for Non-immigrants	Primary Academic Requirements for Non-immigrants
	Student Average Enrollment	Students Average Enrollment	Student Average Enrollment (excluding F and M students)
	Student Tuition	Student Tuition	Average Tuition for a Full-Time Freshman
	Number of Teachers/Instructors – Full Time	Teachers/Instructors – Full Time	Enter the annual number of full time teachers/instructors for a given school
	Number of Teachers/Instructors – Part Time	Teachers/Instructors – Part Time	Enter the annual number of part time teachers/instructors for a given school
	Number of Students at Max Capacity	Number of Students at Max Capacity	Enter the maximum capacity of students at any given point in time. If Maximum Capacity exceeds 5000, please confirm.
	Number of Paid Staff Positions	Total Number of Paid Staff Positions	Enter the average annual number of Paid Staff (including Staff and Faculty). Provide in terms of the number of Full Time Employees
	On-Campus Room and Board	On-Campus Room and Board	On-Campus Room and Board (rounded to the nearest dollar)
	Off-Campus Room and Board	Off-Campus Room and Board	Off-Campus Room and Board (rounded to the nearest dollar)
	Off Campus Justification Remarks	Off Campus Justification Remarks if room and board are under a certain percentage for poverty level	Off Campus Justification Remarks
	Books and Fees	Books and Fees	Books and Fees
SEVIS II Type of Instruction Information			
	Private Elementary	Private Elementary	Private Elementary

Data Groupings	Data Element Name	Description	User Interface Label
	Private Elementary Grades	Private Elementary Grades – Multiple values can be selected	Private Elementary Grades
	Private Middle School	Private Middle School	Private Middle School
	Private Middle School Grades	Private Middle School Grades – Multiple values can be selected	Private Middle School Grades
	Private High School	Private High School	Private High School
	Private High School Grades	Private High School Grades – Multiple values can be selected	Private High School Grades
	Public High School	Public High School	Public High School
	Public High School Grades	Public High School Grades – Multiple values can be selected	Public High School Grades
	Post-Secondary (Non-degree Granting)	Post-Secondary (Non-degree Granting)	Post-Secondary (Non-degree Granting)
	Post-Secondary (Degree Granting)	Post-Secondary (Degree Granting)	Post-Secondary (Degree Granting)
	Vocational or Technical Education (other than high school)	Post-Secondary (Non-Degree Granting)	Vocational or Technical Education (other than high school)
	Flight Training	Flight Training	Flight Training
	Language Training	Language Training	Language Training
	Special Education	Special Education	Special Education
	Conservatory	Conservatory	Conservatory
	Seminary/ Religious Training	Seminary/ Religious Training	Seminary/ Religious Training