**An Invitation from U.S. Department of Homeland Security** 

Are you interested in finding out about how you can maintain a legal workforce? Do you have questions about Form I-9? Have you ever wondered about your own employment eligibility? Webinars are a great opportunity to learn about these topics from the E-Verify subject matter experts. View our upcoming schedule of free live webinars below. For more information about how to participate, visit our website at www.dhs.gov/E-Verify and click on Take a Free Webinar.

# May 2012 Webinar Schedule

AILA

#### **E-Verify Overview**

Learn how this free service works, how to enroll. employer responsibilities, program highlights, and see a demonstration.

<u>Date</u>	<u>Time</u>
Wednesday, May 2	11:00 AM EST
Tuesday, May 8	2:00 PM EST
Friday, May 11	2:00 PM EST
Tuesday, May 15	11:00 AM EST
Thursday, May 17	2:00 PM EST
Tuesday, May 22	2:00 PM EST
Thursday, May 24	11:00 AM EST
Tuesday, May 29	2:00 PM EST

#### **Self Check**

An overview of the new "Self Check" program - a voluntary, fast, free and simple service that allows individuals to check their own employment eligibility.

<u>Date</u>	<u>lime</u>
Thursday, May 10	11:00 AM EST
Wednesday, May 16	12:00 PM EST
Tuesday, May 22	11:00 AM EST

#### **CNMI**

An overview to employers and workers residing in the Commonwealth of the Northern Mariana Islands (CNMI) about Form I-9.

<u>Date</u>	<u>Time</u>
Thursday, May 31	9:00 AM CNMI
(Wednesday, May	30, 7:00 PM EST)



### **E-Verify for Federal Contractors**

Information for Federal contractors that have been or will be awarded a Federal contract with the FAR E-Verify Clause.

<u>Date</u>	<u>Time</u>
Thursday, May 17	11:00 AM EST
Thursday, May 24	2:00 PM EST

## Form I-9

Get an overview of the Form I-9 process, including step by step instructions on how to complete each section, retention and storage.

<u>Date</u>	<u>Time</u>
Thursday, May 3	2:00 PM EST
Monday, May 7	11:00 AM EST
Wednesday, May 16	2:00 PM EST
Friday, May 18	11:00 AM EST
Monday, May 21	2:00 PM EST
Wednesday, May 23	11:00 AM EST
Friday, May 25	2:00 PM EST
Tuesday, May 29	11:00 AM EST
Wednesday, May 30	11:00 AM EST
Wednesday, May 30	7:00 PM EST

## **E-Verify for Existing Users**

A detailed review of E-Verify specifically for existing users. Topics include Form I-9, user roles, case alerts, how to handle a Tentative Nonconfirmation, and common user mistakes.

<u>Date</u>	<u>Time</u>
Tuesday, May 15	2:00 PM EST
Wednesday, May 23	2:00 PM EST
Thursday, May 31 InfoNet Doc. No.	11:00 AM EST 12050460. (Posted 05/04/12

