U.S. Citizenship and Immigration Services

In-Person Stakeholder Engagement

★★★★★★★★

Vermont Service Center
Stakeholder Event
Friday, October 18, 2013
7:15 a.m. – 12:30 p.m.

Dear Stakeholder,

The Vermont Service Center cordially invites you to participate in its 2013 Fall Stakeholder Conference. This event will be held at the Vermont Service Center, 75 Lower Welden Street, St. Albans, Vermont, on Friday, October 18, 2013. This is a half-day event that includes a tour of the Vermont Service Center in the morning and a naturalization ceremony in the afternoon.

Check in for the event is scheduled to begin at 7:00 a.m. At this time, the tentative agenda includes:

- Tours of the VSC beginning at 7:15 a.m. *If you do not plan on taking a tour, please plan to arrive no later than 7:30 a.m. in order to ensure that we are able to start on time.*
- Opening remarks and a presentation from the Department of State from 8:15 to 9:15 a.m.
- A session of round-table events addressing business-related immigration case types, family-based immigration case types, and student-based case types, as well as customer service issues and concerns, from 9:30 to 10:45 a.m.
- A second session of roundtables from 11:00 a.m. to 12:15 p.m.
- Check in for the naturalization ceremony beginning at 12:30 p.m. The ceremony will be held from 1:30 to 2:30 p.m.

Please note that while we plan to adhere to this general timeline, the timing of the activities is subject to change in the coming weeks.

We respectfully ask you to RSVP to this event by sending an email to VSCCommunityEngagement@uscis.dhs.gov by Close of Business on October 4. Due to limited capacity, we ask that you limit your group size to a reasonable number in order to be able to accommodate all of our stakeholders.

In your RSVP, please indicate:

- The full names of all persons from your organization who will be attending
- The name of your organization
- Whether you plan to participate in a tour of the VSC facility
- If you would like to attend the Naturalization Ceremony in the afternoon

AILA InfoNet Doc. No. 13081942. (Posted 9/19/13)

- Which roundtable(s) you would like to participate in
- Your thoughts on conference agenda items and any questions you would like the Vermont Service Center to address.

Hotel accommodations are the responsibility of the attendees. Please note that the Vermont Service Center is 30 miles from Burlington.

The final agenda and directions to the Vermont Service Center will be provided prior to the event.

We look forward to engaging with you!

From: VSC Community Engagement [mailto:VSCCommunityEngagement@uscis.dhs.gov]
Sent: Monday, August 19, 2013 9:29 AM
To: VSC Community Engagement
Subject: Save the Date! Oct. 18 VSC Fall Stakeholder Event

The USCIS Vermont Service Center will hold its Fall Stakeholder Event on Friday, October 18, 2013, in St. Albans, Vt.

A formal invitation will be forthcoming, with more details about the event and a request for RSVPs.

Over the next two months, please email the VSC at VSCCommunityEngagement@uscis.dhs.gov with specific topics or themes you would like to discuss at the event.

We look forward to hearing from you!