

From: United States Department of Labor [mailto:subscriptions@subscriptions.dol.gov]
Sent: Thursday, September 26, 2013 5:08 PM
To:
Subject: United States Department of Labor ETA - Foreign Labor Certification Website Update

You are subscribed to ETA - Foreign Labor Certification Website for United States Department of Labor. This information has recently been updated, and is now available. Please visit our website <http://www.foreignlaborcert.doleta.gov/> to see What's New.

September 26, 2013. Records Notice of Employer applications retained in Paradox database.

On July 8, 2013, the National Archives and Records Administration (NARA) approved OFLC's revised retention schedule following a 30-day period of public notice and review. As part of its review and approval process, NARA determined employer applications for labor certification and supporting documentation, whether retained in paper and electronic form, are temporary records and subject to destruction in accordance with an approved disposition schedule. The OFLC-approved disposition schedule authorizes the retention of records for a period of 5 years following the date a final determination letter is issued, subject to an active investigation or litigation hold.

The records NARA identified as permanent records are the annual disclosure data files currently located on the FLC Data Center at <http://www.flcdatacenter.com>, as well as the quarterly disclosure data files and the OFLC Annual Reports located on the OFLC Performance page at <http://www.foreignlaborcert.doleta.gov/performancecfm>.

Permanent program applications retained in Paradox Database - As of September 26, 2013, the OFLC no longer has access to employer application records or screen shots of such records filed in 2002 or earlier stored in the Paradox database. The Paradox database, which was the system used by the ETA Regional Offices and which is no longer used in the administration of the Permanent Program, was destroyed. This database contained information related to employer applications (screenshots of text) filed in 2002 or earlier where the records have been destroyed. In accordance with OFLC Records Schedule Number DAA-0369-2013-0002, the Paradox database and information contained in this database was destroyed on September 26, 2013. Prior to destruction of this database, the OFLC completed searches related to these records in response to Freedom of Information Act requests that were pending within the office. Any records subject to an active investigation or litigation hold have been identified and were not destroyed. The OFLC is no longer able to respond to inquiries to confirm priority dates, search for records in response to FOIA requests, or provide information for requests for duplicate certifications.