

# OMB Submission

## User Interface Design Presentation V2

Welcome to the Consular Electronic Application Center!

**What you need:**

- Your Internet browser must support 128-bit encryption and must have javascript enabled.
- The minimum version of Internet Explorer (Windows) that this site supports is version 5.0 service pack 2 or higher.
- The minimum version of Netscape that this site supports is version 6.2 or higher.

Note: The time to download each page may vary depending on the speed of your Internet connection. Please be patient.

Sign In.

1. Select one of the following roles that best describes your relationship to the case: Principal Applicant, Attorney, Petitioner, or Third-party Agent.
2. Enter the NVC Case Number for which you are paying. This information is located in the Online Payment Instructions that you received from the National Visa Center (NVC).
3. Enter the Invoice Identification Number provided to you by the NVC. This information is located in the Online Payment Instructions that you received.
4. Click on the Sign In Button.

I am the

My Case Master ID is

My Invoice Identification Number is

**Sign In**



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## Getting Started

NOTE: If there is no activity for 20 minutes or more in the process of completing this online application, your session will expire and all entered data will be lost.

You have selected the Choice of Address and Agent form. This form is for individuals who have received notification from the National Visa Center that their immigrant visa case is current for processing.

### Information on Completing the form

The Consular Electronic Application Center will permit you to complete a form online; however no partially completed forms will be stored online. If you need to stop the form before it has been completed for any reason, click the 'Save' button at the bottom of the last page you have completed and follow the instructions to save the form data to a file. When you return to the Consular Electronic Application Center, click on the 'Upload a Previous Form' button to upload the previously saved data.

Please have your passport, previous visa information (if applicable), and any other documents relevant to your intended travel to the United States ready and available for your reference before you start completing the form.

The following instructions contain important information about the form process, please read all the instructions carefully.

### Instructions for completing the online Choice of Address and Agent form:

1. Provide true and complete answers to all questions you are asked. Failure to provide an answer to a question that is applicable to you may result in termination of your form.
2. Your answers must be in English and must use English characters unless you are specifically directed to provide an answer in your native alphabet. Forms submitted in any language other than English may be rejected. Letters like ñ, é, ü, ç are not recognized by the system. Please enter words like Muñoz or Sémonin as Munoz or Semonin, unless otherwise asked.
3. Review all the information you entered for accuracy.

I certify that I have read and understand the above. I am now ready to begin the Choice of Address and Agent form.

### Begin/Resume Form Process

Select from one of the following options:

Option A - Start a New Online Form

Click the button below to begin the online form:

**Start a New Form**

Option B - Modify an Existing Form

## Modify Existing Form

Select the name of the applicant to modify an existing form.

Delete		New Form		Cancel	
<input type="checkbox"/>	App ID	Name	Given Name	Surname	Status
<input type="checkbox"/>	1000001	<u>JOLLY ROGERS</u>	JOLLY	ROGERS	INCOMPLETE
<input type="checkbox"/>	1000002	<u>WILBUR SMITH</u>	WILBUR	SMITH	INCOMPLETE
<input type="checkbox"/>	1000003	<u>SUSAN SUMMERS</u>	SUSAN	SUMMERS	INCOMPLETE
<input type="checkbox"/>	1000004	<u>BART WEST</u>	BART	WEST	INCOMPLETE
<input type="checkbox"/>	1000005	<u>MARTHA STUART</u>	MARTHA	STUART	INCOMPLETE
<input type="checkbox"/>	1000006	<u>WALLY FOX</u>	WALLY	FOX	INCOMPLETE
<input type="checkbox"/>	1000007	<u>SALLY TEST</u>	SALLY	TEST	INCOMPLETE
<input type="checkbox"/>	1000008	<u>BARTHOLOMEW TEST</u>	BARTHOLOMEW	TEST	INCOMPLETE
<input type="checkbox"/>	1000009	<u>MARTHA STUART</u>	MARTHA	STUART	INCOMPLETE
<input type="checkbox"/>	10000010	<u>WALLY FOX</u>	WALLY	FOX	INCOMPLETE



NOTE: Data on this page must match the information as it is written in your passport or travel documentation. This form tells us how to contact you during your immigrant visa processing. Your agent can be your petitioner, another relative, a friend, an attorney, or a charitable organization, such as a church or other immigrant assistance organization. Mail delivery is often unreliable in many parts of the world, so we strongly recommend that you choose someone who has an address in the United States.

#### Personal Information

Surname

(e.g., FERNANDEZ GARCIA)

Given Name

(e.g., JUAN MIGUEL)

Email Address

(e.g., emailaddress@example.com)

☐ Does Not Apply

#### Help: Surnames

Enter all surnames as listed in your passport or travel documentation. If only one name is listed in your passport, enter that Surname.

#### Help: Given Names

If your passport or travel documentation does not include a given name, please enter 'FNU' in Given Names.

#### Help: Email

The email address you provide may be used for correspondence purposes. Please provide an email address that is secure and to which you have reasonable access.

**Q:** Have you already legally immigrated to the U.S. and no longer need to apply for an immigrant visa?

**A:** ☐ Yes ☒ No

**Q:** Do you wish to appoint an agent or attorney to receive mail about your form?

**A:** ☐ Yes ☒ No

Mail from the U.S. Department of State concerning my visa form should be sent to me to:

Street Address (Line 1)

Street Address (Line 2) *\*Optional*

City

State/Province

☐ Does Not Apply

Postal Zone/ZIP Code

☐ Does Not Apply

Country

- SELECT ONE -

Home Telephone Number

☐ Does Not Apply

Work Telephone Number

☐ Does Not Apply

Mobile/Cell Telephone Number

☐ Does Not Apply

#### Help: Telephone Number

You must provide at least one telephone contact number.

#### Help: Email

The email address you provide for your agent or attorney may be used for correspondence purposes. Please provide an email address that is secure and to which your agent or attorney has reasonable access.

NOTE: Data on this page must match the information as it is written in your passport or travel documentation. This form tells us how to contact you during your immigrant visa processing. Your agent can be your petitioner, another relative, a friend, an attorney, or a charitable organization, such as a church or other immigrant assistance organization. Mail delivery is often unreliable in many parts of the world, so we strongly recommend that you choose someone who has an address in the United States.

#### Personal Information

Surname

(e.g., FERNANDEZ GARCIA)

Given Name

(e.g., JUAN MIGUEL)

Email Address

☐ Does Not Apply

(e.g., emailaddress@example.com)

#### Help: Surnames

Enter all surnames as listed in your passport or travel documentation. If only one name is listed in your passport, enter that Surname.

#### Help: Given Names

If your passport or travel documentation does not include a given name, please enter 'FNU' in Given Names.

#### Help: Email

The email address you provide may be used for correspondence purposes. Please provide an email address that is secure and to which you have reasonable access.

**Q:** Have you already legally immigrated to the U.S. and no longer need to apply for an immigrant visa?

**A:** ☒ Yes ☐ No

Provide the following information:

Select the U.S. Citizenship and Immigration Services Office from which you received your Permanent Resident Card (Green Card).

What is your Alien Registration Number?

(e.g., A1234567890)

**Q:** Do you wish to appoint an agent or attorney to receive mail about your form?

**A:** ☒ Yes ☐ No

Mail from the U.S. Department of State concerning my visa form should be sent to:

Agent Surname

Agent Given Name

Agent Street Address (Line 1)

Agent Street Address (Line 2) *\*Optional*

City

State/Province

☐ Does Not Apply

Postal Zone/ZIP Code

☐ Does Not Apply

Country

Agent Home Telephone Number

☐ Does Not Apply

Agent Work Telephone Number

☐ Does Not Apply

Agent Mobile/Cell Telephone Number

☐ Does Not Apply

Email Address of Agent

☐ Does Not Apply

(e.g., emailaddress@example.com)

#### Help: Telephone Number

You must provide at least one telephone contact number.

#### Help: Email

The email address you provide for your agent or attorney may be used for correspondence purposes. Please provide an email address that is secure and to which your agent or attorney has

## Sign and Submit

**Read the following information carefully before dating, electronically signing and submitting the form.**

Your form is now ready to be submitted. Please note that this does not mean that your form for an electronic choice of address and agent is complete, as additional information will be needed after Department of State personnel have reviewed the form.

By clicking "Sign and Submit Form" you are electronically signing the form. You are required to electronically sign your form yourself, unless otherwise exempt by regulation, even if the form has been prepared by someone other than yourself. Your electronic signature certifies that you have read and understood the questions in this form and that your answers are true and correct to the best of your knowledge and belief. The submission of a form containing any false or misleading statements may result in the permanent refusal of a visa or the denial of entry into the United States. All declarations made in this form are unsworn declarations made under penalty of perjury. (28 U.S.C. 1746).

Tuesday, September 30, 2008 - 3:30:04 PM EST

### Preparer of Form

**Q:** Did anyone assist you in filling out this form?

**A:** ☐ Yes ☒ No

<input type="text"/>	<input type="text"/>	<input type="text"/>
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(Format: DD-MMM-YYYY)

Enter the code below as shown:



**Sign and Submit Form**

**Read the following information carefully before dating, electronically signing and submitting the form.**

Your form is now ready to be submitted. Please note that this does not mean that your form for an electronic choice of address and agent is complete, as additional information will be needed after Department of State personnel have reviewed the form.

By clicking "Sign and Submit Form" you are electronically signing the form. You are required to electronically sign your form yourself, unless otherwise exempt by regulation, even if the form has been prepared by someone other than yourself. Your electronic signature certifies that you have read and understood the questions in this form and that your answers are true and correct to the best of your knowledge and belief. The submission of a form containing any false or misleading statements may result in the permanent refusal of a visa or the denial of entry into the United States. All declarations made in this form are unsworn declarations made under penalty of perjury. (28 U.S.C. 1746).

Tuesday, September 30, 2008 - 3:30:04 PM EST

**Preparer of Form**

**Q:** Did anyone assist you in filling out this form?

**A:** ☒ Yes ☐ No

Provide the following information:

**Preparer**

Surnames

Given Names

☐ Does Not Apply

**Organization Name**

☐ Does Not Apply

**Address**

Street Address (Line 1)

Street Address (Line 2) *\*Optional*

City

State/Province

☐ Does Not Apply

Postal Zone/ZIP Code

☐ Does Not Apply

Country

**Relationship to You**



(Format: DD-MMM-YYYY)

Enter the code below as shown:



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