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## Instructions for Form I-924, Application for Regional Center Under the Immigrant Investor Pilot Program

### What Is the Purpose of This Form?

This form is used to:

1. Apply to the U.S. Citizenship and Immigration Services (USCIS) to request designation of an entity to be a Regional Center under the Immigrant Investor Pilot Program.
2. Request approval of an amendment to a previously approved Regional Center. An amended regional center designation request may include requests for determinations relating to any or all of the reasons for filing an amendment request noted below.
  - A. An amendment request may be filed to seek approval of changes to the regional center's:
    1. Geographic area;
    2. Organizational structure or administration;
    3. Affiliated commercial enterprise investment opportunities, to include changes in the economic analysis and underlying business plan used to estimate job creation for previously approved investment opportunities;
    4. Affiliated commercial enterprise's organizational structure and/or capital investment instruments or offering memoranda.
  - B. An amendment may also be filed to seek a preliminary determination of EB-5 compliance for:
    1. Documentation provided as an exemplar Form I-526, Immigrant Petition by Alien Entrepreneur prior to the filing of Form I-526 petitions by individual alien entrepreneurs with USCIS;
    2. An actual investment project where an exemplar investment project that is materially the same as the actual investment project was previously approved for use by the regional center for EB-5 capital investments.
3. Apply to the USCIS for re-designation of an approved Regional Center.

**Note:** Affirmative determinations regarding EB-5 and Immigrant Pilot Program compliance made in the adjudication of Form I-924 regional center designation or amendment applications will generally be given deference and will not be re-addressed in the adjudication of individual EB-5 petitions, as long as the underlying facts upon which the favorable determination was made remain unchanged. Any affirmative determination made in the adjudication of a Form I-924 regional center application may be re-addressed by USCIS during the adjudication of an EB-5 petition if:

1. Documentation relating to the regional center's capital investment structure or job creation methodologies, or an exemplar Form I-526 petition has materially changed since the most recent approval of the regional center designation;
2. The record contains evidence of fraud or misrepresentation; or
3. The evidence of record indicates that the previously favorable decision to approve the Form I-924 application for an initial regional center designation (or amendment), or the preliminary determination that the exemplar Form I-526 petition or investment project is EB-5 compliant was legally deficient.

### What Is the Immigrant Investor Pilot Program and How Is It Different From the Basic "EB-5" Immigrant Investor Program?

The Immigrant Investor Program, commonly known as the "EB-5 Immigrant Investor Program", was created by Congress in 1990 under § 203(b)(5) of the Immigration and Nationality Act (INA) to stimulate the U.S. economy through job creation and capital investment by alien investors. Alien investors have the opportunity to obtain lawful permanent residence in the United States for themselves, their spouses, and their minor unmarried children by making a certain level of capital investments and associated job creation or preservation.

The Immigrant Investor Pilot Program was created by Section 610 of Public Law 102-395 (October 6, 1992). Section 610 of Public Law 102-395 has been amended several times since 1992, but has never been codified into the INA. The current version of the law is as follows:

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Section 610 of the Departments of Commerce, Justice and State, the Judiciary, and Related Agencies Appropriations Act of 1993, Pub. L. 102-395, as amended, provides:

- (a) Of the visas otherwise available under section 203(b)(5) of the Immigration and Nationality Act (8 U.S.C. 1153(b)(5)), the Secretary of State, together with the Secretary of Homeland Security, shall set aside visas for a pilot program to implement the provisions of such section. Such pilot program shall involve a regional center in the United States, designated by the Secretary of Homeland Security on the basis of a general proposal, for the promotion of economic growth, including increased export sales, improved regional productivity, job creation, or increased domestic capital investment. A regional center shall have jurisdiction over a limited geographic area, which shall be described in the proposal and consistent with the purpose of concentrating pooled investment in defined economic zones. The establishment of a regional center may be based on general predictions, contained in the proposal, concerning the kinds of commercial enterprises that will receive capital from aliens, the jobs that will be created directly or indirectly as a result of such capital investments, and the other positive economic effects such capital investments will have.
- (b) For purposes of the pilot program established in subsection (a), beginning on October 1, 1992, but no later than October 1, 1993, the Secretary of State, together with the Secretary of Homeland Security, shall set aside 3000 visas annually until September 30, 2012 to include such aliens as are eligible for admission under section 203(b)(5) of the Immigration and Nationality Act and this section, as well as spouses or children which are eligible, under the terms of the Immigration and Nationality Act, to accompany or follow to join such aliens.
- (c) In determining compliance with section 203(b)(5)(A)(iii) of the Immigration and Nationality Act, and notwithstanding the requirements of 8 CFR 204.6, the Secretary of Homeland Security shall permit aliens admitted under the pilot program described in this section to establish reasonable methodologies for determining the number of jobs created by the pilot program, including such jobs which are estimated to have been created indirectly through revenues generated from increased exports, improved regional productivity, job creation, or increased domestic capital investment resulting from the pilot program.

- (d) In processing petitions under section 204(a)(1)(H) of the Immigration and Nationality Act (8 U.S.C. 1154(a)(1)(H)) for classification under section 203(b)(5) of such Act (8 U.S.C. 1153(b)(5)), the Secretary of Homeland Security may give priority to petitions filed by aliens seeking admission under the pilot program described in this section. Notwithstanding section 203(e) of such Act (8 U.S.C. 1153(e)), immigrant visas made available under such section 203(b)(5) may be issued to such aliens in an order that takes into account any priority accorded under the preceding sentence.

Title 8, Code of Federal Regulations (8 CFR) defines a *regional center* in 8 CFR 204.6(e) as *any economic unit, public or private, engaged in the promotion of economic growth, improved regional productivity, job creation and increased domestic capital investment.*

There are 2 distinct EB-5 pathways for an alien investor to gain lawful permanent residence, the Basic EB-5 Program and the Regional Center Pilot Program. Both programs require that the alien investor make a capital investment of either \$500,000 or \$1,000,000 (depending on whether the investment is in a TEA or not) in a new commercial enterprise located within the United States. The new commercial enterprise must create or maintain at least 10 full-time jobs for qualifying U.S. workers within two years of the alien investor's admission to the United States as a Conditional Permanent Resident (CPR).

When making an investment in a new commercial enterprise affiliated with a Regional Center under the Regional Center Pilot Program, an alien investor may satisfy the job creation requirements of the program through the creation of either direct or indirect jobs. Notably, an alien investing in a new commercial enterprise under the Basic EB-5 Program may only satisfy the job creation requirements through the creation of direct jobs. *Direct jobs* are those jobs for U.S. workers that establish an employer-employee relationship between the commercial enterprise and the persons that they employ. *Indirect jobs* are the jobs held by persons who work outside of the commercial enterprise.

## Who May File This Form?

This form may be filed by an individual, a state or local governmental agency, a partnership or any other business entity established in the United States and its territories, who has the executive or managerial authority to seek the regional center designation, an amended designation, or re-designation on behalf of the Regional Center entity.

## General Instructions

### Fill Out the Form

1. Type or print legibly in black ink.
2. If extra space is needed to complete any item, attach a continuation sheet, indicate the item number, and date and sign each sheet.
3. Answer all questions fully and accurately. State that an item is not applicable with "N/A." If the answer is none, write "none."

### Who Must File Form I-924 Supplement for Each Fiscal Year?

Each designated Regional Center entity must file the Form I-924 Supplement for each fiscal year (October 1st through September 30th) within 90 days after the end of the fiscal year (on or before December 29th) of the calendar year in which the fiscal year ended.

**Exception:** The Form I-924 Supplement must be filed with Form I-924 application, with the Form I-924 fee, within 90 days after the end of the fiscal year (on or before December 29th) of the calendar year which marks the fifth anniversary of the initial approval, or the date of the last re-designation of the approved Regional Center. The supplement form in that year is used to summarize data for the previous five fiscal years, not just the most recent fiscal year.

### Initial Evidence Requirements

1. Initial Evidence Requirements for filing:
  - A. A request for the Approval and Designation of a Regional Center, or;
  - B. An Amendment to a Previously Approved Regional Center Designation.
2. In reference to 8 CFR 204.6 (m)(3)(i), the Regional Center must focus on a geographical area. This area must be contiguous and clearly delineated in the application. If the Regional Center plans to base its predictions regarding the number of direct or indirect jobs that will be created through EB-5 investments in the Regional Center, in whole or in part, by offering investment opportunities to EB-5 investors with the reduced \$500,000 threshold, then the Targeted Employment Areas (TEAs); either Rural Areas (areas with populations under 20,000 people that are not located within an SMSA) or areas of High Unemployment

(areas with unemployment rates 150% or more of the national rate), should be identified. **Note:** An alien filing a Regional Center-affiliated Form I-526 must still establish that the investment will be made in a TEA at the time of filing of the alien's Form I-526 petition, or at the time of the investment, whichever occurs first, to qualify for the reduced \$500,000 capital investment threshold. It is helpful to provide the following series of maps of the proposed geographical area:

- A. Standard Metropolitan Statistical Areas (SMSA);
  - B. Rural Areas (areas with populations under 20,000 people that are not located within an SMSA);
  - C. Targeted Employment Areas as determined by the Governor or designee (area with unemployment rates 150% or more of the national rate);
  - D. Census Tracts
  - E. Unemployment Rates by Cities, Towns, Counties or Census Tracts, etc.
3. In reference to 8 CFR 204.6 (m)(3)(ii) and (v), Regional Center must fully explain how direct and indirect jobs will be created. The requirement of creating at least 10 new full-time jobs per each individual alien investor within the Regional Center may be satisfied by showing that, as a result of the investment and the activities of the new enterprise, at least 10 jobs per alien investor will be created directly or indirectly.

Provide an economic analysis that relies on statistically valid forecasting tools that shows and describes how jobs will be created for each industrial category of economic activity (for example, manufacturing, food production/processing, warehousing, tourism and hospitality, transportation, power generation, agriculture, etc.)

The job creation analysis for each economic activity must be supported by a copy of a business plan for an actual or exemplar capital investment project for that category. **Note:** A business plan provided in support of a regional center application must contain sufficient detail to provide valid and reasoned inputs into the economic forecasting tools and must demonstrate that the proposed project is feasible given current market and economic conditions. The business plan should also identify any and all fees, profits, surcharges, or other like remittances that will be paid to the Regional Center or any of its principals or agents through EB-5 capital investment activities.

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Please provide the industry category title and the NAICS code for each industrial category. The North American Industry Classification System (NAICS) code can be obtained from the U.S. Department of Commerce, Census Bureau ([www.census.gov/epcd/www/naics.htm](http://www.census.gov/epcd/www/naics.htm)). Enter the code from left to right, one digit in each of the six boxes provided in the form in **Part 3, item 7**. If you use a code with fewer than six digits, enter the code left to right and then add zeros in the remaining unoccupied boxes.

The application should be supported by a statement from the principal of the Regional Center that explains the methodologies that the Regional Center will use to track the infusion of each EB-5 alien investor's capital into the job creating enterprise, and to allocate the jobs created through the EB-5 investments in the job creating enterprise to each associated EB-5 alien investor.

**NOTE:** INA section 203(b)(5)(A)(ii) requires that each EB-5 alien investor *must create fulltime employment for not fewer than 10 United States citizens or aliens lawfully admitted for permanent residence or other immigrants lawfully authorized to be employed in the United States.* (Jobs created for the EB-5 alien investor and his or her spouse, sons or daughters do not qualify.)

8 CFR 204.6(j)(4)(ii) and 8 CFR 216.6(a)(4) provide a means for EB-5 alien investors to meet the statutory requirement of creating at least 10 jobs for qualifying U.S. workers through capital investments in a “troubled business”. The EB-5 alien investor's capital investment in a “troubled business” must maintain the number of existing employees at no less than the pre-investment level for the period following his admission as a conditional permanent resident.

In order to meet the requirements of INA 203(b)(5)(A)(ii) each alien investor must create or maintain at least 10 jobs through the capital investment in a troubled business. If a Regional Center plans to focus on capital investments in “troubled businesses” within the geographic area of the Regional Center, then the economic analysis, business plan and feasibility study submitted must show that each EB-5 alien investor's capital investment in a “troubled business” commercial enterprise will create or maintain at least 10 direct or indirect jobs.

4. In reference to 8 CFR 204.6(m)(3)(iii), provide a detailed description of the past, current and future promotional activities for the Regional Center. Include a description of the budget for this activity, along with evidence of the funds committed to the Regional Center for promotional activities.

Submit a plan of operation for the Regional Center which addresses how investors will be recruited and how the Regional Center will conduct its due diligence to ensure that all immigrant investor funds affiliated with its capital investment projects will from lawful sources.

5. In reference to 8 CFR 204.6(m)(3)(iv), provide a detailed prediction which addresses the prospective impact of the capital investment projects sponsored by the Regional Center, regionally or nationally, with respect to increases in household earnings, greater demand for business services, utilities, maintenance and repair, and construction both within and without the Regional Center. This can be combined with **item 3** above.

6. A Regional Center is defined at 8 CFR 204.6(e) as a *public or private economic unit*. The application must fully describe and document the organizational structure of the Regional Center. In addition, it is helpful for the regional center to show that the capital investment offering instruments, business structure and operating agreements of the proposed commercial enterprises that will be affiliated with the regional center are compliant with the EB-5 statutory and regulatory requirements, as well as the binding EB-5 precedent decisions.

**NOTE:** There are four EB-5 precedent decisions, which may be accessed at [http://www.justice.gov/eoir/vll/indtec/lib\\_indecitnet.html](http://www.justice.gov/eoir/vll/indtec/lib_indecitnet.html):

- i. *Matter of Soffici*, 22 I&N Dec. 158 (BIA 1998);
- ii. *Matter of Izummi*, 22 I&N Dec. 169 (BIA 1998).  
**Note:** Pub. L. 107-273 eliminated the requirement set forth in *Izummi* that, in order for a petitioner to be considered to have “created” an original business, he or she must have had a hand in its actual creation. Under the new law, an alien may invest in an existing business at any time following its creation, provided he or she meets all other requirements of the regulations;
- iii. *Matter of Hsiung*, 22 I&N Dec. 201 (BIA 1998);  
and
- iv. *Matter of Ho*, 22 I&N Dec. 206 (BIA 1998).

Documentation of the above should be included, but not limited to:

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- A. A description and documentation of the business structure of both the Regional Center entity and the commercial enterprises that are or will be affiliated with the Regional Center, such as articles of incorporation, certificate of incorporation, or legal creation as a partnership or limited liability company (LLC), partnership or LLC agreements, etc.;
- B. Draft Subscription Agreement for Investment into the commercial enterprise;
- C. Draft Escrow Agreement and Instructions, if any.
- D. List of proposed financial institutions that will serve as the Escrow Agent, if any.
- E. Draft of an Offering Letter, Memorandum, Private Placement Memorandum, or similar offering to be made in writing to an immigrant investor offering capital investments through the Regional Center.
- F. Draft Memorandum of Understanding, Interagency Agreement, Contract, Letter of Intent, or similar agreement to be entered into with any other party, agency or organization to engage in activities on behalf of or in the name of the Regional Center.

**NOTE: For your application submission and supporting evidence for items 1 through 6 above, please use accelerators to attach the documents at the top of each page, and individually tab the corresponding written materials and statements.**

## How Can a Regional Center Apply for Re-Designation?

8 CFR 204.6(m)(6) requires that designated Regional Centers must continue to meet the statutory requirements of Section 610(a) of the Departments of Commerce, Justice and State, the Judiciary, and Related Agencies Appropriations Act of 1993, Pub. L. 102-395, as amended.

Each designated Regional Center must apply for re-designation by filing Form I-924, with fee, and the Form I-924 Supplement, within 90 days after the end of the fiscal year (on or before December 29th) of the year which marks the fifth anniversary of the initial approval, or the date of the last re-designation of the approved Regional Center. Failure to do so will result in the issuance of an intent to terminate the participation of the Regional Center in the Pilot Program, which may ultimately result in the termination of the designation of the Regional Center.

Each Regional Center's administration, oversight, and management functions must be structured in such a manner to ensure that the Regional Center can effectively monitor all EB-5 capital investment activities under the sponsorship of the Regional Center. Sufficient records, data and information must be maintained in order to comply with the initial evidentiary requirements for the re-designation of the Regional Center every 5 years.

## Initial Evidence Requirements for Re-Designation of a Previously Designated Regional Center under the Immigrant Investor Pilot Program.

Provide a detailed statement and documentation which describes for the last 5 fiscal years, (and prospectively if noted):

- A. The structure, ownership and control of the regional center entity. [Form I-924, **Part 3**, No. 1]
- B. Whether the Regional Center's designation has ever been formally terminated, or if the Regional Center has filed a Form I-924 or Regional Center proposal or amendment that was denied. [Form I-924, **Part 3**, No. 2]
- C. The geographic area of the Regional Center. [Form I-924, **Part 3**, No. 3]
- D. Whether the regional center has or plans to base its predictions regarding the number of direct or indirect jobs that have or will be created through EB-5 investments in the Regional Center, in whole or in part, by offering investment opportunities to EB-5 investors with the reduced \$500,000 threshold in a Targeted Employment Area (TEA). [Form I-924, **Part 3**, No. 4]
- E. The Regional Center's administration, oversight, and management functions that are in place to monitor all EB-5 capital investment activities and the allocation of the resulting jobs created or maintained under the sponsorship of the Regional Center. Also, describe the Regional Center's prospective plans in this regard if they differ from past practice. [Form I-924, **Part 3**, No. 5]

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- F.** The past, current and future promotional activities for the Regional Center. Include a description of the budget for this activity, along with evidence of the funds committed to the regional center for promotional activities. Submit a plan of operation for the Regional Center which addresses how EB-5 investors will be recruited, the method(s) by which the capital investment opportunities will be offered to the investors, and how they will subscribe or commit to the investment interest. [Form I-924, **Part 3**, No. 6]
- G.** How the Regional Center is engaged in supporting a due diligence screening of its alien investors' lawful source of capital and the alien investor's ability to fully invest the requisite amount of capital. Also, describe the Regional Center's prospective plans in this regard if they differ from past practice. [Form I-924, **Part 3**, No. 7]
- H.** The categories of business activities within the geographic scope of your Regional Center that have received EB-5 investment capital, and in what amount. Please provide the industry category title and NAICS code for this industry. The North American Industry Classification System (NAICS) code can be obtained from the U.S. Department of Commerce, Census Bureau ([www.census.gov/epcd/www/naics.htm](http://www.census.gov/epcd/www/naics.htm)). Enter the code from left to right, one digit in each of the six boxes provided in the form in **Part 3, item 7**. If you use a code with fewer than six digits, enter the code left to right and then add zeros in the remaining unoccupied boxes. [Form I-924, **Part 3**, No. 8]
- I.** The current and/or prospective structure of ownership and control of the commercial entity(s) in which the EB-5 alien investors have or will make their capital investments. [Form I-924, **Part 3**, No. 9]
- J.** The aggregate amount of EB-5 alien capital invested through your Regional Center. [Form I-924 Supplement, **Part 3**, No. 1]
- K.** The aggregate number of new direct and/or indirect jobs created by EB-5 investors through your regional center. [Form I-924 Supplement, **Part 3**, No. 1]
- L.** The aggregate number of jobs "maintained" jobs by EB-5 capital investments into a "troubled business" through your regional center, if applicable. [Form I-924 Supplement, **Part 3**, No. 1]
- M.** The industry(s) that have been the focus of EB-5 capital investments sponsored through the Regional Center, and the resulting aggregate EB-5 Capital Investment and job creation. (**Note:** Separately identify jobs maintained through investments in "troubled businesses".) [Form I-924 Supplement, **Part 3**, No. 2]
- N.** The names, addresses, and industry category title of each job creating commercial enterprise located within the geographic scope of your Regional Center that has received alien investor capital. Also, provide the aggregate amount of EB-5 capital investment, the aggregate number of new direct and/or indirect jobs created by EB-5 investors, and if applicable, the aggregate number of jobs that have been "maintained" through EB-5 capital investments into a "troubled business", for each commercial enterprise located within the geographic scope of your regional center. [Form I-924 Supplement, **Part 3**, No. 3]
- O.** If the EB-5 commercial enterprise(s) serve as a vehicle for investment into other business entities that have or will create or maintain jobs for EB-5 purposes, then please identify the names, addresses, amount of EB-5 capital investment, and the number of jobs created or maintained by the actual job creating businesses through EB-5 investments. [Form I-924 Supplement, **Part 3**, No. 3]
- P.** The total number of approved, denied or revoked EB-5 alien investor I-526 petitions for capital investments sponsored through your Regional Center. [Form I-924 Supplement, **Part 3**, No. 4]
- Q.** The total number of approved, denied or revoked EB-5 alien investor I-829 petitions for capital investments sponsored through your Regional Center. [Form I-924 Supplement, **Part 3**, No. 5]
- NOTE:** USCIS may require case-specific data relating to individual EB-5 petitions and the job creation determination and allocation methodologies utilized by a regional center in certain instances in order to verify the aggregate data provided above.

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## General Evidence

**Translations.** Any document containing foreign language submitted to USCIS must be accompanied by a full English language translation which the translator has certified as complete and accurate, and by the translator's certification that he or she is competent to translate from the foreign language into English.

**Copies.** Unless specifically required that an original document be filed with an application or petition, an ordinary legible photocopy (standard 8 1/2 x 11 letter size) may be submitted. Original documents submitted when not required will remain a part of the record.

## Where To File?

Submit Form I-924 and all supporting documentation to:

For direct mail, send to:

**U.S. Citizenship and Immigration Services  
California Service Center  
Attn: EB-5 Processing Unit  
P.O. Box 10526  
Laguna Niguel, CA 92607-0526**

For non-U.S. Postal Service deliveries (e.g. private couriers), send to:

**U.S. Citizenship and Immigration Services  
California Service Center  
Attn: EB-5 Processing Unit  
24000 Avila Road, 2nd Floor  
Laguna Niguel, CA 92677**

## What Is the Filing Fee?

The filing fee for this Form is **\$6,245**.

**NOTE:** There is no separate filing fee for the filing of Form I-924A Supplement.

Use the following guidelines when you prepare your check or money order for filing the fee:

1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency; and
2. Make the check or money order payable to **U.S. Department of Homeland Security**, unless:

- A. If you live in Guam and are filing your petition there, make it payable to **Treasurer, Guam**.
- B. If you live in the U.S. Virgin Islands and are filing your petition there, make it payable to **Commissioner of Finance of the Virgin Islands**.

**NOTE:** Please spell out U.S. Department of Homeland Security; do not use the initials "USDHS" or "DHS."

**Notice to Those Making Payment by Check.** If you send us a check, it will be converted into an electronic funds transfer (EFT). This means we will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will usually take 24 hours, and will be shown on your regular account statement.

You will not receive your original check back. We will destroy your original check, but we will keep a copy of it. If the EFT cannot be processed for technical reasons, you authorize us to process the copy in place of your original check. If the EFT cannot be completed because of insufficient funds, we may try to make the transfer up to two times.

## How to Check If the Fees Are Correct

The form fee on this form is current as of the edition date appearing in the lower right corner of this page. However, because USCIS fees change periodically, you can verify if the fees are correct by following one of the steps below:

1. Visit our Web site at **www.uscis.gov**, select "Immigration Forms" and check the appropriate fee;
2. Review the Fee Schedule included in your form package, if you called us to request the form or
3. Telephone our National Customer Service Center at **1-800-375-5283** and ask for the fee information.

## Address Changes

If you change your address and you have Form I-924 application pending with USCIS, you may change your address by sending notification to:

For direct mail, send to:

**U.S. Citizenship and Immigration Services  
California Service Center  
Attn: EB-5 Processing Unit  
P.O. Box 10526  
Laguna Niguel, CA 92607-0526**

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For non-U.S. Postal Service deliveries (e.g. private couriers), send to:

**U.S. Citizenship and Immigration Services  
California Service Center  
Attn: EB-5 Processing Unit  
24000 Avila Road, 2nd Floor  
Laguna Niguel, CA 92677**

## Processing Information

**Acceptance.** Any application that is not signed or accompanied by the correct fee will be rejected with a notice that it is deficient. You may correct the deficiency and resubmit the application. However, an application is not considered properly filed until accepted by USCIS.

**Initial processing.** Once Form I-924 has been accepted, it will be checked for completeness, including submission of the required initial evidence. If you do not completely fill out the form or file it without required initial evidence, you will not establish a basis for eligibility and we may deny your Form I-924

**Requests for more information or interview.** We may request more information or evidence. We may also request that you submit the originals of any copy. We will return these originals when they are no longer needed.

**Decision.** The decision on Form I-924 involves a determination of whether you have established eligibility for the requested designation, amendment to a previously approved designation, or re-designation. You will be notified of the decision in writing.

**Approval.** If you have established that you qualify for Regional Center designation, a designation amendment, or re-designation, then the application will be approved. The approval notice will provide information as to your responsibilities and obligations as a USCIS designated Regional Center, and the evidence to submit in support of regional center-affiliated individual EB-5 petitions with USCIS, as well as details on the reporting and oversight requirements for Regional Centers.

Designated Regional Centers must notify USCIS within 30 days of the occurrence of any material change in the structure, operation, or administration of the Regional Center. Notification can be made by sending an e-mail to the EB-5 Program mailbox at:

**USCIS.ImmigrantInvestorProgram@dhs.gov**

**Denial.** If you have not established that you qualify for the benefit sought, the application will be denied. You will be notified in writing of the reasons for the denial, and of the Regional Center's right to appeal the decision to deny the application to the Administrative Appeals Office as specified in 8 CFR 103.3.

## USCIS Forms and Information

To order USCIS forms, call our toll-free number at **1-800-870-3676**. You can also get USCIS forms and information on immigration laws, regulations and procedures by telephoning our National Customer Service Center at **1-800-375-5283** or visiting our Internet Web site at **www.uscis.gov**.

To make an inquiry or ask a question about the Regional Center Program you may send an e-mail to:  
**USCIS.ImmigrantInvestorProgram@dhs.gov**

## USCIS Compliance Review and Monitoring

By signing this form, you have stated under penalty of perjury (28 U.S.C. 1746) that all information and documentation submitted with this form is true and correct. You also have authorized the release of any information from your records that USCIS may need to determine eligibility for the benefit you are seeking and consented to USCIS verification of such information.

The Department of Homeland Security has the right to verify any information you submit to establish eligibility for the immigration benefit you are seeking at any time. Our legal right to verify this information is in 8 U.S.C. 1103, 1155, 1184, and 8 CFR parts 103, 204, and 205. To ensure compliance with applicable laws and authorities, USCIS may verify information before or after your case has been decided.

Agency verification methods may include, but are not limited to: review of public records and information; contact via written correspondence, the Internet, facsimile or other electronic transmission, or telephone; unannounced physical site inspections of residences and places of employment; and interviews. Information obtained through verification will be used to assess your compliance with the laws and to determine your eligibility for the benefit sought.



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Subject to the restrictions under 8 CFR part 103.2(b)(16), you will be provided an opportunity to address any adverse or derogatory information, that may result from a USCIS compliance review, verification, or site visit after a formal decision is made on your case or after the agency has initiated an adverse action which may result in revocation or termination of an approval.

## Paperwork Reduction Act

An agency may not conduct or sponsor an information collection and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The public reporting burden for this collection of information is estimated at:

- A. 40 hours per response for an application involving an initial or re-designation request for a Regional Center designation; and
- B. 10 hours per response for an application involving an amendment.

The estimated reporting burden for this collection of information the time for reviewing instructions and completing and submitting the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Products Division, 111 Massachusetts Avenue, N.W., 3rd Floor, Suite 3008, Washington, DC 20529-2210. OMB No. 1615-XXXX. **Do not mail your application to this address.**