

Formatting Guide for Linked Audio/Web Seminar Resource Page

Dear Discussion Leader,

Thank you for taking a leading role on your panel. In an effort to maintain consistency throughout our audio and web seminars, please follow the formatting guidelines below. You can also refer to the example resources document starting on the next page.

Link to an AILA Page or Document

If you are including a link from the aila.org site, please use these instructions for an AILA page and AILA documents, respectively.

AILA Page (no document number)

Title of AILA Page

[Link to AILA page](#)

The title of the AILA page will appear in bold at the top of the page.

For example, the title of the page for the link below is “AILA – Prosecutorial Discretion”

<http://www.aila.org/Issues/Issue.aspx?docid=35986>

AILA Document

Title of AILA Page as it Appears on InfoNet

[Link to AILA page](#) [AILA Doc. No. 12345678]

For AILA documents, please search the document number and use the title as it appears on the link. For example, the title of AILA Doc No. 11083064 is: “ICE FAQs on the Prioritization of Enforcement Efforts”

Quick tip: copy the title text and paste it into Notepad (or a similar program); this will remove all formatting. Next, copy the text from Notepad and paste it into the Word document.

If you are including a link to a non-AILA page, then you can give it a title of your choice.

The deadline for submitting your resource page is **9:00 am (ET) the day before your seminar**. Please submit your resource page as a Word document.

If you have any questions or concerns, please don’t hesitate to contact me.

Thanks,
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Update on Implementation of Prosecutorial Discretion Policy

February 16, 2012

Additional Resources

AIC Legal Action Center Practice Advisory: Prosecutorial Discretion – How to Advocate for Your Client (June 24, 2011)

<http://www.legalactioncenter.org/sites/default/files/ProsecutorialDiscretion-11-30-10.pdf>

AILA – Prosecutorial Discretion

<http://www.aila.org/Issues/Issue.aspx?docid=35986>

Updated AILA Survey on PD

<http://www.surveymonkey.com/s/ICE-PD>

ICE Memo on Prosecutorial Discretion Case Review Process

<http://www.aila.org/content/default.aspx?docid=37680> [AILA Doc. No. 11111761]

Guidance to ICE Attorneys Reviewing Cases before EOIR

<http://www.aila.org/content/default.aspx?docid=37681> [AILA Doc. No. 11111762]

ICE Memo on Prosecutorial Discretion Regarding Certain Victims, Witnesses, and Plaintiffs

<http://www.aila.org/content/default.aspx?docid=35939> [AILA Doc. No. 11061731]

ICE Memo on Exercising Prosecutorial Discretion Consistent with the Civil Immigration Enforcement Priorities

<http://www.aila.org/content/default.aspx?docid=35942> [AILA Doc. No. 11061734]

INS Memo On Prosecutorial Discretion

<http://www.aila.org/content/default.aspx?docid=16891> [AILA Doc. No. 00112702]

Prosecutorial Discretion Memo from General Counsel

<http://www.aila.org/content/default.aspx?docid=11658> [AILA Doc. No. 00071171]

ICE Guidance on Next Steps in Implementing Prosecutorial Discretion

<http://www.aila.org/content/default.aspx?docid=37684> [AILA Doc. No. 11111749]

ICE Prosecutorial Discretion Memo

<http://www.aila.org/content/default.aspx?docid=36830> [AILA Doc. No. 06050511]

ICE Issues Memo on Prosecutorial Discretion to Dismiss Adjustment Cases

<http://www.aila.org/content/default.aspx?docid=17718> [AILA Doc. No. 05101360]

ICE FAQs on the Prioritization of Enforcement Efforts

<http://www.aila.org/content/default.aspx?docid=36804> [AILA Doc. No. 11083064]

DHS Announcement on New Process for Implementation of Prosecutorial Discretion Memo

<http://www.aila.org/content/default.aspx?docid=36682> [AILA Doc. No. 11081832]