

USCIS
Form I-290B
OMB No. 1615-0095
Expires 11/30/2014

For USCIS Use Only	Returned	Reloc Sent	<div>Receipt</div> <div>Draft</div>	<div>Remarks</div>
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Please see the USCIS Web site at www.uscis.gov to view appeal and/or motion eligibility by form type.

► **START HERE** - Type or print in black ink.

Part 1. Information About Petitioner/Applicant

- 1.a.** Family Name
(Last Name)
- 1.b.** Given Name
(First Name)
- 1.c.** Middle Name
- 2.** Complete Name of Business/Organization, (if applicable)
- 3.** Alien Registration Number (A-Number, if applicable)
▶ A-
- 4.** Receipt Number
- 5.** USCIS Electronic Immigration System Account Identifier
Number (ELIS), if applicable

Mailing Address (or Military APO/FPO Address, if applicable)

- 6.a.** In Care Of Name
- 6.b.** Street Number and Name
- 6.c.** Apt. ☐ Ste. ☐ Flr. ☐
- 6.d.** City or Town
- 6.e.** State **6.f.** Zip Code
- 6.g.** Postal Code
- 6.h.** Province
- 6.i.** Country

Part 1. (continued)

Contact Information

- 7.** Daytime Telephone Number (*Area/Country Code*) Extension
 () -
- 8.** Mobile Telephone Number (*if any*)
 () -
- 9.** E-mail Address (*if any*)

- 10.** Fax Number (*if any*)
 () -

**Part 2. Information About Person/Organization
Filing Appeal or Motion on Behalf of The
Petitioner/Applicant**

(Attorney or Board of Immigration Appeals (BIA) Accredited Representative filing appeal or motion on behalf of the petitioner/applicant)

If you are the petitioner or applicant filing an appeal or motion without an attorney or representative accredited by the BIA, skip this part, and proceed to **Part 3**.

1. ☐ I am an attorney or representative accredited by the BIA. If you check this box, you **must** attach a **new** Form G-28, Notice of Entry of Appearance as Attorney or Representative.
- 2.a. Family Name
(Last Name)
- 2.b. Given Name
(First Name)
- 2.c. Middle Name
3. Complete Name of Business/Organization, (if applicable)

**Part 2. Information About Person/Organization
Filing Appeal or Motion on Behalf of The
Petitioner/Applicant (continued)**

4. Daytime Telephone Number () - Extension ()
5. Mobile Telephone Number (if any) () - ()
6. E-mail Address (if any) ()
7. Fax Number (if any) () - ()

Part 3. Information About the Appeal or Motion

You must check only one box indicating that you are filing an appeal or a motion, not both. **If more than one box is selected, your filing will be rejected.**

(DO NOT use this form if you are filing an appeal of a denial or a revocation of an approved I-130 (Petition for Alien Relative), or a Petition for Widow(er) filed on an I-360. Those appeals must be filed with the Board of Immigration Appeals (BIA) using Form EOIR-29.

1. Appeal

- a. ☐ I am filing an **appeal** to the Administrative Appeals Office (AAO). My brief and/or additional evidence is attached.
- b. ☐ I am filing an **appeal** to the AAO. My brief and/or additional evidence will be submitted to the AAO within 30 calendar days of filing the appeal.
- c. ☐ I am filing an **appeal** to the AAO. No supplemental brief and/or additional evidence will be submitted.

2. Motion

- d. ☐ I am filing a **motion to reopen** a decision. My brief and/or additional evidence is attached.
- e. ☐ I am filing a **motion to reconsider** a decision. My brief is attached.
- f. ☐ I am filing a **motion to reopen and a motion to reconsider a decision**. My brief and/or additional evidence is attached.

3. USCIS Form for Which You Are Filing an Appeal or Motion to Reopen/Reconsider (e.g., I-140, I-360, I-129, I-485, I-601, etc., if applicable.) ()

**Part 3. Information About the Appeal or Motion
(continued)**

4. Specific Status Requested (e.g., H1-B, R-1, O-1, EB1, EB2, etc., if applicable) ()
5. Date of Adverse Decision (mm/dd/yyyy) ► ()
6. USCIS Office Where Last Decision Issued ()

Part 4. Basis for the Appeal or Motion

On a separate sheet of paper, you must provide a statement regarding the basis for the appeal or motion. You must include your name and A-Number or ELIS Number on the top of each sheet.

Appeal: Provide a statement clearly explaining any erroneous conclusion of law or fact in the decision being appealed.

Motion to Reopen: The motion must state new facts and must be supported by affidavits and/or documentary evidence that establish eligibility at the time the underlying petition or application that was filed.

Motion to Reconsider: The motion must be supported by citations to appropriate statutes, regulations, or precedent decisions and must establish that the decision was based on an incorrect application of law or policy, and that the decision was incorrect based on the evidence of record at the time of decision.

**Part 5. Signature of Person Filing the Appeal/
Motion or His or Her Authorized
Representative**

By signing below, I certify under penalty of perjury under the laws of the United States of America that the information provided on this form, and the documents submitted in support are true and correct.

1.a. Signature

()

1.b. Family Name (Last Name)

()

1.c. Given Name (First Name)

()

1.d. Date of Signature (mm/dd/yyyy) ►

()

NOTE: Make sure your appeal or motion is complete before filing.