

# **Instructions for Application for Naturalization**

USCIS Form N-400

OMB No. 1615-0052 Expires 09/30/2015

# **Department of Homeland Security**U.S. Citizenship and Immigration Services

## What Is the Purpose of Form N-400?

Form N-400, Application for Naturalization, is an application to become a naturalized U.S. citizen.

## A Guide to Naturalization

To help you understand the naturalization process, U.S. Citizenship and Immigration Services (USCIS) developed A Guide to Naturalization (M-476). This guide provides information on eligibility requirements and naturalization procedures. If you do not already have a copy of M-476, you can obtain a copy from the USCIS Web site at <a href="https://www.uscis.gov">www.uscis.gov</a>.

You may visit the USCIS Web site at <a href="https://www.uscis.gov/N-400">www.uscis.gov/N-400</a> for additional resources to assist you during the naturalization process.

## **General Eligibility Requirements**

You may apply for naturalization when you meet all the requirements to become a U.S. citizen. General eligibility requirements are the following:

- 1. You are at least 18 years of age at the time you file (except active duty members of the U.S. Armed Forces or U.S. Coast Guard);
- 2. You were a lawful permanent resident of the United States for a specified period of time;
- 3. You lived within the state or USCIS district where you claim residence for at least three months prior to filing;
- 4. You demonstrate physical presence within the United States for a specified period of time;
- 5. You demonstrate continuous residence for a specified period of time;
- **6.** You demonstrate good moral character;
- 7. You demonstrate an attachment to the principles and ideals of the U.S. Constitution;
- **8.** You demonstrate a basic knowledge of U.S. history and Government (also known as "civics") as well as an ability to read, write, speak, and understand basic English; and
- **9.** You take an Oath of Allegiance to the United States. Some applicants may be eligible for a modified oath.

#### **Naturalization Testing**

One of the requirements for naturalization is to take the naturalization test to demonstrate that you are able to read, write, speak, and understand basic English and that you have a basic knowledge of U.S. history and Government (civics). You may visit the Citizenship Resource Center at <a href="https://www.uscis.gov/citizenship">www.uscis.gov/citizenship</a> for additional resources to help you study and prepare for the test.

#### **Exemptions From the English Language Test**

You are not required to take the English language test if:

1. At the time you file your Form N-400, you are 50 years of age or older and have lived in the United States as a lawful permanent resident for periods totaling at least 20 years. You do not have to take the English language test, but you do have to take the civics test in the language of your choice;

- 2. At the time you file your Form N-400, you are 55 years of age or older and lived in the United States as a lawful permanent resident for periods totaling at least 15 years. You do not have to take the English language test, but you do have to take the civics test in the language of your choice; or
- **3.** At the time you file your Form N-400, you are 55 years of age or older and lived in the United States as a lawful permanent resident for periods totaling at least 15 years. You do not have to take the English language test, but you do have to take the civics test in the language of your choice;

**NOTE:** If you qualify for an exemption from the English language test based on your age and how long you lived in the United States as a lawful permanent resident, answer "Yes" in **Part 2.**, **Item Number 13.** of Form N-400.

#### Medical Exception to the English Language and/or Civics Test

You may be eligible for an exception to the English language and/or civics tests due to a physical or developmental disability or mental impairment that lasted, or is expected to last, 12 months or more. Refer to Form N-648, Medical Certification for Disability Exceptions, for more information.

**NOTE:** If you are requesting a medical exception to the English language and/or civics tests, answer "Yes" in **Part 2.**, **Item Number 12.** of Form N-400. Submit a completed Form N-648 when you file your Form N-400.

#### Members of the U.S. Armed Forces or U.S. Coast Guard

Refer to Naturalization Information for Military Personnel (M-599) for eligibility requirements. You can obtain this information on the USCIS Web site at <a href="https://www.uscis.gov/military">www.uscis.gov/military</a>. Call the Military Help Line at **1-877-247-4645** if you are transferred to a new duty station (including a deployment overseas or to a vessel) after you file your Form N-400.

#### **Who Should Not File Form N-400**

You should not file this application if:

- 1. You have not met the eligibility requirements for naturalization based on your filing category; or
- 2. You have acquired or derived U.S. citizenship through one or both of your parents. To determine whether you have already acquired or derived U.S. citizenship through your parents, review Form N-600, Application for Certificate of Citizenship.

### **General Instructions**

USCIS provides forms free of charge through the USCIS Web site. In order to view, print, or fill out our forms, you should use the latest version of Adobe Reader, which you can download for free at <a href="http://get.adobe.com/reader/">http://get.adobe.com/reader/</a>. If you do not have Internet access, you may call the USCIS National Customer Service Center at 1-800-375-5283 and ask that we mail a form to you. For TTY (deaf or hard of hearing) call: 1-800-767-1833.

If you are completing this application on a computer, USCIS will capture the data you enter using 2D barcode technology. This capture will ensure that the data you provide is accurately entered into USCIS systems. As you complete each data field, the 2D barcode line at the bottom of each page will shift as data is captured. Upon receipt of your application, USCIS will use decoding equipment to extract the data from the application. Please do not damage the 2D barcode (for example, puncture, staple, spill on, write on) as this could affect the ability of USCIS to timely process your application.

**Signature.** Each application must be properly signed and filed. For all signatures on this application, USCIS will not accept a stamped or typewritten name in place of a signature. If you are under 14 years of age, your parent or legal guardian may sign the application on your behalf. A legal guardian may also sign for a mentally incompetent person.

**Filing Fee.** Each application must be accompanied by the appropriate filing fee and biometric services fee (if applicable). (See the **What Is the Filing Fee** section of these Instructions.)

**Evidence.** At the time of filing, you must submit all evidence and supporting documentation listed in the **Required Evidence** section of these Instructions.

Biometrics Services Appointment. USCIS may require that you appear for an interview or provide fingerprints, photograph, and/or signature at any time to verify your identity, obtain additional information, and conduct background and security checks, including a check of criminal history records maintained by the Federal Bureau of Investigation (FBI), before making a decision on your application. After USCIS receives your application and ensures it is complete, we will inform you in writing, if you need to attend a biometric services appointment. If an appointment is necessary, the notice will provide you the location of your local or designated USCIS Application Support Center (ASC) and the date and time of your appointment or, if you are currently overseas, instruct you to contact a U.S. Embassy, U.S. Consulate, or USCIS office outside the United States to set up an appointment. If you fail to attend your biometric services appointment, USCIS may deny your application.

**Acknowledgement of Appointment at USCIS Application Support Center.** Review the ASC Acknowledgement that appears in **Part 12.** of the application. The purpose of this ASC Acknowledgement is to confirm that you have completed your application, reviewed your responses, and affirmed that the information was provided by you and is complete, true and correct. If someone helped you fill out your application, that person must review the ASC Acknowledgement with you to make sure you understand it.

**Copies.** You may submit legible photocopies of documents requested, unless the Instructions specifically state that you must submit an original document. USCIS may request an original document at the time of filing or at any time during processing of your application, petition, or request. If you submit original documents when not required, the documents may remain a part of the record, and USCIS will not automatically return them to you.

**Translations.** If you submit a document with information in a foreign language, you must also submit a full English translation. The translator must sign a certification that the English language translation is complete and accurate, and that he or she is competent to translate from the foreign language into English.

#### **How To Fill Out Form N-400**

- 1. Type or print legibly in black ink.
- 2. If you need extra space to complete any item in this application, use the space provided in Part 15. Additional Information or attach a separate sheet of paper; type or print your name and Alien Registration Number (A-Number) (if any) at the top of each sheet; indicate the Page Number, Part Number, and Item Number to which your answer refers; and sign and date each sheet.
- 3. Answer all questions fully and accurately. If a question does not apply to you (for example, if you have never been married and the question asks "Provide the name of your current spouse"), type or print "N/A," unless otherwise directed. If your answer to a question which requires a numeric response is zero or none (for example, "How many children do you have" or "How many times have you departed the United States"), type or print "None," unless otherwise directed.
- **4.** Avoid highlighting, crossing out, or typing or printing outside the area provided for a response. If you must make substantial corrections to your Form N-400, USCIS recommends that you start a new Form N-400 rather than using correction tape or fluid to correct the information. USCIS scanners may see through the white correction tape or fluid. This may lead to incorrect information being captured in USCIS systems, which may cause processing delays or a rejection (non-acceptance) of your Form N-400.
- 5. Provide your A-Number on the top right corner of each page (if applicable). Your A-Number is located on your Permanent Resident Card (formerly known as the Alien Registration or "Green Card"). The A-Number on your card consists of a seven to nine digit number, depending on when your record was created. If the A-Number on your card has fewer than nine digits, place enough zeros before the first number to make a total of nine digits on Form N-400. For example, type or print number A1234567 as A001234567 or type or print number A12345678 as A012345678. If you are completing this application on a computer, the A-Number will automatically populate on all pages after it is first entered.
- **6.** Your application must be properly completed, signed, and filed. You must include **all** pages when you file Form N-400, even if the pages are blank. A photocopy of the application is acceptable as long as all signatures on the application are handwritten and original. USCIS will not accept a stamped or typewritten name in place of a signature.

Early Filing. An applicant filing under the general naturalization provision (section 316(a) of the Immigration and Nationality Act (INA)) may file his or her application up to 90 days before he or she would first meet the required 5-year period of continuous residence as a lawful permanent resident (LPR). An applicant filing as the spouse of a U.S. citizen under section 319(a) of the INA may file up to 90 days before meeting the required 3-year period of continuous residence as an LPR. Although an applicant may file early according to the 90-day early filing provision, the applicant is not eligible for naturalization until he or she has reached the required 3- or 5-year period of continuous residence as an LPR. Applicants filing up to 90 days before meeting the continuous residence requirement must still meet all other requirements for naturalization at the time of filing Form N-400. For example, an applicant filing under section 319(a) of the INA must meet all other requirements as the spouse of a U.S. citizen at the time of filing.

## **Specific Instructions**

This application is divided into 18 parts.

## Part 1. Information About Your Eligibility

Select the box that applies to you. Select **only one** box. If you select more than one box, your Form N-400 may be delayed.

**NOTE:** If you are a lawful permanent resident of the United States, and you are the spouse of a U.S. citizen, and your U.S. citizen spouse is regularly engaged in specified employment abroad (Section 319(b) of the Immigration and Nationality Act), and you were authorized to accompany and reside with your spouse abroad, you do not qualify to naturalize overseas and must be present in the U.S. at the time of interview and naturalization.

Part 2. Information About You (Person applying for naturalization)

**Item Number 1. Your Current Legal Name.** Your current legal name is the name on your birth certificate unless it changed after birth by a legal action such as a marriage or court order. Do not provide a nickname.

Item Number 2. Your Name Exactly As It Appears on Your Permanent Resident Card (if applicable). Type or print your name exactly as it appears on your Permanent Resident Card even if it is misspelled. Type or print "N/A" if you do not have a Permanent Resident Card.

Item Number 3. Other Names You Have Used Since Birth (include nicknames, aliases, and maiden name, if applicable). If you have used any other names or aliases, provide them in this section. If you need extra space to complete this section, use the space provided in Part 15. Additional Information.

**Item Number 4. Name Change** (Optional). A court can allow you to change your name when you are naturalized. A name change requested on this application does not become final until you are naturalized. If you want the court to change your name at a naturalization oath ceremony, select "Yes" and complete this section. You do not need to request a name change if you legally changed your name because of a marriage or divorce.

**NOTE:** USCIS cannot process name change requests for members of the military or their spouses who are naturalizing overseas.

**Item Number 5. U.S. Social Security Number** (if applicable). Provide your U.S. Social Security Number. Type or print "N/A" if you do not have one.

**Item Number 6. USCIS ELIS Account Number** (if any). If you have previously filed an application, petition, or request using the USCIS Electronic Immigration System (USCIS ELIS), provide the USCIS ELIS Account Number you were issued by the system. The USCIS ELIS Account Number is **not** the same as an A-Number. If you were issued a USCIS ELIS Account Number, enter it in the space provided.

Item Number 7. Gender. Indicate if you are male or female.

**Item Number 8. Date of Birth.** Always use eight numbers to show your date of birth. Type or print the date in this order: Month, Day, Year. For example, type or print May 1, 1958 as 05/01/1958. USCIS will reject your Form N-400 if you do not provide your date of birth.

**Item Number 9. Date You Became a Lawful Permanent Resident** (if applicable). Provide the official date when your permanent residence began as shown on your Permanent Resident Card. Provide the date in this order: Month, Day, Year. For example, type or print August 9, 1988 as 08/09/1988. USCIS may reject your application if you do not provide the date you became a lawful permanent resident.

**Item Number 10.** Country of Birth. Type or print the name of the country where you were born. Type or print the name of the country at the time of your birth, even if the name changed.

**Item Number 11.** Country of Citizenship or Nationality. Type or print the name of the country as it currently exists, where you are currently a citizen or national. If the country no longer exists, type or print the name of the country with current authority.

- 1. If you are stateless, type or print the name of the country as it currently exists, where you were last a citizen or national.
- 2. If you are a citizen or national of more than one country, type or print the name of the foreign country that issued your last passport.

Item Number 12. Do you have a physical or developmental disability or mental impairment that prevents you from demonstrating your kowledge and understanding of the English language and/or civics requirements for naturalization? Select "Yes" if you are requesting an exception to the English language and/or civics tests based on a physical or developmental disability or mental impairment that prevents you from complying with the English language and/or civics requirements for naturalization. Submit Form N-648, Medical Certification for Disability Exceptions, as an attachment to your Form N-400.

**NOTE:** Submitting a Form N-648 does not guarantee you will be exempted from the testing requirements.

Item Number 13. Exemptions from the English Language Test. Depending on your age and the length of time you were a lawful permanent resident, you may not be required to take the English language test. Refer to the Naturalization Testing, Exemptions From English Language Test section of these Instructions for more information.

## Part 3. Accomodations for Individuals With Disabilities and/or Impairments

USCIS is committed to providing reasonable accommodations for qualified individuals with disabilities and/or impairments that will help them fully participate in USCIS programs and benefits. Reasonable accommodations vary with each disability and/or impairment. They may involve modifications to practices or procedures. There are various types of reasonable accommodations that USCIS may offer. Examples include but are not limited to:

- 1. If you are deaf or hard of hearing, USCIS may provide you with a sign-language interpreter at an interview or other immigration benefit-related appointment;
- 2. If you are blind or have low vision, USCIS may permit you to take a test orally rather than in writing; or
- **3.** If you are unable to travel to a designated USCIS location for an interview, USCIS may visit you at your home or a hospital to conduct the naturalization interview.

If you believe that you need USCIS to accommodate your disability and/or impairment, select "Yes" and then any applicable box in <a href="Item Number 1">Item Number 1</a>. that describes the nature of your disabilities and/or impairments. Also, describe the types of accommodations you are requesting on the lines provided. If you are requesting a sign-language interpreter, indicate for which language. If you need extra space to complete this section, use the space provided in <a href="Part 15">Part 15</a>. Additional Information.

**NOTE:** All domestic USCIS facilities meet the Accessibility Guidelines of the Americans with Disabilities Act, so you do not need to contact USCIS to request an accommodation for physical access to a domestic USCIS office. However, in **Part 3.** of this application, you can indicate whether you use a wheelchair. This will allow USCIS to better prepare for your visit.

**NOTE:** USCIS also ensures that limited English proficient (LEP) individuals are provided meaningful access at an interview or other immigration benefit-related appointment, unless otherwise prohibited by law. LEP individuals may bring a qualified interpreter to the interview.

USCIS considers requests for reasonable accommodations on a case-by-case basis, and we will make our best efforts to reasonably accommodate your disabilities and/or impairments. USCIS will not exclude you from participating in USCIS programs or deny your application because of your disabilities and/or impairments. Requesting and/or receiving an accommodation will not affect your eligibility for an immigration benefit.

#### Part 4. Information About Your Residence

List every address where you lived during the last five years (including other countries) prior to filing your Form N-400. Begin with where you live now. Include the dates you lived in those places. For example, type or print May 1, 1998 to June 1, 1999 as 05/01/1998 to 06/01/1999.

If you received benefits under the Violence Against Women Act (VAWA), you are not required to disclose the confidential address of a shelter. If you are residing in a shelter at the time of filing this application, you may provide a "safe address" where you are able to receive mail. Do not provide a Post Office (PO) Box number here unless that is your only address. If you are not currently residing in a shelter, but have resided in a shelter for part of the reporting period, you may provide the city and state of residence alone. Further clarification, if needed, will occur at the interview.

If you do not have a State or Province, enter the name of your city again in that box. If you do not have a ZIP or Postal Code, enter "00000" in the ZIP or Postal Code box.

**NOTE:** If you are filing under INA section 319(b) and you want USCIS to collect your biometrics in the United States, then you must provide an address in the United States. USCIS will send a letter to your mailing address in the United States notifying you when and where to go for biometrics services.

Provide your mailing address if it is different from your current address. Provide "In Care Of Name" information, if applicable.

**NOTE:** USCIS may not be able to contact you if you do not provide a complete and valid mailing address. If USCIS rejects your Form N-400, USCIS may not be able to return the fee for the Form N-400 to you if you do not provide a complete and valid mailing address.

#### Part 5. Information About Your Parents

**Citizenship of Parents.** Complete the questions in **Part 5.** if one or both of your biological or **legal** adoptive parents is a U.S. citizen.

Select "No" if your mother and father are not U.S. citizens.

**NOTE:** If your mother or father is a U.S. citizen, you may already be a U.S. citizen. Visit the USCIS Web site at <a href="https://www.uscis.gov">www.uscis.gov</a> for further information on this topic before you consider filing Form N-400.

## Part 6. Biographic Information

Provide the biographic information requested in **Part 6.**, **Item Numbers 1. - 6.** Providing this information as part of your application may reduce the time you spend at your USCIS ASC appointment as described in the **Biometric Services Appointment** section of these Instructions.

Item Numbers 1. - 2. Ethnicity and Race. Select the boxes that best describe your ethnicity and race.

## Categories and Definitions for Ethnicity and Race

- 1. **Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. (**NOTE:** This category is only included under Ethnicity in **Part 6.**, **Item Number 1.**)
- 2. White. A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- **3. Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- 4. Black or African American. A person having origins in any of the black racial groups of Africa.
- **5. American Indian or Alaska Native.** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

**6.** Native Hawaiian or Other Pacific Islander. A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

**Item Number 3. Height.** Select the values that best match your height in feet and inches. For example, if you are five feet and nine inches, select "5" for feet and "09" for inches. Do not enter your height in meters or centimeters. If you do so, your Form N-400 may be delayed.

**Item Number 4.** Weight. Enter your weight in pounds. If you do not know your weight, or need to enter a weight under 30 pounds or over 699 pounds, enter "000." Do not enter your weight in kilograms.

**Item Number 5. Eye Color.** Select the box that best describes the color of your eyes.

Item Number 6. Hair Color. Select the box that best describes the color of your hair.

## Part 7. Information About Your Employment and Schools You Attended

List where you worked or attended school full time or part time during the last five years. Provide information for the complete time period. Include all military, police, and/or intelligence service.

Begin by providing information about your current and most recent employment, studies, or unemployment, if applicable. Provide the locations and dates where you worked, were self-employed, were unemployed, or have studied during the last five years. If you worked for yourself, type or print "self-employed." If you are or were unemployed, type or print "unemployed" in the "Your Occupation" field and enter the dates of unemployment. Enter "N/A" in all other fields.

#### Part 8. Time Outside the United States

**Item Number 1.** Provide the total number of days (24 hours or longer) you spent outside the United States during the last 5 years.

**Item Number 2.** Provide the total number trips (24 hours or longer) taken outside the United States during the last 5 years.

**Item Number 3.** Provide information for every trip (24 hours or longer) taken outside the United States during the last 5 years. Begin with your most recent trip and work backwards.

## Part 9. Information About Your Marital History

Item Number 1. What is your current marital status? Select your marital status on the date you file your Form N-400.

Item Number 2. If you are married, is your spouse a current member of the U.S. Armed Forces or U.S. Coast Guard? If you are married, indicate if your spouse is a current member of the U.S. Armed Forces or U.S. Coast Guard.

**Item Number 3. How many times have you been married** (including annulled marriages and marriages to the same person)? Type or print the number of times you were married. Include any annulled marriages. If you were married to the same person more than one time, count each time as a separate marriage.

**Item Number 4.** If you are now married, provide the requested information about your current spouse.

**Item Number 5. Is your current spouse a U.S. citizen?** Select the box to indicate whether your current spouse is a U.S. citizen.

**Item Number 6.** If your current spouse is a U.S. citizen through naturalization, select the box that indicates when your spouse became a U.S. citizen and provide the date of his or her naturalization.

**Item Number 7.** Provide the requested information if your spouse is not a U.S. citizen.

Item Number 8. How many times has your current spouse been married (including annulled marriages and marriages to the same person)? If your current spouse has been married before, provide the following information about your current spouse's prior spouse including spouse's prior spouse full name, immigration status, date of birth, country of birth, country of citizenship or nationality, date of marriage with prior spouse, date marriage ended with prior spouse, and how the marriage ended with prior spouse. If your current spouse had more than one previous marriage, use Part 15. Additional Information to provide the information requested. If your spouse was married to the same person more than one time, provide the requested information about each marriage separately.

**Item Number 9.** If you have more than one previous marriage, provide the requested information about your prior spouse including full name, immigration status, date of birth, country of birth, country of citizenship or nationality, date of marriage with prior spouse, date marriage ended with prior spouse, and how the marriage ended with prior spouse. If your current spouse had more than one previous marriage, use **Part 15. Additional Information** to provide the information requested. If you were married to the same person more than one time, provide the requested information about each marriage separately.

#### Part 10. Information About Your Children

**Item Number 1.** Indicate your total number of children. Count all of your children, regardless of whether they are alive, missing, deceased; born in other countries or in the United States; under 18 years of age or over 18 years of age; married or unmarried; living with you or elsewhere; current stepchildren; legally adopted children; or children born when you were not married.

**Item Number 2.** Provide information about all your children listed in **Item Number 1.**, regardless of age. Provide the following infomation for each child including child's current legal name; A-Number (if applicable); date of birth; country of birth (type or print the name of the country, at the time of your child's birth, even if the name changed); relationship to you (for example, biological child, stepchild, legally adopted child); and current address;

- 1. If your son or daughter is living with you, type or print "Child Residing With Me" in the space provided for the child's address;
- 2. If your son or daughter is not living with you, type or print the address where your child resides; or
- **3.** If your son or daughter is missing or deceased, type or print "Child Missing" or "Child Deceased" in the space provided for the address.

## Part 11. Additional Information About You (Person Applying for Naturalization)

Item Numbers 1. - 50. Answer each question by selecting "Yes" or "No," where applicable. If any part of a question applies to you or ever applied to you, you must answer "Yes." If you answer "Yes" to any of the questions in Item Numbers 1. - 44. in this part, include a typed or printed explanation in the space provided in Part 15. Additional Information. You must also provide evidence to support your answer. Answering "Yes" to one of these questions does not automatically cause an application to be denied. If you answer "No" to any question in Item Numbers 45. - 50., include a typed or written explanation in the space provided in Part 15. Additional Information. Answering "No" to one of these questions does not automatically cause an application to be denied.

# Part 12. Applicant's Statement, Contact Information, Acknowledgement of Appointment at USCIS Application Support Center, Certification, and Signature

Item Numbers 1. - 6. Select the appropriate box to indicate that you either read this application yourself or someone interpreted this application for you from English to a language in which you are fluent. If applicable, select the box to indicate if someone prepared this application for you. You must also affirm that you have read and understand (or that an interpreter or preparer read to you, and you understand) the **Acknowledgement of Appointment at USCIS Application Support Center** in **Part 12.** Further, you must sign and date your application and provide your daytime telephone number, mobile telephone number (if any), and email address (if any). Every application **MUST** contain the signature of the applicant (or parent or legal guardian, if applicable). A stamped or typewritten name in place of a signature is not acceptable. You may place an "X" mark instead of a signature if you are unable to write in any language. **USCIS will reject your Form N-400 if it is not signed.** 

**NOTE:** A designated representative may sign here if the applicant is unable to sign due to a physical or developmental disability or mental impairment. A designated representative who signs on behalf of an applicant attests under penalty of perjury that the information being provided in the application is **complete**, true, and correct.

A designated representative who is signing on behalf of an applicant with a physical or developmental disability or mental impairment must type or print the name of the applicant and then his or her own name, followed by the words "Designated Representative." The designated representative should not complete Part 13. Interpreter's Contact Information, Certification, and Signature or Part 14. Contact Information, Statement, Certification, and Signature of the Person Preparing this Application, If Other Than the Applicant.

#### Part 13. Interpreter's Contact Information, Certification, and Signature

Item Numbers 1. - 6. If you used anyone as an interpreter to read the Instructions and questions on this application to you in a language in which you are fluent, the interpreter must fill out this section, provide his or her name, the name and address of his or her business or organization (if any), his or her daytime telephone number, and his or her email address (if any). The interpreter must also certify that he or she has read the Acknowledgement of Appointment at USCIS Application Support Center in Part 12. to you in the same language in which you are fluent. The interpreter must sign and date the application. USCIS will reject your Form N-400 if it is not signed by the interpreter you used to interpret the questions on the application.

# Part 14. Contact Information, Statement, Certification, and Signature of the Person Preparing this Application, If Other Than the Applicant

Item Numbers 1. - 8. This section must contain the signature of the person who completed your application, if other than you, the applicant. If the same individual acted as your interpreter and your preparer, that person should complete both Part 13. and Part 14. If the person who completed this application is associated with a business or organization, that person should complete the business or organization name and address information. Anyone who helped you prepare this application MUST sign and date the application. A stamped or typewritten name in place of a signature is not acceptable. Anyone who helped you prepare your application must also certify that he or she has read the Acknowledgement of Appointment at USCIS Application Support Center in Part 12. to you, and that you informed him or her that you understood the ASC Acknowledgement. If the person who helped you prepare your application is an attorney or accredited representative, he or she must also submit a completed Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative, or Form G-281, Notice of Entry of Appearance as Attorney or Accredited Representative In Matters Outside the Geographical Confines of the United States, along with your application. USCIS will reject your Form N-400 if it is not signed by the interpreter you used to interpret the questions on the application.

#### Part 15. Additional Information

Item Numbers 1. - 7. If you need extra space to provide any additional information within this application, use the space provided in **Part 15.** Additional Information. If you need more space than what is provided in **Part 15.**, you may make copies of **Part 15.** to complete and file with your request, or attach a separate sheet of paper. Include your name and A-Number (if any) at the top of each sheet; indicate the **Page Number**, **Part Number**, and **Item Number** to which your answer refers; and sign and date each sheet.

NOTE: Do not complete Parts 16., 17., and 18. until a USCIS Officer instructs you to do so at the interview.

#### Part 16. Signature at Interview

Do not complete this part. The USCIS Officer will ask you to complete this part at your interview.

#### Part 17. Renunciation of Foreign Titles

Do not complete this part until a USCIS Officer instructs you to do so at your interview.

Most people do not have a foreign hereditary title or order of nobility. This part will apply only if you answered "Yes" to **Part 11.**, **Items A.** and **B.** in **Item Number 4.** If you do have a hereditary title or order of nobility, the law requires you to renounce this title as part of your oath ceremony to become a U.S. citizen. In **Part 17.**, you must affirm you are ready to do so.

#### Part 18. Oath of Allegiance

Do not complete this part. The USCIS Officer will ask you to complete this part at your interview.

If USCIS approves your application, you must take this Oath of Allegiance to become a U.S. citizen. In limited cases, you can take a modified oath. The oath requirement cannot be waived unless you are unable to understand its meaning because of a physical or developmental disability or mental impairment. For more information, see A Guide to Naturalization (M-476). Your signature on this application only indicates that you have no objections to taking the Oath of Allegiance. It does not mean that you have taken the oath or that you are naturalized. If USCIS approves your Form N-400 for naturalization, you must attend an oath ceremony and take the Oath of Allegiance to the United States.

We recommend that you print or save a copy of your completed application to review in the future and for your records. We recommend that you review your copy of your completed application before you come to your biometric services appointment at a USCIS ASC. At your appointment, USCIS will permit you to complete the application process only if you are able to confirm, under penalty of perjury, that all of the information in your application is complete, true, and correct. If you are not able to make that attestation in good faith at that time, USCIS will require you to return for another appointment.

## **Required Evidence**

Below is a list of documents to submit with your Form N-400.

- 1. Photographs. You must submit two identical color photographs of yourself taken within 30 days of filing this application. The photos must have a white to off-white background, be printed on thin paper with a glossy finish, and be unmounted and unretouched. Passport-style photos must be 2" x 2". The photos must be in color with full face, frontal view on a white to off-white background. Head height should measure 1" to 1 3/8" from top of hair to bottom of chin, and eye height is between 1 1/8" to 1 3/8" from bottom of photo. Your head must be bare unless you are wearing headwear as required by a religious denomination of which you are a member. Using a pencil or felt pen, lightly print your name and A-Number (if any) on the back of the photo.
- 2. Copy of Permanent Resident Card. Provide a photocopy of the front and back of your Form I-551 (Permanent Resident Card). USCIS must be able to read the information on the photocopy. If you have lost your Form I-551, attach a copy of any other entry document or a photocopy of a receipt showing that you have filed Form I-90, Application to Replace Permanent Resident Card.
- **3.** Copy of your Current Legal Marital Status Document. Provide a photocopy of your current marriage certificate, divorce, or annulment decree.
- **4. Documents for Military Personnel or Spouses of Military Personnel.** Military personnel or spouses of military personnel have additional requirements. Refer to Naturalization Information for Military Personnel (M-599) for eligibility requirements. You can obtain this information on the USCIS Web site at <a href="https://www.uscis.gov/military">www.uscis.gov/military</a>.

Below is a list of documents to bring with you to your Form N-400 interview.

- 1. Permanent Resident Card.
- 2. State-Issued Identification. Bring a valid State-issued identification, such as a driver's license.
- 3. Passports and Travel Documents. Bring valid and expired passports, as well as any travel documents issued by USCIS.
- **4.** Evidence of Your Current Legal Marital Status. Bring the original of all marriage certificates, divorce or annulment decrees, death certificates, and other official records to confirm your marital history and your current legal marital status.
- **5. Other Documents.** Depending on the circumstances, you must bring certain documents to your interview. For example, if you were arrested or convicted of a crime, you must bring certified arrest reports, court dispositions, sentencing reports, and any other relevant documents. If you were placed on probation, you must provide evidence that you completed your probationary period.
  - You do not need to bring documentation for traffic fines and incidents (unless alcohol- or drug-related) that did not involve an actual arrest if the penalty was only a fine of less than \$500 or points on your driver's license.

For more information on the documents you must bring to your interview, see A Guide to Naturalization (M-476).

## What Is the Filing Fee?

The filing fee for Form N-400 is \$595. A biometric services fee of \$85 is also required for applicants between 14 and 75 years of age when filing Form N-400 regardless of where you live and whether you are filing from within the United States or abroad.

**NOTE:** No filing fee is required for military applicants filing under section 328 or 329 of the INA.

### **Biometric Services Fee Exceptions**

You do not have to pay a biometric services fee if:

- 1. You are under 14 years of age or 75 years of age or older; or
- 2. You are filing under the military provisions, Section 328 or 329 of the INA.

USCIS cannot accept a biometric services fee if you are not required to pay a biometric services fee. USCIS will reject your Form N-400 if you attach a check for more than what you are required to pay.

**NOTE:** The filing fee and biometric services fee are not refundable, regardless of any action USCIS takes on this application. **DO NOT MAIL CASH.** You must submit all fees in the exact amounts.

Use the following guidelines when you prepare your checks or money orders for the Form N-400 filing fee and biometric services fee:

- 1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency; and
- 2. Make the checks or money orders payable to U.S. Department of Homeland Security.
  - NOTE: Spell out U.S. Department of Homeland Security; do not use the initials "USDHS" or "DHS."
- **3.** If you live outside the United States, contact the nearest U.S. Embassy or U.S. Consulate for instructions on the method of payment.

**Notice to Those Making Payment by Check.** If you send us a check, USCIS will convert it into an electronic funds transfer (EFT). This means we will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will usually take 24 hours and your bank will show it on your regular account statement.

You will not receive your original check back. We will destroy your original check, but will keep a copy of it. If USCIS cannot process the EFT for technical reasons, you authorize us to process the copy in place of your original check. If USCIS cannot complete the EFT because of insufficient funds, we may try to make the transfer two additional times.

#### **How To Check If the Fees Are Correct**

Form N-400 filing fee and biometric services fee are current as of the edition date in the lower left corner of this page. However, because USCIS fees change periodically, you can verify that the fees are correct by following one of the steps below.

- 1. Visit the USCIS Web site at www.uscis.gov, select "FORMS," and check the appropriate fee; or
- 2. Call the USCIS National Customer Service Center at 1-800-375-5283 and ask for fee information. For TTY (deaf or hard of hearing) call: 1-800-767-1833.

USCIS cannot accept a biometric services fee if you are not required to pay a biometrics services fee. USCIS will reject your Form N-400 if you submit the incorrect fee or if you attach a check for more than what you are required to pay. In such a case, USCIS will return any filing fee you submitted with your Form N-400.

**NOTE:** If your Form N-400 requires payment of a biometric services fee for USCIS to take your fingerprints, photograph, and/or signature, you can use the same procedure to obtain the correct biometric services fee.

#### Fee Waiver

You may be eligible for a fee waiver under 8 CFR 103.7(c). If you believe you are eligible for a fee waiver, complete Form I-912, Request for Fee Waiver (or a written request) and submit it and any required evidence of your inability to pay the filing fee with this application. You can review the fee waiver guidance at <a href="https://www.uscis.gov/feewaiver">www.uscis.gov/feewaiver</a>.

## **Re-Filing Form N-400**

If USCIS denied your previously filed Form N-400 and you are filing a new Form N-400, you must pay the full amount. Otherwise, USCIS will not accept your Form N-400. USCIS cannot apply a previously submitted filing fee amount to a newly filed Form N-400.

#### Where To File?

Please see our Web site at <u>www.uscis.gov/N-400</u> or call our National Customer Service Center at **1-800-375-5283** for the most current information about where to file this application. For TTY (deaf or hard of hearing) call: **1-800-767-1833**.

## **Address Change**

You must notify USCIS of your new address within 10 days of moving from your previous residence. For information on filing a change of address go to the USCIS Web site at <a href="www.uscis.gov/addresschange">www.uscis.gov/addresschange</a> or contact the USCIS National Customer Service Center at 1-800-375-5283. For TTY (deaf or hard of hearing) call: 1-800-767-1833.

**NOTE:** Do not submit a change of address request to USCIS Lockbox facilities because these facilities do not process change of address requests.

## CURRENT MEMBERS OF THE U.S. ARMED FORCES OR U.S. COAST GUARD

Call the Military Help Line at **1-877-247-4645** if you are transferred to a new duty station after you file your Form N-400, including if you are deployed overseas or to a vessel.

#### **Processing Information**

Any Form N-400 that is not signed or accompanied by the correct filing fee and biometric services fee will be rejected. Any application that is not completed in accordance with these Instructions, is missing pages, or otherwise not executed in its entirety, or is not accompanied by the required initial evidence, may also be rejected. If your Form N-400 is rejected, the application and any fees will be returned to you and you will be notified why the application is considered deficient. You may correct the deficiency and resubmit Form N-400. An application is not considered properly filed until accepted by USCIS.

**Initial Processing.** Once USCIS accepts your application we will check it for completeness. If you do not completely fill out this application, you will not establish a basis for your eligibility and USCIS may reject or deny your application.

**Requests for More Information.** We may request that you provide more information or evidence to support your application. We may also request that you provide the originals of any copies you submit. USCIS will return any requested originals when they are no longer needed.

**Requests for Interview.** We may request that you appear at a USCIS office for an interview based on your application. At the time of any interview or other appearance at a USCIS office, we may require that you provide your fingerprints, photograph, and/or signature to verify your identity and/or update background and security checks.

**Decision.** The decision on Form N-400 involves a determination of whether you have established eligibility for the immigration benefit you are seeking. USCIS will notify you of the decision in writing.

## **Attorney or Representative**

You may be represented, at no expense to the U.S. Government, by an attorney or other duly accredited representative. Your attorney or representative must submit a Form G-28, Notice of Entry of Appearance as Attorney or Representative, with your Form N-400. Your attorney or representative may also submit the Form G-28 at the time of your interview. Form G-28 can be obtained by visiting the USCIS Web site at <a href="https://www.uscis.gov/G-28">www.uscis.gov/G-28</a>, calling the USCIS Forms Request Line at 1-800-870-3676, or by calling the USCIS National Customer Service Center at 1-800-375-5283. For TTY (deaf or hard of hearing) call: 1-800-767-1833.

#### **USCIS Forms and Information**

To ensure you are using the latest version of this application, visit the USCIS Web site at <a href="www.uscis.gov">www.uscis.gov</a> where you can obtain the latest USCIS forms and immigration-related information. If you do not have Internet access, you may order USCIS forms by calling our toll-free number at 1-800-870-3676. You may also obtain forms and information by calling the USCIS National Customer Service Center at 1-800-375-5283. For TTY (deaf or hard of hearing) call: 1-800-767-1833.

Instead of waiting in line for assistance at your local USCIS office, you can now schedule an appointment through our online system, **InfoPass**, at <u>infopass.uscis.gov</u>. Use the **InfoPass** appointment scheduler and follow the screen prompts to set up your appointment. **InfoPass** generates an electronic appointment notice that appears on the screen.

#### **Penalties**

If you knowingly and willfully falsify or conceal a material fact or submit a false document with your Form N-400, we will deny the benefit you are filing for and may deny any other immigration benefit. In addition, you will face severe penalties provided by law and may be subject to criminal prosecution.

### **USCIS Compliance Review and Monitoring**

By signing this application, you have stated under penalty of perjury (28 U.S.C. section 1746) that all information and documentation submitted with this application is complete, true, and correct. You also authorize the release of any information from your records that USCIS may need to determine your eligibility for the immigration benefit you are seeking and consent to USCIS verifying such information.

The Department of Homeland Security (DHS) has the authority to verify any information you submit to establish eligibility for the immigration benefit you are seeking at any time. USCIS' legal authority to verify this information is in 8 U.S.C. sections 1103, 1155, and 1184, and 8 CFR Parts 103, 204, 205, and 214. To ensure compliance with applicable laws and authorities, USCIS may verify information before or after your case is decided.

Agency verification methods may include, but are not limited to: review of public records and information; contact via written correspondence, the Internet, facsimile, other electronic transmission, or telephone; unannounced physical site inspections of residences and locations of employment; and interviews. USCIS will use information obtained through verification to assess your compliance with the laws and to determine your eligibility for an immigration benefit.

Subject to the restrictions under 8 CFR 103.2(b)(16), USCIS will provide you with an opportunity to address any adverse or derogatory information that may result from a USCIS compliance review, verification, or site visit after a formal decision is made on your case or after the agency has initiated an adverse action which may result in revocation or termination of an approval.

## **USCIS Privacy Act Statement**

**AUTHORITIES:** The information requested on this application, and the associated evidence, is collected under the Immigration and Nationality Act section 334 [8 U.S.C. 1445].

**PURPOSE:** The primary purpose for providing the requested information on this application is to determine if you have established eligibility for naturalization. USCIS requests the applicant to provide their Social Security Number (SSN) to facilitate and expedite the adjudication of the applicant's request. The SSN is used to establish and corroborate the applicant's identity to complete a sufficient background check. **DHS** will use the information you provide to grant or deny the immigration benefit you are seeking.

**DISCLOSURE:** The information you provide is voluntary. However, failure to provide the requested information, including the SSN, and any requested evidence, may delay a final decision in your case or result in denial of your application.

**ROUTINE USES:** DHS may share the information you provide on this application with other Federal, state, local, and foreign government agencies and authorized organizations. DHS follows approved routine uses described in the associated published system of records notices [DHS-USCIS-007 - Benefits Information System and DHS-USCIS-001 - Alien File, Index, and National File Tracking System of Records] which you can find at <a href="https://www.dhs.gov/privacy">www.dhs.gov/privacy</a>. DHS may also share the information, as appropriate, for law enforcement purposes or in the interest of national security.

## **Paperwork Reduction Act**

An agency may not conduct or sponsor information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB control number. The public reporting burden for this collection of information is estimated at 6 hours and 55 minutes per response, including the time for reviewing instructions, gathering the required documentation and information, completing the application, preparing statements, attaching necessary documentation, and submitting the application. The collection of biometrics is estimated to require 1 hour and 10 minutes. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 20 Massachusetts Ave NW, Washington, DC 20529-2140; OMB No. 1615-0052. **Do not mail your completed Form N-400 to this address.**