

TABLE OF CHANGES – INSTRUCTIONS
Form G-28I, Notice of Entry of Appearance as Attorney In Matters Outside the
Geographical Confines of the United States
OMB Number: 1615-0105
11/24/2017

Reason for Revision: Reason for Revision: Comprehensive revision.

Legend for Proposed Text:

- Black font = Current text
- Purple font = Standard language
- Red font = Changes

Current Page Number and Section	Current Text	Proposed Text
Page 1, What Is the Purpose of This Form?	<p>[Page 1]</p> <p>What Is the Purpose of This Form?</p> <p>The U.S. Department of Homeland Security (DHS) has designated this form as the document on which attorneys admitted to the practice of law in a country other than the United States provide information to establish their eligibility to appear for and act on behalf of an applicant, petitioner, or respondent in a matter outside the geographical confines of the United States. An attorney admitted to practice law outside the United States must file Form G-28I in each case. U.S. Citizenship and Immigration Services (USCIS), U.S. Customs and Border Protection (CBP), and U.S. Immigration and Customs Enforcement (ICE) will only recognize Form G-28I for the appearance of an attorney once the applicant, petitioner, or respondent has completed, signed, and filed Form G-28I.</p> <p>Under 8 CFR 103.2(a)(3), a beneficiary of a petition is not a recognized party in a proceeding before USCIS, and therefore this form does not apply to beneficiaries or their attorneys. USCIS, CBP, and ICE will recognize Form G-28I until the conclusion of the matter for which it was entered,</p>	<p>[Page 1]</p> <p>What Is the Purpose of Form G-28I?</p> <p>This form is used to establish the eligibility of an attorney admitted to the practice of law in a country other than the United States to represent an applicant, petitioner, beneficiary or derivative, or respondent in an immigration matter before U.S. Department of Homeland Security (DHS) outside the geographical confines of the United States. An attorney admitted to practice law outside the United States must file Form G-28I in each case. U.S. Citizenship and Immigration Services (USCIS), U.S. Customs and Border Protection (CBP), and U.S. Immigration and Customs Enforcement (ICE) will only recognize a properly completed Form G-28I that was signed by the attorney and the applicant, petitioner, beneficiary or derivative, or respondent.</p> <p>USCIS, CBP, and ICE will recognize Form G-28I until the conclusion of the matter for which it is entered, unless otherwise notified.</p> <p>[Deleted]</p>

	<p>unless otherwise notified. An attorney admitted in a country other than the United States must file a new Form G-28I with the Administrative Appeals Office when filing an appeal to that office on Form I-290B, Notice of Appeal or Motion.</p>	
<p>Page 1,</p> <p>Who May Use This Form?</p>	<p>[Page 1]</p> <p>Who May Use This Form?</p> <p>Appearances for Immigration Matters</p> <p>This form is used only in proceedings conducted outside the geographical confines of the United States by an attorney, other than one described in 8 CFR 1.2, who is licensed to practice law, in good standing in a court of general jurisdiction of the country in which he or she resides, and engaged in such practice of law. The DHS official before whom he or she seeks to appear must also provide permission. Acceptance of a completed Form G-28I does not itself constitute permission for the attorney to represent an applicant, petitioner, or respondent in the matter for which Form G-28I was filed. The DHS official has the discretion to determine whether to allow the attorney filing Form G-28I to appear.</p> <p>An attorney may not file this form on matters in offices within the United States.</p> <p>If you are an attorney who seeks to withdraw his or her appearance in a proceeding before DHS, you must file a written request with the DHS office that has jurisdiction over the pending matter.</p> <p>If you are an attorney who is appearing for a limited purpose at the request of the attorney of record, you must file a properly completed Form G-28I as noted on the form.</p> <p>In accordance with 8 CFR 292.4(a), when you act in a representative capacity, your</p>	<p>[Page 1]</p> <p>Who May Use Form G-28I?</p> <p>Attorneys Licensed Outside the United States</p> <p>This form is used only in proceedings conducted outside the geographical confines of the United States by an attorney, other than one described in 8 CFR 1.2, who is licensed to practice law and in good standing in a court of general jurisdiction of the country in which he or she resides, and who is engaged in such practice of law. The DHS official before whom he or she seeks to appear must also provide permission. Acceptance of a completed Form G-28I does not itself constitute permission for the attorney to represent an applicant, petitioner, beneficiary or derivative, or respondent in the matter for which Form G-28I was filed. The DHS official has the discretion to determine whether to allow the attorney filing Form G-28I to appear.</p> <p>An attorney may not file this form on matters in offices within the United States.</p> <p>[Deleted]</p> <p>If you are an attorney who is appearing in person at a DHS office for a limited purpose, such as appearing for an interview, and at the request of the attorney of record who has previously filed Form G-28I in the same case, you must complete and submit Form G-28I in person at a DHS office.</p> <p>In accordance with 8 CFR 292.4(a), when you act in a representative capacity, your</p>

	personal appearance or signature will constitute a representation under 8 CFR 103.2(a)(3) and 292.1(a)(1) or 292.1(a)(6) that you are authorized and qualified to represent the individual. DHS may require further proof of authority to act in a representative capacity.	personal appearance or signature will constitute a representation under 8 CFR 103.2(a)(3) and 292.1(a)(6) that you are authorized and qualified to represent the individual or entity. DHS may require further proof of authority to act in a representative capacity.
New		<p>[Page 1]</p> <p>General Instructions</p> <p>USCIS provides forms free of charge through the USCIS website. In order to view, print, or fill out our forms, you should use the latest version of Adobe Reader, which you can download for free at http://get.adobe.com/reader/. If you do not have Internet access, you may call the USCIS National Customer Service Center at 1-800-375-5283 and ask that we mail a form to you. For TTY (deaf or hard of hearing) call: 1-800-767-1833.</p> <p>Signature. Each Form G-28I must be properly signed and filed. For all signatures on this form, DHS will not accept a stamped or typewritten name in place of a signature.</p> <p>[Page 2]</p> <p>Validity of Signatures. For Form G-28I, DHS will consider a photocopied, faxed, or scanned copy of the original handwritten signature valid for filing purposes. The photocopy, fax, or scan must be of the original document containing the handwritten, ink signature.</p> <p>How To Fill Out Form G-28I</p> <ol style="list-style-type: none"> 1. Type or print legibly in black ink. 2. If you need extra space to complete any item within this form, use the space provided in Part 6. Additional Information or attach a separate sheet of paper; type or print your name at the top of each sheet; indicate the Page Number, Part Number, and Item Number to which your answer refers; and sign and date each

		<p>sheet.</p> <p>3. Answer all questions fully and accurately.</p>
<p>Page 1,</p> <p>Specific Instructions</p>	<p>[Page 1]</p> <p>Specific Instructions</p> <p>You must properly sign each Form G-28I. Photocopies, stamped signatures, electronic signatures, and typewritten names in place of signatures are not acceptable.</p> <p>Part 1. Information About Attorney</p> <p>Item Number 1. Attorneys, who have previously established an account in the USCIS Electronic Immigration System (USCIS ELIS), should provide the USCIS ELIS Account Number issued by the system in the spaces provided.</p> <p>[Page 2]</p> <p>Item Numbers 2.a. - 8. Provide the full name, mailing address, and contact information of the attorney.</p> <p>Part 3. Eligibility Information for Attorney</p> <p>Item Numbers 1.a. - 1.d. You must select the box and provide the required information regarding the licensing authority for all countries of admission or licensure. Provide the attorney's license number, if any, for the jurisdiction listed in</p>	<p>[Page 2]</p> <p>Specific Instructions</p> <p>[Deleted]</p> <p>Part 1. Information About Attorney</p> <p>Item Number 1. If you (the attorney) have previously filed an application or petition using the USCIS online filing system (previously called USCIS Electronic Immigration System (USCIS ELIS)), provide the USCIS Online Account Number you were issued by the system. You can find your USCIS Online Account Number by logging in to your account and going to the profile page. If you previously filed certain applications or petitions on a paper form through a USCIS Lockbox facility, you may have received a USCIS Online Account Access Notice issuing you a USCIS Online Account Number. You may find your USCIS Online Account Number at the top of the notice. If you were issued a USCIS Online Account Number, enter it in the space provided. The USCIS Online Account Number is not the same as an A-Number.</p> <p>Item Numbers 2.a. - 6. Provide the full name, mailing address, and contact information of the attorney.</p> <p>Part 2. Eligibility Information for Attorney</p> <p>Item Numbers 1.a. - 1.d. If you are an attorney licensed to practice in the country where you reside and regularly engage in such practice, you must select Item Number 1.a. and provide the required information regarding the licensing</p>

	<p>Part 3., Item Number 1.a. If you are subject to any order of any court suspending, enjoining, restraining, disbaring, or otherwise restricting you in the practice of law, you must disclose this information on Form G-28I. Attorneys are required under 8 CFR 292.3 to notify DHS of any convictions or discipline.</p> <p>Item Number 2. If you are not the attorney of record, you must select the box and fill in the name of the attorney who has previously filed Form G-28I in this matter. Each attorney who appears in the matter must file a new Form G-28I.</p> <p>Part 2. Notice of Appearance as Attorney Admitted to Practice Outside the United States</p> <p>Item Numbers 1.a. - 3.b. Select only one box to indicate the DHS agency where the matter is filed. If you select the box for USCIS, list form numbers filed with Form G-28I. If you select the box for CBP or ICE, list the specific matter in which the appearance is entered.</p> <p>Item Number 4. Select only one box to indicate your appearance for the applicant, petitioner, or respondent.</p>	<p>authority for the country of admission or licensure. You must provide your license number, if any, for the jurisdiction in which you are admitted to practice in Item Number 1.b. If you are subject to any order suspending, enjoining, restraining, disbaring, or otherwise restricting you in the practice of law, you must select Item Number 1.c. and disclose this information using the space provided in Part 6. Additional Information. Attorneys are required to notify DHS of convictions or discipline under 8 CFR 292.3. You must also provide the name of your law firm or organization, if applicable, in Item Number 1.d. If you need extra space to complete this section, use the space provided in Part 6. Additional Information.</p> <p>Item Number 2. Only complete this item if you are not the attorney of record, but are standing in for that person for a limited purpose. You must select the box and provide the name of the attorney of record in this matter. You must submit a Form G-28I filed under these circumstances in person at a DHS office. A separate Form G-28I must be filed by each attorney who appears in the matter.</p> <p>Part 3. Notice of Appearance as Attorney Admitted to Practice Outside the United States</p> <p>Item Numbers 1.a. - 3.b. Select only one box to indicate the DHS agency where the matter is pending. If you select the box for USCIS, list the form numbers filed with Form G-28I or the specific matter in which the appearance is entered. If you select the box for CBP or ICE, list the specific matter in which the appearance is entered.</p> <p>Item Number 4. Provide the Receipt Number for the application or petition pending with USCIS, if any.</p> <p>Item Number 5. Select only one box to indicate your appearance for the applicant, petitioner, beneficiary or derivative, or respondent.</p>
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	<p>mailing address of the attorney or accredited representative unless it serves as the safe mailing address on the application, petition, or request being filed with this Form G-28I.</p> <p>Part 4. Applicant, Petitioner, or Respondent Consent to Representation, Contact Information, and Signature</p> <p>Item Numbers 1. - 2.b. The applicant, petitioner, or respondent must consent to representation and the release of information. The applicant, petitioner, or respondent must select the disclosure and notices boxes if he or she desires DHS to send notices and/or secure identity documents only to the attorney of record.</p> <p>NOTE: USCIS will not mail secure identity documents to a private, commercial, or business address in a foreign country. USCIS, however, will mail secure identity documents to a U.S. business address of an attorney admitted to practice law outside of the United States or to a designated Army/Air Post Office (APO), Fleet Post Office (FPO), or Diplomatic Post Office (DPO) address. USCIS will mail notices and other correspondence to a foreign address.</p> <p>Item Numbers 3.a. - 3.b. The applicant, petitioner, or respondent must sign and date the form in black ink.</p> <p>Part 5. Signature of Attorney</p>	<p>Do not provide the business mailing address of the attorney unless it serves as the safe mailing address on the application or petition being filed with this Form G-28I.</p> <p>Part 4. Applicant, Petitioner, Beneficiary or Derivative, or Respondent Consent to Representation, Contact Information, and Signature</p> <p>Item Number 1. The applicant, petitioner, beneficiary or derivative, or respondent must consent to representation and the release of information.</p> <p>Item Number 2. The applicant, petitioner, beneficiary or derivative, or respondent must select Item Number 2. if he or she wants USCIS to send original notices to the attorney of record. When Item Number 2. is selected, original notices will be sent to the attorney and copies will be sent to the applicant, petitioner, beneficiary or derivative, or respondent. USCIS will mail notices and other correspondence to a foreign address. If you need to provide a U.S. business address, use Part 6. Additional Information.</p> <p>[Deleted]</p> <p>Item Numbers 3.a. - 3.b. The applicant, petitioner, beneficiary or derivative, or respondent must sign and date the form in black ink. If the applicant, petitioner, beneficiary or derivative, or respondent is under 14 years of age, a parent or legal guardian may sign Form G-28I on his or her behalf. A legal guardian may also sign for a mentally incompetent person.</p> <p>Part 5. Signature of Attorney</p>
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	<p>The attorney must sign and date the form in black ink.</p> <p>Part 6. Additional Information</p> <p>Use this section to provide additional information related to Part 3., Item Numbers 1.a. - 1.d. or to provide your U.S. business address for purposes of receiving secure identity documents for your client (if your client has consented to your receipt of such documents under Part 4.)</p>	<p>Item Numbers 1.a. - 1.b. The attorney must sign and date the form in black ink.</p> <p>Part 6. Additional Information</p> <p>Item Numbers 1.a. - 6.d. If you need extra space to provide any additional information within this form, use the space provided in Part 6. Additional Information. For example, if you need more space to provide your U.S. business address for purposes of receiving secure identity documents for your client. If you need more space than what is provided in Part 6., you may make copies of Part 6. to complete and file with your form, or attach a separate sheet of paper. Type or print your name at the top of each sheet; indicate the Page Number, Part Number, and Item Number to which your answer refers; and sign and date each sheet.</p> <p>We recommend that you print or save a copy of your completed Form G-28I to review in the future and for your records.</p>
<p>Page 3,</p> <p>Warning</p>	<p>[Page 3]</p> <p>Warning</p> <p>Individuals appearing as attorneys are subject to the rules of Professional Conduct for Practitioners found in 8 CFR 292.3.</p>	<p>[Page 4]</p> <p>Warning</p> <p>Individuals appearing as attorneys are subject to the rules of Professional Conduct for Practitioners found in 8 CFR 292.3.</p>
<p>Page 3,</p> <p>Freedom of Information/Privacy Act Requests</p>	<p>[Page 3]</p> <p>Freedom of Information/Privacy Act Requests</p> <p>You may not use this form to request records under the Freedom of Information Act or the Privacy Act, Title 5 U.S. Code sections 552 and 552a. You may find the procedures for requesting such records in 6 CFR Part 5 and at www.uscis.gov.</p>	<p>[Page 4]</p> <p>Freedom of Information/Privacy Act Requests</p> <p>You may not use this form to request records under the Freedom of Information Act or the Privacy Act, Title 5 U.S.C. sections 552 and 552a. You may find the procedures for requesting such records in 6 CFR 5 and at www.uscis.gov.</p>
<p>Page 3,</p> <p>DHS Privacy Act Statement</p>	<p>[Page 3]</p> <p>DHS Privacy Act Statement</p> <p>AUTHORITIES: The information requested on this form is collected pursuant</p>	<p>[Page 4]</p> <p>USCIS Privacy Notice</p> <p>AUTHORITIES: The information requested on this form is collected pursuant</p>

	<p>to 8 C.F.R. section 292.4(a).</p> <p>PURPOSE: The primary purpose for providing the requested information on this form is to establish your eligibility to appear and act on behalf of an applicant, petitioner or respondent. The information you provide will be used to designate you as an attorney.</p> <p>DISCLOSURE: The information you provide is voluntary. However, failure to provide the requested information may prevent your ability to represent an individual or entity.</p> <p>ROUTINE USES: The information will be used by and disclosed to DHS personnel and contractors or other agents who need the information. Additionally, DHS may share the information with other federal, state, local government agencies and authorized organizations in accordance with approved routine uses, as described in the associated published system of records notices [DHS-USCIS-001 - Alien File (A-File) and National File Tracking System (NFTS), DHS-USCIS-005 - Inter-Country Adoptions Security, DHS-USCIS-007 - Benefits Information System, DHS-USCIS-010 - Asylum Information and Pre-Screening, and DHS-USCIS-015 - Electronic Immigration System-2 Account and Case Management System of Records, which can be found at www.dhs.gov/privacy]. The information may also be made available, as appropriate for law enforcement purposes or in the interest of national security.</p>	<p>to 8 CFR 292.4(a).</p> <p>PURPOSE: The primary purpose for providing the requested information on this form is to establish your eligibility to appear and act on behalf of an applicant, petitioner, beneficiary/derivative, or respondent. The information you provide will be used to designate you as an attorney.</p> <p>DISCLOSURE: The information you provide is voluntary. However, failure to provide the requested information may prevent your ability to represent an individual or entity.</p> <p>ROUTINE USES: The information will be used by and disclosed to DHS personnel and contractors or other agents who need the information. Additionally, DHS may share the information with other Federal, state, and local government agencies and authorized organizations in accordance with approved routine uses, as described in the associated published system of records notices [DHS/USCIS-001 - Alien File and National File Tracking System, DHS/USCIS-007 - Benefits Information System, DHS/USCIS-010 - Asylum Information and Pre-Screening, DHS/USCIS-005 Inter-Country Adoptions Security, DHS/USCIS-006 Fraud Detection and National Security Records, and DHS/USCIS-017 Refugee Case Processing and Security] and as described in the published privacy impact assessments [DHS/USCIS/PIA-015 Computer Linked Application Information Management (CLAIMS 4) Update, DHS/USCIS/PIA-016 Computer Linked Application Information Management (CLAIMS 3) and Associated Systems, DHS/USCIS/PIA-056 ELIS, DHS/USCIS/PIA-027(c)-USCIS Asylum Division, DHS/USCIS/PIA-003(b) Integrated Digitization Document Management Program, DHS/USCIS/PIA-007(b) Domestically Filed Intercountry Adoptions and Petitions, DHS/USCIS/PIA-013(a) Fraud Detection and National Security Data System, and DHS/USCIS/PIA-051 Case and Activity Management for International Operations] which can be found at www.dhs.gov/privacy. The information</p>
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		may also be made available, as appropriate for law enforcement purposes or in the interest of national security.
Page 3, Paperwork Reduction Act	[Page 3] Paperwork Reduction Act An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB control number. The public reporting burden for this collection of information is estimated at 42 minutes per response, including the time for reviewing instructions and completing and submitting the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 20 Massachusetts Ave NW, Washington, DC 20529-2020; OMB No. 1615-0105. Do not mail your completed Form G-28I to this address.	[Page 4] Paperwork Reduction Act An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 30 minutes per response, including the time for reviewing instructions and completing and submitting the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 20 Massachusetts Ave NW, Washington, DC 20529-2020; OMB No. 1615-0105. Do not mail your completed Form G-28I to this address.