



U.S. Citizenship
and Immigration
Services

USCIS H-1B ONLINE REGISTRATION FOR ATTORNEYS AND ACCREDITED REPRESENTATIVES



2/11/2020

NAVIGATING TO myUSCIS



U.S. Citizenship
and Immigration
Services

Official Website of the Department of Homeland Security 多種語言資源

U.S. Citizenship and Immigration Services Search our Site Need Help? Ask Emma

Español | About USCIS | Contact Us Facebook Twitter YouTube Instagram LinkedIn

FORMS	NEWS	CITIZENSHIP	GREEN CARD	TOOLS	LEGAL RESOURCES
Self Service Tools <ul style="list-style-type: none">myUSCISExplore My OptionsFile OnlineChange My AddressCase Status OnlineMake an AppointmentAsk About My Case		Locators <ul style="list-style-type: none">Find a DoctorOffice LocatorForms and FeesClass Locator	Online Resources <ul style="list-style-type: none">Case Processing TimesE-Verify: Ensure Employment Eligibility of Your WorkforceAvoid ScamsSelf Check: Verify your Eligibility to Work in the U.S.SAVE: Check a Benefit Applicant's Immigration Status		Research Tools <ul style="list-style-type: none">Electronic Reading RoomImmigration and Citizenship DataResearch My Family's Immigration HistorySubmit or Track a FOIA RequestMultilingual Resource Center

DATA AND CORRESPONDENCE | I WANT TO... | GREEN CARD | CITIZENSHIP

USCIS ONLINE ACCOUNT CREATION



U.S. Citizenship
and Immigration
Services

Official website of the Department of Homeland Security

U.S. Citizenship
and Immigration
Services

Explore ▾ Resources ▾ Sign in Sign up

myUSCIS

✓ myUSCIS makes immigration simpler

myUSCIS provides a personalized account to help you navigate the immigration process. On myUSCIS, you will find:

- Up-to-date information about the application process for immigration benefits;
- Tools to help you prepare for filing and help finding citizenship preparation classes; and
- Information to help explore your immigration options.

Sign up

📱 Try us on mobile

You can use myUSCIS anytime and on any device.

USCIS ONLINE ACCOUNT CREATION




U.S. Citizenship
and Immigration
Services

Official website of the Department of Homeland Security

U.S. Citizenship and Immigration Services

Explore ▾ Resources **Sign in** **Sign up**



✓ myUSCIS makes immigration simpler

myUSCIS provides a personalized account to help you navigate the immigration process. On myUSCIS, you will find:

- Up-to-date information about the application process for immigration benefits;
- Tools to help you prepare for filing and help finding citizenship preparation classes; and
- Information to help explore your immigration options.

Sign up

📱 Try us on mobile


You can use myUSCIS anytime and on any device.

USCIS ONLINE ACCOUNT CREATION



U.S. Citizenship
and Immigration
Services

Official website of the Department of Homeland Security



U.S. Citizenship
and Immigration
Services

Sign Up

Your USCIS account is only for you. Do not create a shared account with family or friends. Individual accounts allow us to best serve you and protect your personal information.

You must provide your email address below if you are the one who is filing a form online, submitting an online request, or tracking a case.

Email

1

Email confirmation

2

Your email address is used to log in to your USCIS Account. All USCIS email communications will be sent to this address.

Sign Up

Already have an account?
[Sign In](#)

Legal

- [Department of Homeland Security Consent](#)
- [DHS Privacy Notice](#)
- [Paper Reduction Act Burden Disclosure Notice](#)

ATLA Doc. No. 20021133. (Posted 2/11/20)

USCIS ONLINE ACCOUNT CREATION



U.S. Citizenship
and Immigration
Services

 Official website of the Department of Homeland Security



U.S. Citizenship
and Immigration
Services

Create a Password

Your password must be between 8 and 64 characters, and can contain letters, numbers, special characters and emojis.

Password Tips

Password

Show Password

Password strength:

Password confirmation

Show Password

Submit



USCIS ONLINE ACCOUNT CREATION



U.S. Citizenship
and Immigration
Services

Two-Step Verification Method

Every time you log in, you will be given a verification code. What is your preferred method to receive your verification code?

- Use an Authentication App**
Retrieve codes from an authentication app (such as Authy or Google Authenticator) on your mobile device.

What is an
Authentication
App?

- SMS Text Message**
Receive a text message to your mobile device when signing in.

- Email**
Receive an Email when signing in.

You can use most Time-Based, One-Time Password (TOTP) applications for added security, which will ask you to enter a unique verification code generated by the selected application on your mobile device.

USCIS advises that you read the privacy policies of any application you use, especially if you share any personal information. USCIS is not responsible for the information collection practices of non-USCIS applications.

Submit

USCIS ONLINE ACCOUNT CREATION



U.S. Citizenship
and Immigration
Services

Official website of the Department of Homeland Security

[Sign Out](#)



U.S. Citizenship
and Immigration
Services

Two-step verification successful.

Provide Password Reset Answers

Set five security questions. You must remember the answers to these questions if you ever need to reset your password.

Question #1

What is the last name of your favorite childhood teacher?

Question #1 Response

Question #2

In what city/town did you meet your spouse?

Question #2 Response

Question #3

What is the name of the company of your first paid job?

Question #3 Response

USCIS ONLINE ACCOUNT CREATION



U.S. Citizenship
and Immigration
Services

Account Type

Select an account type:

- I am an applicant, petitioner, or requestor.
 - USCIS only offers certain benefit types for online filing. Please refer to uscis.gov for further guidance.
 - You cannot file an H-1B Registration with this account type.
- I am a Legal Representative.
 - I am an attorney eligible to practice law in the United States.
 - I am an accredited representative of a qualified organization that is recognized by the Department of Justice in accordance with 8 CFR part 1292.
- I am an H-1B registrant.
 - A registrant account can be used only to submit H-1B Registrations.
 - If you are an attorney or accredited representative that requires the submission of a Form G-28 and are submitting H-1B Registrations on behalf of an H-1B employer or agent, you must use a Legal Representative account.

Next

USCIS ONLINE ACCOUNT CREATION



U.S. Citizenship
and Immigration
Services

Official website of the Department of Homeland Security Sign Out

U.S. Citizenship and Immigration Services

Confirm that you are a representative

A representative must be:

An attorney

A person who is eligible to practice law in, and a member in good standing of, the bar of the highest courts of a U.S. state, possession, territory, commonwealth, or the District of Columbia.

An accredited representative

A person who is a representative of a qualified nonprofit religious, charitable, social service, or similar organization established in the United States, and is recognized by the Department of Justice in accordance with 8 CFR part 1292.

[I am a representative](#)

[I am not a representative](#)

AILA Doc. No. 20021133. (Posted 2/11/20)



USCIS ONLINE ACCOUNT CREATION



U.S. Citizenship
and Immigration
Services

Link Your USCIS Account

Accredited Representative

Attorney

Online Access Code

Accreditation Date

MM/DD/YYYY

Link Account >

OR

Create Account

Link Your USCIS Account

Accredited Representative

Attorney

Online Access Code

Bar Number

I do not have a bar number

Link Account >

OR

Create Account



USCIS ONLINE ACCOUNT CREATION



U.S. Citizenship
and Immigration
Services

Personal Information

Part 1 of 2

First Name

I do not have a first name

Middle Name

I do not have a middle name

Last Name

Please enter your mailing address

In care of (if any)

Country

Address line 1

Street number and name

Address line 2

Apartment, suite, unit, or floor

City or town

Province

Postal code

Next

[< Back](#)



USCIS ONLINE ACCOUNT CREATION



U.S. Citizenship
and Immigration
Services

Choose your role

Part 2 of 2

I am an:

- Attorney Accredited Representative



USCIS ONLINE ACCOUNT CREATION



U.S. Citizenship
and Immigration
Services

I am an:

Attorney Accredited Representative

Organization name

Accreditation expiration date

MM/DD/YYYY

Please enter your contact information

Email address

ebony_reptest1@test.com

[Update email address](#)

Mobile phone number

We have no verified mobile phone number on record for you.

[Update mobile phone number](#)

Daytime phone number

This is the same as my mobile phone number

Fax number

What are your notification preferences?

We send you a notification when an immigration services officer responds to your message or case inquiry.

- Email
 Mobile
 Both email and mobile

Next



USCIS ONLINE ACCOUNT CREATION



U.S. Citizenship and Immigration Services

I am an:

- Attorney
- Accredited Representative

Organization name

Licensing authority

State bar number

+ Add another

Are you subject to any order of any court or administrative agency debaring, suspending, enjoining, restraining, or otherwise restricting you in the practice of law?

- Yes
- No

Please enter your contact information

Email address
ebony_reptest1@test.com

[Update email address](#)

Mobile phone number
We have no verified mobile phone number on record for you.

[Update mobile phone number](#)

Daytime phone number

This is the same as my mobile phone number

Fax number

What are your notification preferences?

We send you a notification when an immigration services officer responds to your message or case inquiry.

- Email
- Mobile
- Both email and mobile

Next

[< Back](#)



USCIS ONLINE ACCOUNT CREATION



U.S. Citizenship
and Immigration
Services

Review and certify

Please review and certify this information by clicking the green button at the bottom of the page.

Personal information

First Name
John

Middle Name

Last Name
Smith

Mailing address

In care of (if any)

Country
United States

Address line 1
100 First Street

Address line 2
Suite 400

City or town
New York

State
New York

Zip code
10021

Accredited Representative information

Organization name
123 Company

Accreditation expiration date
03/14/2022

Contact information

Email address
ebony_reptest1@test.com

Mobile phone number
We have no verified mobile phone number on record for you.

Daytime phone number
(222) 222-2222

Fax number
(111) 111-1111

Notification preferences
Email

Certify and submit



I certify, under penalty of perjury under the laws of the United States of America, that I am an accredited representative of an organization recognized by the Executive Office for Immigration Review, Board of Immigration Appeals (BIA) under title 8 of the Code of Federal Regulations, part 292, and that the information I have provided for creation of my representative account is true and correct. I am not subject to any order of any court or administrative agency, suspending, terminating, restraining or otherwise restricting me in representing individuals seeking to file an application, petition, or request with the Department of Homeland Security, the immigration courts, or the BIA. I have read and understand the regulations and conditions contained in 8 CFR 103.2 and 292 governing appearances and representation before the Department of Homeland Security.

Finish **Cancel**

ADDING CLIENTS TO myUSCIS



U.S. Citizenship
and Immigration
Services

[My Clients](#) [Profile](#) [Inbox](#) [Withdrawn G-28s](#)

My Clients

H-1B Registration is open

- H-1B Registration period will be open from noon EST on March 1, 2020 to noon EST March 20, 2020.
- Registration selection does not guarantee a H-1B Visa.
- H-1B Registrations will not be accepted through the U.S. Postal Service.

View client and important case information at a glance.

Filter by

Clients (0)

Cases (0)

0 total results

You do not have any clients in our system.

[Add a client to my account](#)

[My Clients](#) [Profile](#) [Inbox](#) [Withdrawn G-28s](#)

My Clients

H-1B Registration is open

- H-1B Registration period will be open from noon EST on March 1, 2020 to noon EST March 20, 2020.
- Registration selection does not guarantee a H-1B Visa.
- H-1B Registrations will not be accepted through the U.S. Postal Service.

View client and important case information at a glance.

Filter by

Alert type

Form type

Clear filters

Clients (0)

Cases (0)

0 total results

You do not have any clients in our system.

[Add a client to my account](#)



ADDING CLIENTS TO myUSCIS



U.S. Citizenship
and Immigration
Services

My Clients Profile Inbox Withdrawn G-28s

My Clients

H-1B Registration is open

- H-1B Registration period will be open from noon EST on March 1, 2020 to noon EST March 20, 2020.
- Registration selection does not guarantee a H-1B Visa.
- H-1B Registrations will not be accepted through the U.S. Postal Service.

View client and important case information at a glance.

Search

Filter by

Alert type Form type Clear filters

Action required Draft expiring soon 0 total results

You do not have any clients in our system.

Add a client to my account

My Clients Profile Inbox Withdrawn G-28s

My Clients

H-1B Registration is open

- H-1B Registration period will be open from noon EST on March 1, 2020 to noon EST March 20, 2020.
- Registration selection does not guarantee a H-1B Visa.
- H-1B Registrations will not be accepted through the U.S. Postal Service.

View client and important case information at a glance.

Search

Filter by

Alert type Form type Clear filters

Clients (0) Cases (0) H-1B Registration I-90 I-130 N-400 N-565 0 total results

You do not have

Add a client to my account

ADDING CLIENTS TO myUSCIS



U.S. Citizenship
and Immigration
Services

Official website of the Department of Homeland Security [Go to uscis.gov](#) [Sign out](#)

U.S. Citizenship and Immigration Services [Account](#) [Explore](#) [Resources](#)

[My Clients](#) [Profile](#) [Inbox](#) [Withdrawn G-28s](#)

[← Back to My Clients](#)

Add a Client

Once you add a client to your account, you will be able to file an online form, view case status updates, download notices, and continue to work on cases.

Select which type of client you want to add to your account.

H-1B Registrations can only be filed using the company client type.

Person

Company

[Add client](#) [Cancel](#)

U.S. Citizenship and Immigration Services





ADDING CLIENTS TO myUSCIS



U.S. Citizenship
and Immigration
Services

[My Clients](#) [Profile](#) [Inbox](#) [Withdrawn G-28s](#)

[< Back to My Clients](#)

Add a Client

Once you add a client to your account, you will be able to file an online form, view case status updates, download notices, and continue to work on their cases.

Select which type of client you want to add to your account.

- Person
- Company

What is your client's name?

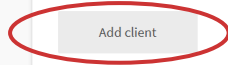
Company name

456 Company

Doing Business As name (if applicable)

Add client

Cancel





H-1B REGISTRATION



U.S. Citizenship
and Immigration
Services

[My Clients](#) [Profile](#) [Inbox](#) [Withdrawn G-28s](#)

[< Back to My Clients](#)

Start a Form

Who are you filing for?

Confirm the listed client name.

Client

456 Company

[Add a new client](#)

Select the form that you want to file online

Once you start the form, we will automatically save your information for 30 days following any update.

All listed forms include the G-28. If you are only adding representation for a previously filed form, select the G-28.



H-1B Registration

Start form

Cancel

H-1B REGISTRATION



U.S. Citizenship
and Immigration
Services

H-1B Registration

U.S. employers or agents who seek to obtain H-1B nonimmigrant classification on behalf of an individual subject to the H-1B numerical allocations will need to submit a registration during a designated registration period, unless the registration requirement is suspended by USCIS.

You may submit registrations for up to 250 beneficiaries for the same registrant (employer/agent) per submission.

The annual initial registration period will last a minimum of 14 calendar days and will start at least 14 calendar days before the earliest date on which H-1B cap-subject petitions may be filed for a particular fiscal year.

If a sufficient number of registrations projected as needed to reach the H-1B regular cap have not been received within the 14 days initial registration period, we will notify all registrants who have properly registered that their registrations have been selected. We will keep the registration open past the initial registration period until we have determined that we have received enough registrations projected as needed to meet the H-1B regular cap.

After the end of the initial registration period, if USCIS has received more registrations than needed to meet the projected number of registrations to reach the regular cap, we will randomly select a sufficient number of registrations. A similar process will apply for those who may be eligible for the numerically limited cap exemption. A Form I-129, Petition for a Nonimmigrant Worker, may then be filed by the employer based on a selected registration to request classification of the beneficiary as an H-1B worker.



Before you start your registration



Eligibility

A U.S. employer or agent may file H-1B cap petitions, and as such, will be required to submit an H-1B Registration to be eligible to file the H-1B cap petition.

U.S. Employers: Person or entity in U.S. that:

- Engages a person to work in the U.S.;
- Has an employer-employee relationship with the beneficiary; and
- Has an EIN.

Agents: A U.S. individual or company in business as an agent may file an H-1B Registration for workers who are traditionally self-employed or workers who use agents to arrange short-term employment on their behalf with numerous employers, and in cases where a foreign employer authorizes the agent to act on its behalf.



Duplicates

A registrant (employer or agent) may only submit one registration per beneficiary in any fiscal year. If a registrant submits more than one registration per beneficiary in the same fiscal year, all registrations filed by that registrant related to the beneficiary for the fiscal year will be considered invalid.



Fee

Fee: \$10 per registration

We will send you to Pay.gov, our safe, secure payment website, to make your payment and submit your registration online. If your current document is incorrect due to a typographical or clerical error caused by USCIS, there is no fee.

Refund Policy

USCIS does not refund fees, regardless of any action we take on your application, petition, or request. By continuing this transaction, you acknowledge that you must submit fees in the exact amount and that you are paying the fees for a government service. You further agree that the filing fee, biometric fee, and any other paid costs related to this financial transaction are final and not refundable. Please refer to the instructions for the form(s) you are filing for additional information or you may call the USCIS Contact Center at 800-375-5283. For TTY (deaf or hard of hearing) 800-767-1833.

Next

H-1B REGISTRATION



U.S. Citizenship
and Immigration
Services

Completing your registration online



We will automatically save your responses

We will automatically save your information when you select next to go to a new page or navigate to another section of the registration. We will save your draft information until the registration period closes.



How to continue filling out your registration

After you start your registration, you can exit and sign in to your account again to continue where you left off.

DHS Privacy Notice

AUTHORITIES: The information requested on this form is collected under the Immigration and Nationality Act sections 101(a)(15)(H)(i)(b) and 214(a), (c)(1), (g); 8 U.S. Code 1101(a)(15)(H)(i)(b) and 1184(a), (c)(1), and (g); and the regulatory authority under 8 Code of Federal Regulations 214.2(h).

PURPOSE: The primary purpose for providing the requested information on this form is to register prospective beneficiaries for the annual H-1B cap selection process. DHS uses the provided information to select a projected number of registrations needed to generate a sufficient number of H-1B cap petitions to reach the annual H-1B numerical limitations, including the advanced degree exemption, and associate selected registrations with subsequently filed H-1B cap petitions. Unless the registration requirement is suspended, a registrant must have a selected registration to be eligible to file an H-1B cap petition for the named beneficiary.

DISCLOSURE: The information you provide is voluntary. However, failure to provide the requested information may preclude you from filing an H-1B cap petition on the named beneficiary's behalf.

ROUTINE USES: DHS may share the information you provide on this form and any additional requested evidence with other Federal, state, local, and foreign government agencies and authorized organizations. DHS follows approved routine uses described in the associated published system of records notices [DHS-USCIS-007 Benefits Information System] and the published privacy impact assessments [DHS/USCIS/PIA-034(a) H-1B Registration Final Rule] which you can find at www.dhs.gov/privacy. DHS may also share this information, as appropriate, for law enforcement purposes or in the interest of national security.

Paperwork Reduction Act

An agency may not conduct or sponsor information collection and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The public reporting burden for this collection of information is estimated at 30 minutes per response, including the time for reviewing instructions, gathering the required information, completing the application, preparing statements, and submitting the application electronically. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to:

U.S. Citizenship and Immigration Services, Regulatory Coordination Division
Office of Policy and Strategy
20 Massachusetts Ave NW
Washington, DC 20529-2140

Do not mail your completed H-1B registration to this address.

OMB No. 1615-0144
Expires: 1/31/2022

Start

AILA Doc. No. 20021133. (Posted 2/11/20)



REGISTRANT INFORMATION



U.S. Citizenship
and Immigration
Services

About Registrant

About Beneficiary

Review and Submit

Employer/Agent

Authorized Signatory

What is the legal name of the prospective petitioning company or organization?

If filing as an individual registrant, list the individual's legal name.

What is the Doing Business As name of the prospective petitioning company or organization?

Doing Business As (DBA) name is the operating name of a company, as opposed to the legal name of the company.

The prospective petitioning company or organization does not have a Doing Business As name.



REGISTRANT INFORMATION



U.S. Citizenship
and Immigration
Services

What is the employer identification number (EIN) of the prospective petitioning company or organization?

If filing as an individual registrant, provide the registrant's Individual IRS Tax Number (SSN or ITIN).

What is the primary U.S. office address of the prospective petitioning company or organization?

USCIS notices will not be mailed to this address.

Address line 1

Street number and name

Address line 2

Apartment, suite, unit, or floor

City or town

State

ZIP code

Next

[Back](#)

AILA Doc. No. 20021133. (Posted 2/11/20)



REGISTRANT INFORMATION



U.S. Citizenship
and Immigration
Services

About Registrant About Beneficiary Review and Submit

Employee/Agent

Authorized Signatory

What is the authorized signatory's legal name?

Given name (first name)

Middle name (if applicable)

Family name (last name)

What is the authorized signatory's title?

What is the authorized signatory's contact information?

Daytime phone number

Email address

Next

[← Back](#)

BENEFICIARY INFORMATION



U.S. Citizenship
and Immigration
Services

Official website of the Department of Homeland Security

U.S. Citizenship and Immigration Services

H-1B Registration

Home Resources

About Registrant **About Beneficiary** Review and Submit

Beneficiary information

[Company or organization name]

Beneficiary information

You may submit registrations for up to 250 beneficiaries for the same registrant (employer/agent) per submission.

[+ Add beneficiary](#)

Next

[← Back](#)





BENEFICIARY INFORMATION



U.S. Citizenship and Immigration Services

About Registrant About Beneficiary **Review and Submit**

Beneficiary Information

456 Company

Beneficiary Information

You may submit as many beneficiaries as you would like for one registrant (employer/agent) per registration.

What is the beneficiary's legal name?

Given Name (first name)

Beneficiary does not have a first name.

Middle Name

Beneficiary does not have a middle name.

Family Name (last name)

What is the beneficiary's gender?

Male

Female

What is the beneficiary's date of birth?

Are you requesting consideration under the INA 214(g)(5)(C) advanced degree exemption because the beneficiary has earned, or will earn prior to the filing of the petition, a master's or higher degree from a U.S. institution of higher education?

Yes

No

What is the beneficiary's country of birth?

What is the beneficiary's country of citizenship?

What is the beneficiary's passport number?

Beneficiary does not have a passport number.

Save Entry

Cancel



BENEFICIARY INFORMATION



U.S. Citizenship
and Immigration
Services

About Registrant About Beneficiary Review and Submit

Beneficiary Information

456 Company

Beneficiary Information

You may submit as many beneficiaries as you would like for one registrant (employer/agent) per registration.



+ Add another beneficiary

Beneficiaries

First Person
02/19/1980

Edit
Delete

There is 1 beneficiary.

Next

< Back



BENEFICIARY INFORMATION



U.S. Citizenship
and Immigration
Services

About Registrant About Beneficiary **Review and Submit**

Beneficiary Information

456 Company

Beneficiary Information

You may submit as many beneficiaries as you would like for one registrant (employer/agent) per registration.

+ Add another beneficiary

Beneficiaries

First Person 02/19/1980	Edit Delete
Second Person 12/01/1997	Edit Delete
Third Person 01/12/1984	Edit Delete

There are 3 beneficiaries.



Next

ATLA Doc. No. 20021133. (Posted 2/11/20)



REVIEW AND SUBMIT



U.S. Citizenship
and Immigration
Services

About Registrant

About Beneficiary

Review and Submit

Review

Check your registration before you submit

We will review your registration to check for completeness before you submit it.

We encourage you to provide as many responses as you can throughout the registration to the best of your knowledge. Missing information can slow down the review process after you submit your registration.

You can return to this page to review your registration as many times as you want before you submit it.

[Review registration](#)

[← Back](#)



REVIEW AND SUBMIT



U.S. Citizenship
and Immigration
Services

Check your registration before you submit

We will review your registration to check for completeness before you submit it.

We encourage you to provide as many responses as you can throughout the registration to the best of your knowledge. Missing information can slow down the review process after you submit your registration.

You can return to this page to review your registration as many times as you want before you submit it.

Your fee

i Your form filing fee is: **\$30.00**

Refund Policy: USCIS does not refund fees, regardless of any action we take on your application, petition, or request. By continuing this transaction, you acknowledge that you must submit fees in the exact amount and that you are paying the fees for a government service.

Alerts and warnings

A green alert means you have completed all required fields and responses.

✓ We found no alerts or warnings in your registration

Next

[← Back](#)

AILA Doc. No. 20021133. (Posted 2/11/20)

REVIEW AND SUBMIT



U.S. Citizenship
and Immigration
Services

H-1B Registration Summary

Print

Here is a summary of all the information you provided in your registration.

Make sure you have provided responses for everything that applies to you before you submit your registration. You can edit your responses by going to each registration section using the site navigation.

About Registrant

Employer/Agent

What is the legal name of the prospective petitioning company or organization? 456 Company

What is the Doing Business As name of the prospective petitioning company or organization? X Company

What is the employer identification number (EIN) of the prospective petitioning company or organization? 900000000

What is the primary U.S. office address of the prospective petitioning company or organization? United States
200 Second Street
Suite 900
New York, NY, 10021

Authorized Signatory

What is the authorized signatory's legal name? John Smith

What is the authorized signatory's title? Accredited Representative

What is the authorized signatory's contact information? (333) 333-3333

Email address johnsmith@123.com

AILA Doc. No. 20021133. (Posted 2/11/20)

REVIEW AND SUBMIT



U.S. Citizenship
and Immigration
Services

About Beneficiary

Beneficiary Information

Given name (first name)	First
Middle name	-
Family name (last name)	Person
What is the beneficiary's gender?	male
What is the beneficiary's date of birth?	02/19/1980
What is the beneficiary's country of birth?	Uruguay
What is the beneficiary's country of citizenship?	Uruguay
What is the beneficiary's passport number?	919191919
Does the beneficiary have a master's or higher degree from a U.S. institution of higher education such that the beneficiary is eligible for the advanced degree exemption under INA 214(g)(5)(C)?	Yes

Given name (first name)	Third
Middle name	-
Family name (last name)	Person
What is the beneficiary's gender?	female
What is the beneficiary's date of birth?	01/12/1984
What is the beneficiary's country of birth?	Panama
What is the beneficiary's country of citizenship?	Panama
What is the beneficiary's passport number?	27727727
Does the beneficiary have a master's or higher degree from a U.S. institution of higher education such that the beneficiary is eligible for the advanced degree exemption under INA 214(g)(5)(C)?	Yes

Next

[← Back](#)

[↗ Return to top](#)

REVIEW AND SUBMIT



U.S. Citizenship
and Immigration
Services

About Registrant About Beneficiary **Review and Submit**

Review Summary **Representative Signature**

Representative's Certification and Signature

You must read and agree to the certification below.



I certify, under penalty of perjury, that I prepared this registration on behalf of, at the request of, and with the express consent of the registrant. The registrant has reviewed this completed registration as prepared by me and informed me that all of the information in the registration is complete, true and correct.

I have read and agreed to the representative's statement.

Representative's Certification and Signature

You must read and agree to the certification below.



I certify, under penalty of perjury, that I prepared this registration on behalf of, at the request of, and with the express consent of the registrant. The registrant has reviewed this completed registration as prepared by me and informed me that all of the information in the registration is complete, true and correct.

I have read and agreed to the representative's statement.

Representative's Signature

You must provide your electronic signature below by typing your full legal name. We may consider your registration to be invalid if you do not completely fill out and electronically sign this registration. We will record the date of your signature with your registration.

Next



REVIEW AND SUBMIT



U.S. Citizenship
and Immigration
Services

About Registrant

About Beneficiary

Review and Submit

Review

Summary

Representative Signature

Finish the H-1B Registration and continue to the G-28

By finishing this form, we will prepare a draft H-1B Registration for your client to review and sign. If your client does not approve the information provided in the H-1B Registration, you will need to edit the information in the form, and resubmit it for your client's review.

Next you will continue to the G-28. When you submit the G-28, we will give you a passcode for your client to add you as his or her representative in his or her USCIS online account. Once you are added, your client will have access to review the draft H-1B Registration and the draft G-28.

[Finish and continue](#)

[← Back](#)

AILA Doc. No. 20021133. (Posted 2/11/20)

G-28



U.S. Citizenship
and Immigration
Services

Notice of Entry of Appearance as Attorney or Accredited Representative

G-28

The Notice of Entry of Appearance as Attorney or Accredited Representative is for attorneys and accredited representatives to provide information to establish their eligibility to appear for and act on behalf of an applicant, petitioner, requester, beneficiary or derivative, or respondent in immigration matters.

An attorney or accredited representative must complete and submit a new G-28 form for each client case. The G-28 can be started along with a client's new case or it can be added to a client's already-submitted case. USCIS will only recognize a completed G-28 once the client has reviewed and signed the form.

Before you start the G-28



Who should complete this form

You should only complete this form if you are an attorney or accredited representatives as defined in 8 CFR 1.2 and 292.1(a)(4) or 1292.

Law students and graduates

If you are a law student or law graduate who is working under the direct supervision of an attorney or accredited representative, you will need to provide your name on the form.

Foreign attorneys

If you are an attorney not licensed to practice law in the United States, you should not use this form. Instead, you will need to file the Notice of Entry of Appearance as Attorney in Matters Outside the United States (G-281).

Other representatives

If you are seeking to appear as a reputable individual as defined in 8 CFR 292.1(a)(3), you should not use this form. Instead, you will need to seek permission from DHS to appear with your client.



After you complete the G-28



Your client adds you as his or her representative

After you complete the G-28 and provide your signature, we will give you a one-time passcode to give to your client. Your client will need to sign in to his or her USCIS account (or create a new one) and enter this code to officially add you as a representative.



Your client reviews and signs the G-28 (and his or her form, for new cases)

After you are finished filling out the G-28 and your client adds you as a representative, he or she will need to review the information provided in the form.

If all the information is correct, your client will accept the G-28 and then provide his or her signature. If the information is incorrect, your client will decline the G-28 and we will send it back to you to make updates. If you are also filing a new case for your client, your client will need to review the information provided in each form. He or she can accept or decline each form.



You submit and pay for your client's online form (for new cases)

Once your client reviews and signs the online form, a link will appear on your account home page that takes you to a page to submit the G-28 along with your client's online form, and pay the fee for your client's form (if there is one).

Next

AILA Doc. No. 20021133. (Posted 2/11/20)



☐ Completing the G-28 online

📄 We will automatically save your responses

We will automatically save your information when you select next to go to a new page or navigate to another section of the form. We will save your information for 30 days from today, or from the last time you worked on your form.

USCIS Privacy Notice

AUTHORITIES: The information requested on this form is collected pursuant to 8 CFR parts 1.2 section 1292.

PURPOSE: The primary purpose for providing the requested information on this form is to establish your eligibility to appear and act on behalf of a client. The information you provide will be used to designate you as an attorney or accredited representative.

DISCLOSURE: The information you provide is voluntary. However, failure to provide the requested information may prevent your ability to represent an individual or entity.

ROUTINE USES: The information will be used by and disclosed to DHS personnel and contractors or other agents who need the information to perform associated administrative functions. Additionally, DHS may share the information with other Federal, state, local government agencies and authorized organizations in accordance with approved routine uses, as described in the associated published system of records notices [DHS/USCIS-001 - Alien File and National File Tracking System, DHS/USCIS-007 - Benefits Information System, DHS/USCIS-010 - Asylum Information and Pre-Screening, DHS/USCIS-005 - Inter-Country Adoptions Security, DHS/USCIS-006 - Fraud Detection and National Security Records, and DHS/USCIS-017 - Refugee Case Processing and Security] and as described in the published privacy impact assessments [DHS/USCIS/PIA-015 - Computer Linked Application Information Management (CLAIMS 4) Update, DHS/USCIS/PIA-016 - Computer Linked Application Information Management (CLAIMS 3), and Associated Systems, DHS/USCIS/PIA-056 ELIS, DHS/USCIS/PIA-027(c)-USCIS Asylum Division, DHS/USCIS/PIA-003(b) Integrated Digitization Document Management Program, DHS/USCIS/PIA-007(b) Domestically Filed Inter-country Adoptions and Petitions, DHS/USCIS/PIA-013(a) Fraud detection and National Security Data System, and DHS/USCIS/PIA-051 Case and Activity Management for International Operations] which can be found at www.dhs.gov/privacy. The information may also be made available, as appropriate for law enforcement purposes or in the interest of national security.

G-28



U.S. Citizenship
and Immigration
Services

Paperwork Reduction Act

An agency may not conduct or sponsor information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 30 minutes per response, including the time for reviewing instructions and completing and submitting the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to:

U.S. Citizenship and Immigration Services, Regulatory Coordination Division
Office of Policy and Strategy
20 Massachusetts Ave NW
Washington, DC 20529-2140

Do not mail your completed Form G-28 to this address.

OMB No. 1615-0105
Expires: 05/31/2021



Security reminder

If you do not work on your form for more than 30 days, we will delete your data in order to prevent storing personal information indefinitely.

[Start the G-28](#)

[← Back](#)



G-28



U.S. Citizenship
and Immigration
Services

About Representative

About Client

Additional Information

Review and Sign

Your Name

Your Role

Your Contact Information

Your Additional
Information

Provide your name

Given name (first name)

Middle name (if applicable)

Family name (last name)

Next

[← Back](#)



G-28



About Representative

About Client

Additional Information

Review and Sign

Your Name

Your Role

Your Contact Information

Your Additional Information

Select your representative role

- I am an attorney eligible to practice law in, and a member in good standing of, the bar of the highest courts of the following states, possessions, territories, commonwealths, or the District of Columbia
- I am an accredited representative of a qualified nonprofit religious, charitable, social service, or similar organization established in the United States, so recognized by the Department of Justice, Board of Immigration Appeals, in accordance with 8 CFR 292.2

Do you have a law student or law graduate working under your direct supervision in accordance with the requirements in 8 CFR 292.1(a)(2)(iv)?

- Yes
- No

Next

Do you have a law student or law graduate working under your direct supervision in accordance with the requirements in 8 CFR 292.1(a)(2)(iv)?

- Yes
- No

Provide the name of the law student or law graduate.

Given name (first name)

Middle name (if applicable)

Family name (last name)

Next

Back



G-28



U.S. Citizenship
and Immigration
Services

About Representative

About Client

Additional Information

Review and Sign

Your Name

Your Role

Your Contact Information

Your Additional Information

Provide your contact information

Daytime telephone number

Mobile telephone number

This is the same as the daytime telephone number.

Email address

Provide your address

USCIS uses the mailing address in your account profile for all correspondence. To change your mailing address, [update your profile information](#).

In care of name (if any)

Country

Address line 1

Street number and name

Address line 2

Apartment, suite, unit, or floor

City or town

State

Zip code

Next



G-28



U.S. Citizenship
and Immigration
Services

About Representative

About Client

Additional Information

Review and Sign

Your Name

Your Role

Your Contact Information

Your Additional
Information

Do you have a USCIS Online Account?

Yes

No

Next

[← Back](#)



G-28



U.S. Citizenship
and Immigration
Services

About Representative **About Client** Additional Information Review and Sign

Client Name

Client Contact
Information

Client Additional
Information

Provide your client's current legal name

Given name (first name)

Middle name (if applicable)

Family name (last name)

Provide additional client information

An entity is a company or organization that has legal rights and obligations.

What is name of the entity? (if applicable)

What is the title of the authorized signatory for the entity? (if applicable)

Next



G-28



U.S. Citizenship and Immigration Services

- About Representative
- About Client**
- Additional Information
- Review and Sign

Client Name

Client Contact Information

Client Additional Information

Provide your client's contact information

Daytime telephone number

Mobile telephone number

This is the same as the daytime telephone number.

Email address

Provide your client's current mailing address

Do not provide your business mailing address here unless it serves as the safe mailing address for your client.

In care of name (if any)

Country

Address line 1

Street number and name

Address line 2

Apartment, suite, unit, or floor

City or town

State

Zip code

Next

[Back](#)



G-28



U.S. Citizenship
and Immigration
Services

About Representative

About Client

Additional Information

Review and Sign

Additional Information

You may provide additional information for your G-28

If you need to provide any additional information for any of your answers to the questions in this G-28, enter it into the space below. You should include the questions that you are referencing.

If you do not need to provide any additional information, you may leave this section blank.

Additional information

0/2000

Next

[← Back](#)



REVIEW AND SUBMIT



U.S. Citizenship
and Immigration
Services

[About Representative](#) [About Client](#) [Additional Information](#) **[Review and Sign](#)**

[Review your application](#) [Review all responses](#) [Your Signature](#)

Check your application before you submit


We will review your application to check for accuracy and completeness before you submit it.

We encourage you to provide as many responses as you can throughout the application, to the best of your knowledge. Missing information can slow down the review process after you submit your application.

You can return to this page to review your application as many times as you want before you submit it.

Alerts and warnings

A green alert means you have completed all required fields and responses.

 We found no alerts or warnings in your application

[Next](#)

[← Back](#)

AILA Doc. No. 20021133. (Posted 2/11/20)

REVIEW AND SUBMIT



U.S. Citizenship
and Immigration
Services

[Review your application](#) [Review all responses](#) [Your Signature](#)

Review the Notice of Entry of Appearance as Attorney or Accredited Representative form information

[Print](#)

Here is a summary of all the information you provided in your application.

Make sure you have provided responses for everything that applies to you before you submit your application. You can edit your responses by going to each application section using the site navigation.

[View draft snapshot](#)

About Representative

Your Name

Provide your name **John Smith**

Your Role

Select your representative role **I am an accredited representative of a qualified nonprofit religious, charitable, social service, or similar organization established in the United States, so recognized by the Department of Justice, Board of Immigration Appeals, in accordance with 8 CFR 292.2**

Name of recognized organization **123 Company Organization**

Date of accreditation **03/12/2019**

Do you have a law student or law graduate working under your direct supervision in accordance with the requirements in 8 CFR 292.1(a)(2)(iv)? **Yes**

Provide the name of the law student or law graduate. **Sam Jones**

Your Contact Information

Provide your contact information

Daytime telephone number **3333333333**

Mobile telephone number **3333333333**

Email address **johnsmith@123.com**

Provide your address **United States
100 First Street
Suite 400
New York, New York, 10021**

Your Additional Information

AILA Doc. No. 20021133. (Posted 2/11/20)



REVIEW AND SUBMIT



U.S. Citizenship
and Immigration
Services

Client Additional Information

Provide additional client information

What is your client's A-Number? -

What is your client's USCIS Online
Account Number? -

Additional Information

Additional Information

You may provide additional information for
your G-28

Additional information -

Next

[← Back](#)



REVIEW AND SUBMIT



U.S. Citizenship
and Immigration
Services

[Review your application](#) [Review all responses](#) [Your Signature](#)

Representative's statement and signature

You must read and agree to the statement below and provide your signature



I have read and understand the regulations and conditions contained in 8 CFR 103.2 and 292 governing appearances and representation before DHS. I declare under penalty of perjury under the laws of the United States that the information I have provided on this form is true and correct.



I have read and agree to the representative's statement

Next

[Back](#)

[Review your application](#) [Review all responses](#) [Your Signature](#)

Representative's statement and signature

You must read and agree to the statement below and provide your signature



I have read and understand the regulations and conditions contained in 8 CFR 103.2 and 292 governing appearances and representation before DHS. I declare under penalty of perjury under the laws of the United States that the information I have provided on this form is true and correct.

I have read and agree to the representative's statement

Representative's signature



Next



REVIEW AND SUBMIT



U.S. Citizenship
and Immigration
Services

Give this passcode to your client to initiate the G-28 client relationship

Your client will need to enter this one-time passcode on his or her account homepage in order to add you as a representative. Your client must have a USCIS online account in order for you to manage his or her case online.

If this code is not used within 30 days, it will expire and the draft G-28 will be deleted.

One-time passcode: MDB-E4B34-F369E-2D4D

Finish


ACCOUNT HOMEPAGE



U.S. Citizenship
and Immigration
Services

Filter by ▾

Clients (2) Cases (2) 4 total results

 **456 Company**
Doing Business As: X Company

Case (2 of 2)	Status	Action
H-1B Registration	Draft in progress	Continue registration
H-1B Registration	Draft in progress	

[View all cases](#) Start a form

ACCOUNT HOMEPAGE



U.S. Citizenship
and Immigration
Services

H-1B Registration

Draft expires February 14, 2020

You completed the registration. Give this passcode to your client so they can add you as a representative in their myUSCIS account: **MDB-E4B34-F369E-2D4D**.

Form	Status	Action
H-1B Registration	Complete	View PDF
G-28	Complete	View PDF

[View CSV of beneficiary table](#)

Beneficiary	Status	Action
Person, First 02/19/1980	In progress	N/A
Person, Second 12/01/1997	In progress	N/A
Person, Third 01/12/1984	In progress	N/A

[Delete registration](#)



H-1B ACCOUNT TYPE



U.S. Citizenship
and Immigration
Services

Account Type

Select an account type:



I am an applicant, petitioner, or requestor.

- USCIS only offers certain benefit types for online filing. Please refer to uscis.gov for further guidance.
- You cannot file an H-1B Registration with this account type.



I am a Legal Representative.

- I am an attorney eligible to practice law in the United States.
- I am an accredited representative of a qualified organization that is recognized by the Department of Justice in accordance with 8 CFR part 1292.



I am an H-1B registrant.

- A registrant account can be used only to submit H-1B Registrations.
- If you are an attorney or accredited representative that requires the submission of a Form G-28 and are submitting H-1B Registrations on behalf of an H-1B employer or agent, you must use a Legal Representative account.

Next



SYNC CLIENT TO ATTORNEY/REPRESENTATIVE



U.S. Citizenship
and Immigration
Services

H-1B Registrations

The H-1B Registration period is open.

- The H-1B Registration period will open from noon Eastern Time on March 1, 2020 to noon Eastern Time on March 20, 2020.
- Submitting a H-1B Registration does not guarantee an H-1B Visa.
- H-1B Registrations will NOT be accepted through the U.S. Postal Service.

[File a registration](#)

[Enter representative passcode](#)

SYNC CLIENT TO ATTORNEY/REPRESENTATIVE



U.S. Citizenship
and Immigration
Services

H-1B Registrations

Account Settings

Enter a representative passcode

Once you enter your representative's passcode, we will take you to review and sign the G-28 and any other forms prepared for you by your attorney or accredited representative.

Enter your representative's online case access passcode

Passcode

MDB-E4B34-F369E-2D4D

Example: MDB-C6D49-2009F-038F

Submit and continue

[Cancel](#)



SYNC CLIENT TO ATTORNEY/REPRESENTATIVE



U.S. Citizenship
and Immigration
Services



Security reminder

If you do not work on your form for more than 30 days, we will delete your data in order to prevent storing personal information indefinitely.

[Review the G-28](#)

SYNC CLIENT TO ATTORNEY/REPRESENTATIVE



U.S. Citizenship and Immigration Services

Review the G-28

[Review all responses](#) [Accept or decline](#)

[Review the Notice of Entry of Appearance as Attorney or Accredited Representative form information](#)

[Print](#)

Here is a summary of all the information you provided in your application.

If anything is incorrect or missing, you should **decline** the G-28 on the next page and contact your representative. We will allow your representative to edit the information in the draft form, and resend it to you for your review.

[View draft snapshot](#)

About Representative

Your Name

Provide your name

John Smith

Your Role

Select your representative role

I am an accredited representative of a qualified nonprofit religious, charitable, social service, or

Review the G-28

[Review all responses](#) [Accept or decline](#)

Accept or decline the G-28

If the information provided in the G-28 is complete, true, and correct, you should continue to the signature page.

If anything is incorrect or missing, you should decline the G-28 and contact your representative. We will allow your representative to edit the information in the draft form, and resend it to you for your review.

- I accept the G-28 and want to provide my signature
- I decline the G-28 and want to send the draft form back to my representative to make updates

[Next](#)

[Back](#)

SYNC CLIENT TO ATTORNEY/REPRESENTATIVE



U.S. Citizenship and Immigration Services

Review the G-28

Review all responses

Accept or decline

Client's consent to release of information

If you want DHS to send original notices and secure identity documents to your attorney or accredited representative instead of directly to you, please select one or both boxes below.



USCIS will send notices to both a represented party (the client) and his, her, or its attorney or accredited representative either through mail or electronic delivery. USCIS will send all secure identity documents and Travel Documents to the client's U.S. mailing address.

USCIS will also send the Form I-94, Arrival Departure

- I request that USCIS send original notices on an application or petition to the business address of my attorney or accredited representative as listed in this form.
- I request that USCIS send any secure identity document (Permanent Resident Card, Employment Authorization Document, or Travel Document) that I receive to the U.S. business address of my attorney or accredited representative (or to a designated military or diplomatic address in a foreign country (if permitted)).
- I request that USCIS send any original notice containing Form I-94 to me at my U.S. mailing address. I understand that I may change this election at any future date through written notice to USCIS.



I have requested the representation of and consented to being represented by the attorney or accredited representative named on this form. According to the Privacy Act of 1974 and U.S. Department of Homeland Security (DHS) policy, I also consent to the disclosure to the named attorney or accredited representative of record pertaining to me that appears in any system of records of USCIS, ICE or CBP.

- I have read and agree to the client's statement

Client's signature

Next

[Back](#)



SYNC CLIENT TO ATTORNEY/REPRESENTATIVE



U.S. Citizenship and Immigration Services

Review the G-28

Review all responses

Accept or decline

Submit the G-28 for your case



Once you submit the G-28 below, it will be added to your case.

Your case status will be updated on your and your representative's account home pages.

Submit the G-28

SYNC CLIENT TO ATTORNEY/REPRESENTATIVE



U.S. Citizenship and Immigration Services

H-1B Registration

U.S. employers or agents who seek to obtain H-1B nonimmigrant classification on behalf of an individual subject to the H-1B numerical allocations will need to submit a registration during a designated registration period, unless the registration requirement is suspended by USCIS.

The annual initial registration period will last a minimum of 14 calendar days and will start at least 14 calendar days before the earliest date on which H-1B cap-subject petitions may be filed for a particular fiscal year.

If a sufficient number of registrations projected as needed to reach the H-1B regular cap have not been received within the 14 days initial registration period, we will notify all registrants who have properly registered that their registrations have been selected. We will keep the registration open past the initial registration period until we have determined that we have received enough registrations projected as needed to meet the H-1B regular cap.

After the end of the initial registration period, if USCIS has received more registrations than needed to meet the projected number of registrations to reach the regular cap, we will randomly select a sufficient number of registrations. A similar process will apply for those who may be eligible for the numerically limited cap exemption. A Form I-129, Petition for a Nonimmigrant Worker, may then be filed by the employer based on a selected registration to request classification of the beneficiary as an H-1B worker.



Before you start your registration



Eligibility

A U.S. employer or agent may file H-1B cap petitions, and as such, will be required to submit an H-1B Registration to be eligible to file the H-1B cap petition.

U.S. Employers: Person or entity in U.S. that: Engages a person to work in the U.S.; Has an employer-employee relationship with the beneficiary; and Has an FEIN.

Agents: A U.S. individual or company in business as an agent may file an H-1B Registration for workers who are traditionally self-employed or workers who use agents to arrange short-term employment on their behalf with numerous employers, and in cases where a foreign employer authorizes the agent to act on its behalf.



Duplicates

A registrant may only submit one registration per beneficiary in any fiscal year. If a registrant submits more than one registration per beneficiary in the same fiscal year, all those registration will be considered invalid.



Fee

Fee: \$10 per registration

We will send you to Pay.gov, our safe, secure payment website, to make your payment and submit your registration online. If your current document is incorrect due to a typographical or clerical error caused by USCIS, there is no fee.

Refund Policy

USCIS does not refund fees, regardless of any action we take on your application, petition, or request. By continuing this transaction, you acknowledge that you must submit fees in the exact amount and that you are paying the fees for a government service. You further agree that the filing fee, biometric fee, and any other paid costs related to this financial transaction are final and not refundable. Please refer to the instructions for the form(s) you are filing for additional information or you may call the USCIS Contact Center at 800-375-5283. For TTY (deaf or hard of hearing) 800-767-1833.

Next

SYNC CLIENT TO ATTORNEY/REPRESENTATIVE



U.S. Citizenship and Immigration Services

H-1B Registration Summary

[Print](#)

Here is a summary of all the information you provided in your registration.

Make sure you have provided responses for everything that applies to you before you submit your registration. You can edit your responses by going to each registration section using the site navigation.

About Registrant

Employer/Agent

What is the legal name of the prospective petitioning company or organization? **456 Company**

What is the Doing Business As name of the prospective petitioning company or organization? **X Company**

What is the employer identification number (EIN) of the prospective petitioning company or organization? **900000000**

What is the primary U.S. office address of the prospective petitioning company or organization? **United States
200 Second Street
Suite 900
New York, NY, 10021**

Authorized Signatory

What is the authorized signatory's legal name? **John Smith**

What is the authorized signatory's title? **Accredited Representative**

What is the authorized signatory's contact information? **(333) 333-3333**

Email address **johnsmith@123.com**

About Beneficiary

Beneficiary Information

Given name (first name) **First**

Middle name **-**

Family name (last name) **Person**

What is the beneficiary's gender? **male**

What is the beneficiary's date of birth? **02/19/1980**

What is the beneficiary's country of birth? **Uruguay**

What is the beneficiary's country of citizenship? **Uruguay**

What is the beneficiary's passport number? **91919191919**

Does the beneficiary have a master's or higher degree from a U.S. institution of higher education such that the beneficiary is eligible for the advanced degree exemption under INA 214(g)(5)(C)? **Yes**

Given name (first name)	Third
Middle name	-
Family name (last name)	Person
What is the beneficiary's gender?	female
What is the beneficiary's date of birth?	01/12/1984
What is the beneficiary's country of birth?	Panama
What is the beneficiary's country of citizenship?	Panama
What is the beneficiary's passport number?	27727727
Does the beneficiary have a master's or higher degree from a U.S. institution of higher education such that the beneficiary is eligible for the advanced degree exemption under INA 214(g)(5)(C)?	Yes

[Next](#)

[Back](#)

[Return to top](#)

AILA Doc. No. 20021133. (Posted 2/11/20)



SYNC CLIENT TO ATTORNEY/REPRESENTATIVE



U.S. Citizenship and Immigration Services

Accept or decline the H-1B Registration

If the information provided in the H-1B Registration is complete, true, and correct, you should continue to the signature page.

If anything is incorrect or missing, you should decline the H-1B Registration and contact your representative. We will allow your representative to edit the information in the draft registration, and resend it to you for your review.



- I accept the H-1B Registration and want to provide my signature
- I decline the H-1B Registration and want to send the draft registration back to my representative to make updates



[< Back](#)



SYNC CLIENT TO ATTORNEY/REPRESENTATIVE



U.S. Citizenship
and Immigration
Services

Authorized Signatory's Statement

You must read and agree to the statement below.



- I can read and understand English, and have read and understand every question and instruction on this registration, as well as my answer to every question.

Next

[← Back](#)


SYNC CLIENT TO ATTORNEY/REPRESENTATIVE



U.S. Citizenship and Immigration Services

Authorized Signatory's Certification and Signature

You must read and agree to the certification below.



If submitting or authorizing this registration on behalf of an organization, by my signature, I certify that I am authorized to do so by the organization.

I authorize release of information contained in this registration to other entities and persons where necessary for the administration and enforcement of U.S. immigration laws.

I further certify, under penalty of perjury, that I have reviewed this registration and that all of the information contained in the registration is complete, true and correct and that I, or the organization on whose behalf this registration is being submitted, intend to file an H-1B petition on behalf of the beneficiary named in this registration if the beneficiary is selected.

I have read and agree to the authorized signatory's statement.

Authorized Signatory's Signature

You must provide your electronic signature below by



I further certify, under penalty of perjury, that I have reviewed this registration and that all of the information contained in the registration is complete, true and correct and that I, or the organization on whose behalf this registration is being submitted, intend to file an H-1B petition on behalf of the beneficiary named in this registration if the beneficiary is selected.

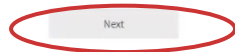
I have read and agree to the authorized signatory's statement.

Authorized Signatory's Signature

You must provide your electronic signature below by typing your full legal name. We may consider your registration to be invalid if you do not completely fill out and electronically sign this registration. We will record the date of your signature with your registration.

I

[< Back](#)





SYNC CLIENT TO ATTORNEY/REPRESENTATIVE



U.S. Citizenship
and Immigration
Services

Finish the H-1B Registration and send to your representative

Once you finish below, your representative will need to pay for and officially submit the registration to USCIS. He or she will also submit the G-28, which establishes your representative's eligibility to appear and act on your behalf in USCIS immigration matters.

Once your representative has submitted your registration, you should check your home page for any updates or actions on your case.

Finish and send

[← Back](#)

SYNC CLIENT TO ATTORNEY/REPRESENTATIVE



U.S. Citizenship and Immigration Services

H-1B Registrations Account Settings

H-1B Registrations

The H-1B Registration period is open.

- The H-1B Registration period will open from noon Eastern Time on March 1, 2020 to noon Eastern Time on March 20, 2020.
- Submitting a H-1B Registration does not guarantee an H-1B Visa.
- H-1B Registrations will NOT be accepted through the U.S. Postal Service.

[File a registration](#)

456 Company
Doing Business As: X Company

Your representative must pay and submit the registration before it is complete.

[View CSV of beneficiary table](#)

Beneficiaries	Status	Action
Person, First 02/19/1980	In progress	N/A
Person, Second 12/01/1997	In progress	N/A
Person, Third 01/12/1984	In progress	N/A

H-1B Registrations Account Settings

456Company-h1b-registration-beneficiaries-01172020 - Excel

Company	Doing Business As	Beneficiary	Beneficiary date of birth
456 Comp X	Compan First	Person	#####
456 Comp X	Compan Second	Person	#####
456 Comp X	Compan Third	Person	#####

COMPLETE H-1B REGISTRATION/PAYMENT



U.S. Citizenship
and Immigration
Services

My Clients Profile Inbox Withdrawn G-28s

My Clients

[Add a client to my account](#)

H-1B Registration is open

- H-1B Registration period will be open from noon EST on March 1, 2020 to noon EST March 20, 2020.
- Registration selection does not guarantee a H-1B Visa.
- H-1B Registrations will not be accepted through the U.S. Postal Service.

View client and important case information at a glance.

[Search](#)

Filter by ▾

Clients (2) Cases (1) 3 total results

456 Company
Doing Business As: X Company

Case (1 of 1)	Status	Action
H-1B Registration	Draft in progress	Continue registration

[View all cases](#) [Start a form](#)

< Back to My Clients

456 Company
Doing Business As: X Company

[Start a form](#)

[Search](#)

Filter by ▾

Cases (1)

H-1B Registration
Draft expires February 16, 2020

Your client signed and approved the H-1B Registration. You need to pay the fee and submit the registration.

Form	Status	Action
H-1B Registration	Signed by client	View PDF
G-28	Signed by client	View PDF

[View CSV of beneficiary table](#)

Beneficiary	Status	Action
Person, First 02/12/1980	In progress	N/A
Person, Second 12/01/1997	In progress	N/A
Person, Third 01/12/1984	In progress	N/A

[Pay and submit](#) [Delete registration](#)

AILA Doc. No. 20021133. (Posted 2/11/20)



COMPLETE H-1B REGISTRATION/PAYMENT



U.S. Citizenship
and Immigration
Services

Pay for and submit your registration

The final step to submit your H-1B Registration is to pay the required fee.

Your registration fee is: **\$30.00**

Refund Policy: USCIS does not refund fees, regardless of any action we take on your application, petition, or request. By continuing this transaction, you acknowledge that you must submit fees in the exact amount and that you are paying the fees for a government service.



We will send you to Pay.gov — our safe, secure payment website — to make your payment and submit your registration online.

Here are the steps in the payment and submission process:

1. Provide your billing information on Pay.gov
2. Provide your credit card or U.S. bank account information
3. Submit your payment

When you have paid your fee, your registration will be submitted.

Pay.gov will redirect you to a uscis.gov confirmation screen. You can track the status of your registration through your USCIS online account.

Pay and submit

COMPLETE H-1B REGISTRATION/PAYMENT



U.S. Citizenship
and Immigration
Services



U.S. Citizenship
and Immigration
Services

Pay.gov

USCIS H-1B Registration

Please select a payment method:

I want to pay with a withdrawal from a checking or savings account (ACH)



I want to pay with a debit or credit card



[Cancel](#)

[Continue](#)

COMPLETE H-1B REGISTRATION/PAYMENT



U.S. Citizenship
and Immigration
Services



USCIS H-1B Registration

Review and submit payment

* indicates required fields

Agency Tracking ID: BS6VK0BZPV9CM2

Payment Amount: \$30.00

Payment Method: Plastic Card

Account Holder Name: Erin Knight

Card Type: VISA

Card Number: *****1111

Billing Address: 100 Apple Lane

Billing Address 2:

City: New York

Country: United States

State/Province: NY

ZIP/Postal Code: 10021



I authorize a charge to my card account for the above amount in accordance with my card issuer agreement.

[Previous](#)

[Cancel](#)

[Continue](#)

AILA Doc. No. 20021133. (Posted 2/11/20)



COMPLETE H-1B REGISTRATION



U.S. Citizenship
and Immigration
Services

You have successfully submitted your H-1B
Registration.

We will notify you when the selection process has ended. You can track
the status of your registration through your USCIS account.

Each beneficiary has been assigned a confirmation number. This
number is only associated with the submitted registration and cannot
be used to track case status using Case Status Online.

[Go to my cases](#)

COMPLETE H-1B REGISTRATION



U.S. Citizenship
and Immigration
Services

My Clients

[Add a client to my account](#)

H-1B Registration is open

- H-1B Registration period will be open from noon EST on March 1, 2020 to noon EST March 20, 2020.
- Registration selection does not guarantee a H-1B Visa.
- H-1B Registrations will not be accepted through the U.S. Postal Service.

View client and important case information at a glance.

[Search](#)

Filter by ▼

Clients (2) Cases (1) 3 total results

456 Company
Doing Business As: X Company

Case (1 of 1)	Status	Action
H-1B Registration	Submitted January 17, 2020	View case status

[View all cases](#) [Start a form](#)

456 Company

Doing Business As: X Company

[Start a form](#)

[Search](#)

Filter by ▼

Cases (1)

H-1B Registration

Submitted on January 17, 2020

We are processing your case. It can take up to 48 hours to process your case information.

Form	Status	Action
H-1B Registration	Submitted	View PDF
G-28	Submitted	View PDF Withdraw G-28

[View CSV of beneficiary table](#)

Beneficiary	Status	Action
Person, Third 01/12/1984	Submitted 1528359770564635360	Delete
Person, Second 12/01/1997	Submitted 9039694638223029402	Delete
Person, First 02/19/1980	Submitted 4906406252326181448	Delete



H-1B REGISTRATION STATUS



U.S. Citizenship
and Immigration
Services

📄 456 Company

Submitted on January 17, 2020

We are processing your case. It can take up to 48 hours to process your case information.

Form	Status	Action
H-1B Registration	Submitted	View PDF
G-28	Submitted	View PDF Withdraw G-28

[View CSV of beneficiary table](#)

Beneficiaries	Status	Action
Person, Second 12/01/1997	<u>Selected</u> 9039694638223029402	N/A
Person, First 02/19/1980	<u>Submitted</u> 4906406252326181448	Delete
Person, Third 01/12/1984	<u>Denied (duplicated)</u> 1528359770564635360	N/A

H-1B REGISTRATION STATUS



U.S. Citizenship
and Immigration
Services

456 Company

Submitted on January 17, 2020

We are processing your case. It can take up to 48 hours to process your case information.

Form	Status	Action
H-1B Registration	Submitted	View PDF
G-28	Submitted	View PDF Withdraw G-28

[View CSV of beneficiary table](#)

Beneficiaries	Status	Action
Person, Second 12/01/1997	Selected 9039694638223029402	N/A
Person, First 02/19/1980	Not selected 4906406252326181448	N/A
Person, Third 01/12/1984	Denied (duplicated) 1528359770564635360	N/A

AILA Doc. No. 20021133. (Posted 2/11/20)

REMINDERS



U.S. Citizenship
and Immigration
Services

My Clients

View client and important case information at a glance.

i H-1B Registration is open

- H-1B Registration period will be open from noon EST on March 1, 2020 to noon EST March 20, 2020.
- Registration selection does not guarantee a H-1B Visa.
- H-1B Registrations will not be accepted through the U.S. Postal Service.

Close

Add a client to my account

Official website of the Department of Homeland Security

U.S. Citizenship and Immigration Services

Account Explore Resources

Go to uscis.gov Sign out

My Clients Profile Inbox Withdrawn G-28s

< Back to My Clients

Start a Form

Confirm the person or company that you are filing for.

Client

Corporation ABC

[Add a new client](#)

Select the form you want to file online

Once you start your form, we will automatically save your information for 30 days, or from the last time you worked on the form.

All forms include the G-28.

Select the G-28 only if you are adding representation for a previously filed N-400, I-90, N-565, N-336, N-600, N-600K, DACA, or TPS form.

i H-1B Registration is closed

H-1B Registration period was from March 1, 2020 to March 20, 2020. We are no longer processing H-1B registrations.

Start form Cancel



CONTACT INFORMATION AND RESOURCES



U.S. Citizenship
and Immigration
Services

Helpful links and resources:

- Account sign up/login page: my.uscis.gov/account
- Technical support and password resets:
<https://my.uscis.gov/account/needhelp>
- USCIS Contact Center: 1-800-375-5283
- Federal Register Notice: Registration Requirement for Petitioners Seeking To File H-1B Petitions on Behalf of Cap-Subject Aliens
- [Uscis.gov/H-1B](https://uscis.gov/H-1B)



Any questions?

Thank you!

DISCLAIMER



U.S. Citizenship
and Immigration
Services

This training module is intended solely as informational. It is not intended to, does not, and may not be relied upon to create or confer any right(s) or benefits(s), substantive or procedural, enforceable at law by any individual or other party in benefit applications before USCIS, in removal proceedings, in litigation with the United States, or in any other form or manner. This training module does not have the force of law, or of a DHS directive.