

Rep Onboarding



representative > km_rep_29@test.com > 61019bfc-4d65-4c18-a88f-2d8ce20fe81b

Representative Account Type

I am an:

☐ Attorney

A person who is eligible to practice law in, and is a member in good standing of the bar of, the highest court of any State, possession, territory, or Commonwealth of the United States, or the District of Columbia, and I am not under any order restricting me from the practice of law. (See 8 CFR 292.1 for additional information.)

☐ Accredited Representative

A person who is a representative of a qualified nonprofit, religious, charitable, social service, or similar organization established in the United States and recognized by the Department of Justice. (See 8 CFR 292.1 and 8 CFR 1292.11-1292.20 for additional information.)

Continue

Representative Account Type

I am an:

☒ **Attorney**

A person who is eligible to practice law in, and is a member in good standing of the bar of, the highest court of any State, possession, territory, or Commonwealth of the United States, or the District of Columbia, and I am not under any order restricting me from the practice of law. (See 8 CFR 292.1 for additional information.)

☐ **Accredited Representative**

A person who is a representative of a qualified nonprofit, religious, charitable, social service, or similar organization established in the United States and recognized by the Department of Justice. (See 8 CFR 292.1 and 8 CFR 1292.11-1292.20 for additional information.)

Bar Number

☐ I do not have a bar number

Continue

Representative Account Type

I am an:

☐ Attorney

A person who is eligible to practice law in, who is in good standing of the bar of the highest courts of any U.S. state, possession, territory, commonwealth, or the District of Columbia, and I am not under any order restricting me from the practice of law. (See [8 CFR 292.1](#) for additional information.)

☒ Accredited Representative

A person who is a representative of a qualified nonprofit religious, charitable, social service, or similar organization established in the United States, and who is recognized by the Department of Justice. (See [8 CFR 292.1](#) and [8 CFR 1292.11 - 1292.20](#) for additional information.)

Accreditation Date

MM/DD/YYYY

Continue

Manage Your Existing Cases Online

If you paper-filed any of the eligible forms below, we created a USCIS online account for you. The USCIS Account Access Notice we mailed you has an Online Access Code you can use to link your paper-filed cases to your online account.

Eligible paper-filed forms



- I-90, Application to Replace Permanent Resident Card
- I-130, Petition for Alien Relative
- I-131, Application for Travel Document
- I-290B, Notice of Appeal or Motion
- I-485, Application to Register Permanent Residence or Adjust Status
- I-765, Application for Employment Authorization
- I-821, Application for Temporary Protected Status
- I-821D, Consideration of Deferred Action for Childhood Arrivals
- N-336, Request for Hearing on a Decision in Naturalization
- N-400, Application for Naturalization
- N-565, Application for Replacement Naturalization/Citizenship Document
- N-600, Application for Certificate of Citizenship
- N-600K, Application for Citizenship and Issuance of Certificate Under Section 322

Would you like to link your paper-filed cases to your account using the Online Access Code?

- ☐ Yes.
- ☐ No, continue to account profile.

Next

Onboarding Option 1: Linking and reviewing profile

When rep links using using their Online Access Code and reviews their existing profile.

Manage Your Existing Cases Online

Your Online Access Code is listed in the USCIS Account Access Notice we mailed you. Enter your code to access your existing cases. If you did not receive the notice, select "Continue to account profile."

Receipt Number ABC900000000001	USCIS Online Account Number	Case Type N400 - APPLICATION FOR NATURALIZATION
Received Date 01/01/2009	Priority Date 05/01/2016	Applicant A123-456-789 JANE ALICE DOE
Notice Date 02/01/2009	Page 1 of 1	

200 MAIN STREET DRIVE
APT 3G
SHELBYVILLE MI 48166

Notice Type: USCIS Account Access Notice
Online Access Code: XXXXX-XXXX-XXXX

Notice Type: USCIS Account Access Notice
Online Access Code: XXXXX-XXXX-XXXX

Online Access Code

XXXXX-XXXX-XXXX

Link paper-filed cases

[Continue to account profile](#)

If the user selects **Yes** to “Would you like to link your paper-field cases to your account using the Online Access Code?” question

Manage Your Existing Cases Online

Your Online Access Code is listed in the USCIS Account Access Notice we mailed you. Enter your code to access your existing cases. If you did not receive the notice, select "Continue to account profile."

Receipt Number ABC0000000001	USCIS Online Account Number	Case Type N400 - APPLICATION FOR NATURALIZATION
Received Date 01/01/2009	Priority Date 01/01/2016	Applicant A123-456-789 JANE ALICE DOE
Notice Date 02/01/2009	Page 1 of 1	

200 MAIN STREET DRIVE
APT 3G
SHELBYVILLE MI 48161

Notice Type: USCIS Account Access Notice
Online Access Code: XXXXX-XXXX-XXXX

Notice Type: USCIS Account Access Notice

Online Access Code: XXXXX-XXXX-XXXX

Online Access Code

Link my account

Continue to account profile

Review And Certify

The following is information you provided in your paper-filed cases. If any of this has changed, you may update it in your profile after you submit this form.

To submit, please certify that you are an attorney or an accredited representative by checking the box at the end of this form.

Personal Information

First Name
Oprah
Last Name
Winfrey
Middle Name
Tori
Online Account Number
09982736123616

Mailing Address

In care of (if any)
Country
United States
Address line 1
10 Miller Street
Address line 2
City or town
Hollywood
State
CA
Zip code
11121

Attorney Information

Organization name
Org name
Licensing Authority
USCS
State bar number
11111

Are you subject to any order of any court or administrative agency disbarring, suspending, enjoining, restraining, or otherwise restricting you in the practice law?
No

Contact Information

Email address
mail@mail.com
Mobile phone number
We have no verified mobile phone number on record for you.
Daytime phone number
(888) 888-8888
Fax number
mail@mail.com
Notification preferences
Email

Certify And Submit

☐ I certify, under penalty of perjury under the laws of the United States of America, that I am an attorney and a member in good standing of the bar of the highest court in at least one U.S. state, Commonwealth, possession, territory, or the District of Columbia, and that the information presented in the review of my representative profile was true and correct at the time of filing. I am not subject to any order of any court or administrative agency disbarring, suspending, enjoining, restraining or otherwise restricting me in the practice of law. I have read and understand the regulations and conditions contained in 8 CFR 103.2 and 292 governing appearances and representation before the Department of Homeland Security.

Submit

Cancel

If Attorney +
paper-filed

Review And Certify

The following is information you provided in your paper-filed cases. If any of this has changed, you may update it in your profile after you submit this form.

To submit, please certify that you are an attorney or an accredited representative by checking the box at the end of this form.

Personal Information

First Name
Oprah
Middle Name
Tori
Last Name
Winfrey
Online Account Number
09982736123616

Mailing Address

In care of (if any)
Country
United States
Address line 1
10 Miller Street
Address line 2
City or town
Hollywood
State
CA
Zip code
11121

Attorney Information

Organization name
Org name
Licensing Authority
USCS
State bar number
11111

Are you subject to any order of any court or administrative agency debarring, suspending, expelling, restraining, or otherwise restricting you in the practice law?
No

Contact Information

Email address
mail@mail.com
Mobile phone number
We have no verified mobile phone number on record for you.
Daytime phone number
(888) 888-8888
Fax number
mail@mail.com
Notification preferences
Email

Certify And Submit

☐ I certify, under penalty of perjury under the laws of the United States of America, that I am an accredited representative of an organization recognized by the Department of Justice, Executive Office for Immigration Review, under title 8 of the Code of Federal Regulations, part 292, and that the information presented in the review of my representative profile was true and correct at the time of filing. I am not subject to any order of any court or administrative agency, suspending, terminating, restraining or otherwise restricting me in representing individuals seeking to file an application, petition, or request with the Department of Homeland Security, the Immigration Courts, or the BIA. I have read and understand the regulations and conditions contained in 8 CFR 103.2 and 292 governing appearances and representation before the Department of Homeland Security.

Submit

Cancel

If Accredited Rep
+ paper-filed



My Clients

Add a client to my account

View client and important case information at a glance.



Search

Filter by ▼

Clients (1)

Cases (1)

2 total results



NASSO, MORAN NMN

A-Number: 083158197 | Date of birth: November 14, 1995

Case (1 of 1)

Status

Action

I-90

Submitted January 8, 2014

[View case status](#)

View all cases

Start a form

After certifying, the rep will have access to their paper-filed cases in their account.

Onboarding Option 2: Creating a new profile

Rep only completes profile if they did not link using their Online Access Code.

Manage Your Existing Cases Online

If you paper-filed any of the forms below, we created a USCIS Online Account for you. The USCIS Account Access Notice that we mailed you has an Online Access Code you can use to link your paper-filed case to your online account.

Eligible paper-filed forms

Would you

☐ Yes,

☒ No,



Are you sure you want to continue?

If you continue, you will no longer have access in this account to cases you previously paper-filed.

Yes, continue to account profile

Cancel

Next

If the user selects **No** to “Would you like to link your paper-filed cases to your account using the Online Access Code?” question



representative > km_rep_31@test.com > 963cd711-ab16-4828-ba51-ad78ee2a229e

Personal Information

Part 1 of 2

First Name

☐ I do not have a first name

Middle Name

☐ I do not have a middle name

Last Name

Please enter your mailing address

In care of (if any)

Country

Address line 1

Street number and name

Address line 2

Apartment, suite, unit, or floor

City or town

State

Zip code

Next

AILA Doc. No. 21071232. (Posted 7/12/21)

< Back

Choose your role

Part 2 of 2

I am an:

☒ Attorney ☐ Accredited Representative

Organization name

Licensing authority

State bar number

[+ Add another](#)

Are you subject to any order of any court or administrative agency debarring, suspending, enjoining, restraining, or otherwise restricting you in the practice of law?

☐ Yes

☐ No

AILA Doc. No. 21071232. (Posted 7/12/21)

Choose your role

Part 2 of 2

I am an:

☐ Attorney ☒ Accredited Representative

Organization name

Accreditation date

Please enter your contact information

To edit your email address or mobile phone number, update your Account settings in your profile after you have finished creating your account.

Email address

km_rep_31@test.com

Mobile phone number

We have no verified mobile phone number on record for you.

Daytime phone number

☐ This is the same as my mobile phone number

Fax number

What are your notification preferences?

We send you a notification when an immigration services officer responds to your message or case inquiry.

- ☒ Email
- ☐ Mobile
- ☐ Both email and mobile

Next

AILA Doc. No. 21071232. (Posted 7/12/21)

< Back

Review And Certify

Please review and certify this information by selecting the checkbox and submit button at the bottom of the form.

Personal Information

First Name

Middle Name

Last Name

Test

Mailing Address

In care of (if any)

Country

United States

Address line 1

20 Street

Address line 2

City or town

washington

State

District of Columbia

Zip code

20001

Accredited Representative Information

Organization name

ABC

Accreditation date

01/01/2019

AILA Doc. No. 21071232. (Posted 7/12/21)

Contact Information

Email address

km_rep_31@test.com

Mobile phone number

We have no verified mobile phone number on record for you.

Daytime phone number

(222) 222-2222

Fax number

Notification preferences

Email

Certify And Submit



I certify, under penalty of perjury under the laws of the United States of America, that I am an attorney and a member in good standing of the bar of the highest court in at least one U.S. state, Commonwealth, possession, territory, or the District of Columbia, and that the information I have provided for creation of my representative account is true and correct. I am not subject to any order of any court or administrative agency disbaring, suspending, enjoining, restraining or otherwise restricting me in the practice of law. I have read and understand the regulations and conditions contained in 8 CFR 103.2 and 292 governing appearances and representation before the Department of Homeland Security.

Submit

Cancel

If Attorney

Contact Information

Email address

km_rep_31@test.com

Mobile phone number

We have no verified mobile phone number on record for you.

Daytime phone number

(222) 222-2222

Fax number

Notification preferences

Email

Certify And Submit



I certify, under penalty of perjury under the laws of the United States of America, that I am an accredited representative of an organization recognized by the Department of Justice, Executive Office for Immigration Review, under title 8 of the Code of Federal Regulations, part 292, and that the information I have provided for creation of my representative account is true and correct. I am not subject to any order of any court or administrative agency, suspending, terminating, restraining or otherwise restricting me in representing individuals seeking to file an application, petition, or request with the Department of Homeland Security, the Immigration Courts, or the BIA. I have read and understand the regulations and conditions contained in 8 CFR 103.2 and 292 governing appearances and representation before the Department of Homeland Security.

Submit

Cancel

If Accredited Rep

Add Client and Start Form



representative > km_rep_31@test.com > 963cd711-eb18-4818-bef1-ed78ee2a229e

My Clients

Profile

Inbox

Withdrawn G-28s

COVID-19 announcement

We understand that the COVID-19 pandemic may make it difficult for some people to reply on time to requests or notices from USCIS. While we will continue to act on replies filed on time, we are allowing certain measures regarding certain late replies received in response to USCIS requests, notices, or decisions. If you have received a request or notice from us with an issue date from March 1, 2020 to September 11, 2020, and you fail to reply on time, we will consider a reply received within 60 days after the response due date listed in the request or notice before we act on your case. This applies to Requests for Evidence; Continuations to Request Evidence (H-14); Notice of Intent to Deny; Notice of Intent to Revoke; Notice of Intent to Rescind; Notice of Intent to Terminate; and Request for a Hearing on a Decision in Naturalization Proceedings (Under Section 336 of the INA). If you would like to submit a response after the deadline date on the request or notice, and the response period in your account has closed, use the "unsolicited evidence" option under the case Evidence tab in your online account.

My Clients

H-1B Registration is open

- H-1B Registration period will be open from noon EST on March 1, 2020 to noon EST March 20, 2020.
- Registration selection does not guarantee a H-1B Visa.
- H-1B Registrations will not be accepted through the U.S. Postal Service.

View client and important case information at a glance.



Search

Filter by ▾

Clients (0)

Cases (0)

0 total results


You do not have any clients in our system.

Add a client to my account

Rep adds client to
account



U.S. Citizenship
and Immigration
Services

 My Account

Account

Resources ▾

Sign Out

representative > [taylor.poltzer@accenturefederal.com](#) > [1235cc60-4736-4635-bec6-e9d486132377](#)

My Clients

Profile

Inbox

Withdrawn G-28s

[< Back to My Clients](#)

Add A Client

Once you add a client to your account, you will be able to file an online form, view case status updates, download notices, and continue to work on cases.

Select which type of client you want to add to your account.

H-1B Registrations can only be filed using the company client type.

☐ Person

☒ Company



representative > [taylor.poltzer@accenturefederal.com](#) > 1235cc60-4736-4635-bec6-e9d486132377

My Clients

Profile

Inbox

Withdrawn G-28s

[< Back to My Clients](#)

Add A Client

Once you add a client to your account, you will be able to file an online form, view case status updates, download notices, and continue to work on cases.

Select which type of client you want to add to your account.

H-1B Registrations can only be filed using the company client type.

☒ Person

☐ Company

What is your client's name?

Given name (first name)

Middle name (if applicable)


Family name (last name)

Add client

[Cancel](#)



U.S. Citizenship
and Immigration
Services

 My Account

Account

Resources ▾

Sign Out

representative > [taylor.poltzer@accenturefederal.com](#) > [1235cc60-4736-4635-bec6-e9d486132377](#)

My Clients

Profile

Inbox

Withdrawn G-28s

[< Back to My Clients](#)

 C, A B



Search

Filter by ▾

Cases (0)

There are no forms for this client.

Start a form



[< Back to My Clients](#)

Start A Form

Confirm the person or company that your are filing for

Client

Dikembe, Walton ▾

[Add a new client](#)

Select the form that you want to file online

Once you start the form, we will automatically save your information for 30 days following any update.

All listed forms include the G-28. If you are only adding representation for a perviously fixed form, select the G-28.

- ☐ **G-28, Notice of Entry of Appearance as Attorney or Accredited Representative**
- ☐ **I-90, Application to Replace Permanent Resident Card**
- ☐ **I-130, Petition for Alien Relative**
- ☐ **I-539, Application To Extend/Change Nonimmigrant Status**
- ☒ **I-765, Application for Employment Authorization**
- ☐ **N-336, Request for a Hearing on a Decision in Naturalization Proceedings**
- ☐ **N-400, Application for Naturalization**
- ☐ **N-565, Application for Replacement Naturalization/ Citizenship Document**
- ☐ **N-600, Application for Certificate of Citizenship**
- ☐ **N-600K, Application for Citizenship and Issuance of Certificate Under Section 322**

AILA Doc. No. 21071232. (Posted 7/12/21)

Start form

[Cancel](#)

The rep completes
a form for the
applicant

G-28 Form Overview- Rep.

Finish the **N-600** and continue to the G-28

By finishing this form, we will prepare a draft **N-600** for your client to review and sign. If your client does not approve the information provided in the **N-600**, you will need to edit the information in the form, and resubmit it for your client's review.

Next you will continue to the G-28. When you submit the G-28, we will give you a passcode for your client to add you as his or her representative in his or her USCIS online account. Once you are added, your client will have access to review the draft **N-600** and the draft G-28.

[Back](#)

[Finish and continue](#)

Sample page for rep before continuing to complete G-28 Form. Form number (as boxed in **red**) will change based on completed form.

G-28, Notice Of Entry Of Appearance As Attorney Or Accredited Representative

Form G-28, The Notice of Entry of Appearance as Attorney or Accredited Representative is for attorneys and accredited representatives to provide information to establish their eligibility to appear for and act on behalf of an applicant, petitioner, requester, beneficiary or derivative, or respondent in immigration matters.

An attorney or accredited representative must complete and submit a new Form G-28 for each client case. The Form G-28 can be started along with a client's new case or it can be added to a client's already-submitted case. USCIS will only recognize a completed Form G-28 once the client has reviewed and signed the form.

Each attorney or accredited representative appearing in a case must submit their own Form G-28 and USCIS only recognizes one Form G-28 at a time.

Before you start the form

Who should complete this form

You should only complete this form if you are an attorney or accredited representative as defined in 8 CFR 1.3 and 1.750.

Law students and law graduates

If you are a law student or law graduate who is working under the direct supervision of an attorney or accredited representative, you will need to provide your name on the form.

Foreign attorneys

If you are an attorney not licensed to practice law in the United States, you should not use this form. Instead, you will need to file the Notice of Entry of Appearance as Attorney in Matters Outside the United States (G-281).

Other representatives

If you are seeking to appear as a reputable individual as defined in 8 CFR 232.22A(2), you should not use this form. Instead, you will need to seek permission from DHS to appear with your client.

After you complete the form

Your client adds you as their representative

After you complete form G-28 and provide your signature, we will give you a one-time password to give to your client. Your client will need to sign in to their USCIS account (or create a new one) and enter this code to officially add you as a representative.

Your client reviews and signs

Once your client adds you as a representative, they will need to review the information provided in form G-28. If all the information is correct, your client will accept the form and then provide their signature. If the information is incorrect, your client will decline the form and we will send it back to you to make updates.

Once your client accepts form G-28, they will then review the benefit form. If all the information is correct, your client will provide their signature. If any information is incorrect, your client may decline and send back the benefit form for you to make any updates.

If you are adding a form G-28 to your client's already-submitted case, the case status will be updated reflecting the form.

You submit and pay for your client's online form (for new cases)

Once your client reviews and signs the online form, a link will appear on your account home page that takes you to a page to submit Form G-28 along with your client's online form, and pay the fee for your client's form (if there is one).

Withdrawing a Form G-28

An attorney or accredited representative or the applicant, petitioner, requester, beneficiary or derivative, or respondent may withdraw Form G-28 at any time by submitting written notice of withdrawal to DHS, or by submitting a new Form G-28. The applicant, petitioner, requester, beneficiary or derivative, or respondent will be treated as unrepresented unless a new Form G-28 is submitted.

Next

G-28 Representative Information

G-28, Notice of Entry of Appearance as Attorney or Accredited Representative

- About Representative
- Your name
- Your role
- Your contact information
- Additional information
- About Client
- Additional information
- Review and Sign

What is your representative role?

- ☒ I am an attorney eligible to practice law in, and a member in good standing of, the bar of the highest courts of the following states, possessions, territories, commonwealths, or the District of Columbia
- ☐ I am an accredited representative of the following qualified nonprofit religious, charitable, social service, or similar organization established in the United States and recognized by the Department of Justice in accordance with 8 CFR part 1292

Provide the bar numbers, if applicable, for all jurisdictions in which you are admitted to practice.

Jurisdiction

Bar number (if applicable)

Add entry

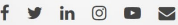
What is the name of your law firm or organization (if applicable)?

Are you subject to **any order** disbarring, suspending, enjoining, restraining, or otherwise restricting you in the practice of law?

- ☐ Yes
- ☒ No

Back

Next



Topics

- About USCIS
- Adoption
- Administrative Appeals
- Archive
- A-Z Index
- Family
- File Online
- Glossary
- Humanitarian
- Laws and Policies
- Military
- Outreach
- Records
- Scams, Fraud, and Misconduct
- Site Map
- Working in the U.S.
- Visit the U.S.

Verification

- E-Verify
- I-9 Central
- myE-Verify
- SAVE

Policies

- Accessibility
- FOIA
- No FEAR Act
- Plug-ins
- Privacy and Legal Disclaimers
- Website Policies

Government

- U.S. Department of Homeland Security
- DHS Components
- DHS Inspector General
- USA.gov
- U.S. Department of State
- White House

Official website of the Department of Homeland Security

Help's how you know

U.S. Citizenship and Immigration Services

Account

Resources

Sign Out

representative

12yoo.p0t2e@accnturffederal.com

1230u08-4734-4035-bac8-6f0486133371

G-28, Notice of Entry of Appearance as Attorney or Accredited Representative

About Representative

Your name

Your role

Your contact information

Additional information

About Client

Additional information

Review and Sign

How can we contact you?

Daytime telephone number

Mobile telephone number

☐ This is the same as my daytime telephone number.

Email address

Fax number

What is your current mailing address?

USCIS uses the mailing address in your account profile for all correspondence. To change your mailing address, [update your profile information](#)

Country

Address line 1

Street number and name

Address line 2

Apartment, suite, unit, or floor

City or town

State

ZIP code

Back

Next

U.S. Citizenship and Immigration Services

f

t

in

Topics

About USCIS

Adoption

Administrative Appeals

Archive

A-Z Index

Family

File Online

Glossary

Humanitarian

Laws and Policies

Military

Outreach

Records

Scams, Fraud, and Misconduct

Site Map

Working in the U.S.

Visit the U.S.

Verification

E-Verify

I-9 Central

myE-Verify

SAVE

Policies

Accessibility

FOIA

No FEAR Act

Plug-ins

Privacy and Legal Disclaimers

Website Policies

Government

U.S. Department of Homeland Security

DHS Components

DHS Inspector General

USA.gov


U.S. Department of State

White House

AILA Doc. No. 21071232. (Posted 7/12/21)

Contact Us

Official website of the Department of Homeland Security



U.S. Citizenship
and Immigration
Services

AccountResourcesSign Out

representative > taylor.poltzer@accenturefederal.com > 1235cd59-4739-4033-bae6-e0d486112377

G-28, Notice of Entry of Appearance as Attorney or Accredited Representative

About Representative

Your name

Your role

Your contact information

Additional Information

About Client

Additional Information

Review and Sign

Do you have a USCIS Online Account?

☒ Yes

☐ No

USCIS Online Account Number


059624281995

Do you have a law student or law graduate working under your direct supervision in accordance with the requirements in 8 CFR 292.1(a)(2)?







☐ Yes

☐ No

BackNext



U.S. Citizenship and
Immigration Services



Topics

About USCIS

Adoption

Administrative Appeals

Archive

A-Z Index

Family

File Online

Glossary

Humanitarian

Laws and Policies

Military

Outreach

Records

Scams, Fraud, and Misconduct

Site Map

Working in the U.S.

Visit the U.S.

Verification

E-Verify

I-9 Central

myE-Verify

SAVE

Policies

Accessibility

FOIA

No FEAR Act

Plug-ins

Privacy and Legal Disclaimers

Website Policies

Government

U.S. Department of Homeland Security

DHS Components

DHS Inspector General

USA.gov

U.S. Department of State

White House

Contact Us

AILA Doc. No. 21071232. (Posted 7/12/21)

G-28, Notice of Entry of Appearance as Attorney or Accredited Representative

- About Representative
- Your name
- Your role
- Your contact information
- Additional information
- About Client
- Additional information
- Review and Sign

Do you have a USCIS Online Account?

- ☒ Yes
- ☐ No

USCIS Online Account Number

059624281995

Do you have a law student or law graduate working under your direct supervision in accordance with the requirements in 8 CFR 292.1(a)(2)?

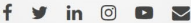
- ☐ Yes
- ☒ No

Back

Next



U.S. Citizenship and Immigration Services



Topics

About USCIS
Adoption
Administrative Appeals
Archive
A-Z Index
Family
File Online
Glossary
Humanitarian
Laws and Policies
Military
Outreach
Records
Scams, Fraud, and Misconduct
Site Map
Working in the U.S.
Visit the U.S.

Verification

E-Verify
I-9 Central
myE-Verify
SAVE

Policies

Accessibility
FOIA
No FEAR Act
Plug-ins
Privacy and Legal Disclaimers
Website Policies

Government

U.S. Department of Homeland Security
DHS Components
DHS Inspector General
USA.gov
U.S. Department of State
White House

G-28 Client Information

representative > taylor.potter@accenturefederal.com > 1235c00-4798-4635-becd-e9d486132377

G-28, Notice of Entry of Appearance as Attorney or Accredited Representative

About Representative

About Client

Client name

Client contact information

Client additional information

Additional Information

Review and Sign

What is your client's current legal name?

Given name (first name)

Middle name (if applicable)

Family name (last name)

If the client is an entity, provide the name of the entity and the title of the entity's authorized signatory.

Name of entity

Title of authorized signatory for entity

Back

Next



U.S. Citizenship and
Immigration Services



Topics

About USCIS

Adoption

Administrative Appeals

Archive

A-Z Index

Family

File Online

Glossary

Humanitarian

Laws and Policies

Military

Outreach

Records

Scams, Fraud, and Misconduct

Site Map

Working in the U.S.

Visit the U.S.

Verification

E-Verify

I-9 Central

myE-Verify

SAVE

Policies

Accessibility

FOIA

No FEAR Act

Plug-ins

Privacy and Legal Disclaimers

Website Policies

Government

U.S. Department of Homeland
Security

DHS Components

DHS Inspector General

USA.gov

U.S. Department of State

White House

AILA Doc. No. 21071232. (Posted 7/12/21)



```
representative > taylor.poltzer@accenturefederal.com > 1235cc60-4736-4635-bec6-e9d486132377
```

G-28, Notice of Entry of
Appearance as Attorney or
Accredited Representative

About Representative

About Client

Client contact information

Client additional information

Additional Information

Review and Sign 

What is your client's A-Number?

☐ My client does not have or know their A-Number.

What is your client's USCIS Online Account Number?

☐ My client does not have or know their USCIS Online Account Number.



U.S. Citizenship and
Immigration Services



Topics

[About USCIS](#)

Adoption

Administrative Appeals

Archive

[A-Z Index](#)

Family

File Online

Glossary

Humanitarian

Laws and Policies

Military

Outreach

Records

Scams, Fraud, and Misconduct

[Site Map](#)

Working in the U.S.

Visit the U.S.

AILA Doc. No. ^{Contact} 21071232. (Posted 7/12/21)

G-28 Additional Information

G-28, Notice of Entry of Appearance as Attorney or Accredited Representative

About Representative

About Client

Additional Information

Review and Sign

You may provide additional information for your application

Section


Page

Question

Additional information

Save response

Cancel



U.S. Citizenship
and Immigration
Services

f

in

Topics

About USCIS

Adoption

Administrative Appeals

Archive

A-Z Index

Family

File Online

Glossary

Humanitarian

Laws and Policies

Military

Outreach

Records

Scams, Fraud, and Misconduct

Site Map

Working in the U.S.

Visit the U.S.

Verification

E-Verify

I-9 Central

myE-Verify

SAVE

Policies

Accessibility

FOIA

No FEAR Act

Plug-ins

Privacy and Legal Disclaimers

Website Policies

Government

U.S. Department of Homeland Security

DHS Components

DHS Inspector General


USA.gov

U.S. Department of State

White House

AILA Doc. No. 21071232. (Posted 7/12/21)

[Contact Us](#)



G-28 Review and Sign

representative

taylor.poltzer@accenturefederal.com

1225cc8b-4736-463b-bac8-6b4d48f122177

G-28, Notice of Entry of Appearance as Attorney or Accredited Representative

About Representative

About Client

Additional Information

Review and Sign

Review your form

Check the G-28 before you submit it for client review

We will review the form to check for accuracy and completeness before you send it to your client for their review.

You can return to this page to review the form as many times as you want before you submit.

Alerts and warnings

You have one or more alerts and warnings based on the information you provided in your application.


A red alert means you have incomplete responses or inconsistent data. You cannot submit your application with any alerts.

There are errors in About Representative: Your name

Edit my responses

Back

Next



U.S. Citizenship and Immigration Services

f

t

in

i

y

e

Topics

About USCIS

Adoption

Administrative Appeals

Archive

A-Z Index

Family

File Online

Glossary

Humanitarian

Laws and Policies

Military

Outreach

Records

Scams, Fraud, and Misconduct

Site Map

Working in the U.S.

Visit the U.S.

Verification

E-Verify

I-9 Central

myE-Verify

SAVE

Policies

Accessibility

FOIA

No FEAR Act

Plug-ins

Privacy and Legal Disclaimers

Website Policies

Government

U.S. Department of Homeland Security

DHS Components

DHS Inspector General

USA.gov

U.S. Department of State

White House

AILA Doc. No. 21071232. (Posted 7/12/21)

Contact Us

G-28, Notice of Entry of
Appearance as Attorney or
Accredited Representative

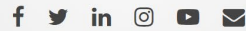
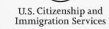
- About Representative
- About Client
- Additional Information

Review and Sign

You can return to this page to review the form as many times as you want before you submit.

✔ We found no alerts or warnings in your application

Next



Visit the U.S.

White House

AILA Doc. No. 21071232. (Posted 7/12/21)

G-28, Notice of Entry of
Appearance as Attorney or
Accredited Representative

- About Representative
- About Client
- Additional Information

Review and Sign

[Review your form](#)

[Your form summary](#)

[Your signature](#)

[Submit](#)

Representative's statement and signature

You must read and agree to the statements below, and provide your signature.



I have read and understand the regulations and conditions contained in 8 CFR 103.2 and 292 governing appearances and representation before the Department of Homeland Security. I declare under penalty of perjury under the laws of the United States that the information I have provided on this form is true and correct.

☒ I have read and agree to the representative's statement

Your signature

You must provide your digital signature below by typing your full legal name. We may deny your form if you do not completely fill out this application or fail to submit required documents. We will record the date of your signature with your form.

[Back](#)

Next



Topics

- [About USCIS](#)
- [Adoption](#)
- [Administrative Appeals](#)
- [Archive](#)
- [A-Z Index](#)
- [Family](#)
- [File Online](#)
- [Glossary](#)
- [Humanitarian](#)
- [Laws and Policies](#)
- [Military](#)
- [Outreach](#)
- [Records](#)
- [Scams, Fraud, and Misconduct](#)
- [Site Map](#)
- [Working in the U.S.](#)
- [Visit the U.S.](#)

Verification

E-Verify
I-9 Central
myE-Verify
SAVE

Policies

- [Accessibility](#)
- [FOIA](#)
- [No FEAR Act](#)
- [Plug-ins](#)
- [Privacy and Legal Disclaimers](#)
- [Website Policies](#)

Government

U.S. Department of Homeland Security

DHS Components

DHS Inspector General

USA.gov

U.S. Department of State

White House

AILA Doc. No. 21071232. (Posted 7/12/21)

Handshake

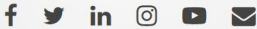
Give this passcode to your client to initiate the G-28 client relationship

Your client will need to enter this one-time passcode on his or her account homepage in order to add you as a representative. Your client must have a USCIS online account in order for you to manage his or her case online.

If this code is not used within 30 days, it will expire and the draft G-28 will be deleted.

One-time passcode: NJO-EBAFF-E9305-C4E2

Finish



Topics	Verification	Policies	Government
About USCIS	E-Verify	Accessibility	U.S. Department of Homeland Security
Adoption	I-9 Central	FOIA	
Administrative Appeals	myE-Verify	No FEAR Act	DHS Components
Archive	SAVE	Plug-ins	DHS Inspector General
A-Z Index		Privacy and Legal Disclaimers	USA.gov
Family		Website Policies	U.S. Department of State
File Online			White House
Glossary			
Humanitarian			
Laws and Policies			
Military			
Outreach			
Records			
Scams, Fraud, and Misconduct			
Site Map			
Working in the U.S.			
Visit the U.S.			

G-28 Form Overview- Client

Each attorney or accredited representative appearing in a case must submit their own Form G-28 and USCIS only recognizes one Form G-28 at a time.

Who should complete this form

You add your representative in your USCIS account.

Your representative completes **s** your online form (for new cases)

You review the information in your **online form**

If all the information is correct, you should accept the form and then provide your signature. If the information is incorrect, you should decline the form and we will send it back to your representative to make updates.

Once you review and sign your form, your representative will submit **Form G-28** along with your form, and pay the fee for your form (if there is one).


Withdrawing a Form G-28

An attorney or accredited representative or the applicant, petitioner, requestor, beneficiary or derivative, or respondent may withdraw Form G-28 at any time by submitting written notice of withdrawal to DRI, or by submitting a new Form G-28. The applicant, petitioner, requestor, beneficiary or derivative, or respondent will be treated as unrepresented unless a new Form G-28 is submitted.

[Next](#)

G-28 Client Review

Applicant accepts the G-28



U.S. Citizenship and Immigration Services

Notice of Entry of Appearance as Attorney or Accredited Representative (G-28)

My Account ▾

Resources ▾

Sign Out

applicant

>

taylor.politzer@gmail.com

>

c33d33d-1b1c-4b87-9033-5fbee1dfb56c

Accept or decline the G-28

If the information provided in the G-28 is complete, true, and correct, you should continue to the signature page.

If anything is incorrect or missing, you should decline the G-28 and contact your representative. We will allow your representative to edit the information in the draft form, and resend it to you for your review.

☒


 I accept the G-28 and want to provide my signature

☐

 I decline the G-28 and want to send the draft form back to my representative to make updates

Back

Next





U.S. Citizenship and Immigration Services


f

🐦

in







Topics

About USCIS

Adoption

Administrative Appeals

Archive

A-Z Index

Family

File Online

Glossary

Humanitarian

Laws and Policies

Military

Outreach

Records

Scams, Fraud, and Misconduct

Site Map

Working in the U.S.

Visit the U.S.

Verification

E-Verify

I-9 Central

myE-Verify

SAVE

Policies

Accessibility

FOIA

No FEAR Act

Plug-ins

Privacy and Legal Disclaimers

Website Policies

Government

U.S. Department of Homeland Security

DHS Components

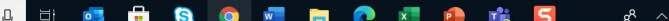
DHS Inspector General

USA.gov

U.S. Department of State

White House

AILA Doc. No. 21071232. (Posted 7/12/21)



Applicant accepts
the G-28



U.S. Citizenship and Immigration Services

[Apply now](#)
[Help and guidance](#)
[Contact us](#)

Notice of Entry of Appearance without an Attorney

Representative (EO 1206)

[My Account](#)
[Resources](#)
[Sign Out](#)

Client's consent to release of information

If you do not want to receive original notices or secure identity documents directly, but would rather have such notices and documents sent to your attorney of record or accredited representative, please select one or both boxes below.



USCIS will send notices to both a represented party (the Client) and their attorney or accredited representative (either through mail) or electronic delivery. USCIS will send all secure identity documents and Travel Documents to the client's U.S. mailing address.

If you want to have notices and/or secure identity documents sent to your attorney or accredited representative of record rather than to you, please select all applicable items below. You may change these elections **by submitting a new Form G-28 to USCIS.**

☐

I request that USCIS send original notices on an application or petition to the **business address of my attorney or accredited representative as listed in this form.**

☐

I request that USCIS send any secure identity document (Permanent Resident Card, Employment Authorization Document, or Travel Document that I receive to the U.S. business address of my attorney or accredited representative (or to a designated military or diplomatic address in a foreign country (if permitted)).

NOTE: If your notice contains Form I-94A, Arrival Departure Record, USCIS will send the notice to the U.S. business address of your attorney or accredited representative. If you would rather have your Form I-94A sent directly to you, select **the following item.**

☐

I request that USCIS and my notice containing my **Form I-94A, Arrival Departure Record**, to me at my U.S. mailing address

Client's statement and signature

You must read and agree to the statement below, and provide your signature.



I have requested the representation of and consented to being represented by the attorney or accredited representative named on this form. According to the Privacy Act of 1974 and U.S. Department of Homeland Security (DHS) policy, I affirm consent to the disclosure to the named attorney or accredited representative of record pertaining to the next question in any system of records of USCIS, ICE or CBP.

☒

I have read and agree to the client's statement

Your signature

You must provide your digital signature below by typing your full legal name. We may share your form (you do not completely fill out the application or fail to submit required documents. We will record the date of your signature with your form.

Back

Next



U.S. Citizenship and Immigration Services


[f](#)
[in](#)
[@](#)
[v](#)

Topics	Verification	Policies	Governance
About USCIS	I verify	Accessibility	U.S. Department of Homeland Security
Adoption	I'm Central	101K	BMS Components
Administrative Appeals	eVerify	New IR AP	BMS Inspector General
Asylum	Inter	Flag List	USIS.gov
A-7 Index		Privacy and Civil Liberties	U.S. Department of State
Family		Website Policies	White House
File Online			
Geography			
Humanitarian			
Laws and Policies			
Military			
Outreach			
Records			
Security, Fraud, and Misconduct			
On-Map			
Working in the U.S.			

oc. No. 21071232. (Posted 7/

Contact Us

Applicant accepts the G-28



U.S. Citizenship
and Immigration
Services


Official website of the Department of Homeland Security [Here's how you know.](#)

Notice of Entry of Appearance
as Attorney or Accredited
Representative (G-28)

My Account ▾ Resources ▾ Sign Out

applicant > taylor.poltzer@gmail.com > c33d33d-1d1c-4b87-9033-5fbee1dfb56c


Submit the G-28 for your case









Once you submit the G-28 below, it will be added to your case.
Your case status will be updated on your and your representative's
account home pages.

Submit the G-28

[← Back](#)



U.S. Citizenship and
Immigration Services



Topics

About USCIS
Adoption
Administrative Appeals
Archive
A-Z Index
Family
File Online
Glossary
Humanitarian
Laws and Policies
Military
Outreach
Records
Scams, Fraud, and Misconduct
Site Map
Working in the U.S.
Visit the U.S.

Verification

E-Verify
I-9 Central
myE-Verify
SAVE

Policies

Accessibility
FOIA
No FEAR Act
Plug-ins
Privacy and Legal Disclaimers
Website Policies

Government

U.S. Department of Homeland
Security
DHS Components
DHS Inspector General
USA.gov
U.S. Department of State
White House

AILA Doc. No. 21071232. (Posted 7/12/21)

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Applicant declines the G-28

Official website of the Department of Homeland Security

U.S. Citizenship and Immigration Services

Notice of Entry of Appearance as Attorney or Accredited Representative (G-28)

My Account ▾ Resources ▾ Sign Out

applicant > taylor.poltzer@gmail.com > c333d536-1b1c-4b87-9033-5f8ae1dfb59c

Accept or decline the G-28

If the information provided in the G-28 is complete, true, and correct, you should continue to the signature page.

If anything is incorrect or missing, you should decline the G-28 and contact your representative. We will allow your representative to edit the information in the draft form, and resend it to you for your review.

☐ I accept the G-28 and want to provide my signature

☒ I decline the G-28 and want to send the draft form back to my representative to make updates

⚠

You are choosing to decline this G-28

We will send the form back to your representative to make updates.

Back

Next

U.S. Citizenship and Immigration Services

f

🐦

in

📷

📺

✉

Topics

About USCIS

Adoption

Administrative Appeals

Archive

A-Z Index

Family

File Online

Glossary

Humanitarian

Laws and Policies

Military

Outreach

Records

Scams, Fraud, and Misconduct

Site Map

Working in the U.S.

Visit the U.S.

Verification

E-Verify

I-9 Central

myE-Verify

SAVE

Policies

Accessibility

FOIA

No FEAR Act

Plug-ins

Privacy and Legal Disclaimers

Website Policies

Government

U.S. Department of Homeland Security

DHS Components

DHS Inspector General


USA.gov

U.S. Department of State

White House

AILA Doc. No. 21071232. (Posted 7/12/21)

Applicant declines the G-28



U.S. Citizenship and Immigration Services

Notice of Entry of Appearance as Attorney or Accredited Representative (G-28)

My Account ▾

Resources ▾

Sign Out

[applicant](#) > [taylor.poltzer@gmail.com](#) > [c339d33d-1b1c-4b87-9033-5fbee1dfb59c](#)


Your representative will make updates to the G-28

You should contact your representative to tell him or her what information is incorrect or missing.

Once your representative has updated the form, we will resend it to you to review and sign. Until then, you will not be able to access the form.

Back

Finish



U.S. Citizenship and Immigration Services

[f](#)[t](#)[in](#)[ig](#)[yt](#)[envelope](#)

Topics

About USCIS

Adoption

Administrative Appeals

Archive

A-Z Index

Family

File Online

Glossary

Humanitarian

Laws and Policies

Military

Outreach

Records

Scams, Fraud, and Misconduct

Site Map

Working in the U.S.

Visit the U.S.

Verification

E-Verify

I-9 Central

myE-Verify

SAVE

Policies

Accessibility

FOIA

No FEAR Act

Plug-ins

Privacy and Legal Disclaimers

Website Policies

Government

U.S. Department of Homeland Security

DHS Components

DHS Inspector General

USA.gov


U.S. Department of State

White House

[Contact Us](#)

AILA Doc. No. 21071232. (Posted 7/12/21)

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Applicant Account Case Card - Representative Tab

Note: this is only
in the applicant
account

Your Cases

I-539 Application To Extend/Change Nonimmigrant Status

Submitted on July 24, 2020 | Receipt # MCT2014038990

[View PDF](#) ▾ [Case Actions](#) ▾



Your case status is unavailable at this time

We are working to get you accurate information as soon as possible. Try again later.

[Case status](#)

[Case history](#)

[Documents](#)

[Representative](#)

Consent to release of information

Before your representative submitted your case, you indicated whether to send your original notices and secure identity documents to your representative rather than to you. You can review your selection for notice and secure document delivery by using the "View PDF" button for the current G-28. If you would like to edit your selections, a new, updated G-28 must be submitted. Your representative will need to withdraw the current G-28.