

# PROCEDURAL GUIDANCE MESSAGE

|                                                     |              |        |               |                        |      |                      |               |                             |               |                               |               |
|-----------------------------------------------------|--------------|--------|---------------|------------------------|------|----------------------|---------------|-----------------------------|---------------|-------------------------------|---------------|
| Name and Grade of Action Officer<br>MSgt John Longo |              |        |               | Office Symbol<br>RSOPA |      | Series Number<br>167 |               | Signature of Action Officer |               | Effective Date<br>28 Jul 2011 |               |
|                                                     | To           | Action | Initials/Date |                        | To   | Action               | Initials/Date |                             | To            | Action                        | Initials/Date |
| 1                                                   | RSOP/<br>CCU | Coord  |               | 3                      | RSO  | APPR                 |               | 5                           | RSOPA/<br>CCU | Review<br>Post                |               |
| 2                                                   | RSO/<br>CCU  | Coord  |               | 4                      | RSOP | APPR                 |               | 6                           |               |                               |               |

**FROM: HQ AFRS/RSO**

**SUBJECT: Legal Resident Alien Citizenship Fast Track Program**

**TO: All Recruiting Service**

**This PGM 167 dated 28 Jul 2011 supersedes all previous versions**

1. Effective immediately, the Air Force in cooperation with U.S. Citizenship and Immigration Services (USCIS) is implementing a program (similar to Army and Navy) to fast track U.S. citizenship for legal resident aliens. This program will allow legal resident aliens joining the Air Force to become U.S. citizens prior to BMT graduation.
2. Recruiter will inform the applicant of the program to obtain citizenship prior to graduating from BMT.
  - a. If the applicant is interested in the program, the recruiter will:
    - 1) Provide them the naturalization application (N-400) and instructions and the Request for Certification of Military or Naval Service (N-426) (you may email the forms).
    - 2) Review the application for completeness. Refer specific applicant questions to 877-247-4645 (USCIS Military Help Line) or have them visit [www.uscis.gov/military](http://www.uscis.gov/military)
    - 3) NLT 30 days prior to applicant shipping to basic training, direct the applicant to the local USCIS application support center to have their fingerprints captured by USCIS. They will need to have their DEP ID card and/or a copy of their contract showing their ship date to BMT to obtain walk-in service.
      - a) Failure to have fingerprints accomplished prior to EAD will delay their naturalization application and possibly prevent them from becoming citizens prior to BMT graduation.
      - b) The nearest USCIS office may be found at the following website:  
[https://egov.uscis.gov/crisgwi/go?action=offices.type&OfficeLocator.office\\_type=ASC](https://egov.uscis.gov/crisgwi/go?action=offices.type&OfficeLocator.office_type=ASC)
3. Applicant:
  - a. Is responsible for filling out the forms. If applicant has questions about the form they should call 877-247-4645 or visit [www.uscis.gov/military](http://www.uscis.gov/military).
  - b. Must hand carry application paperwork to BMT.
  - c. **To enhance the process at BMT applicant should also hand carry two US Passport photo's**
  - d. Upon arrival to Lackland AFB, BMT will collect the application and provide it to a USCIS representative.
  - e. Will be scheduled to complete naturalization interview and testing during the 4<sup>th</sup> week of training.

- f. Naturalization Ceremony will be conducted on Thursday morning during their 8<sup>th</sup> week of training, friends and family may attend.
4. MEPS liaisons will, on ship day, ask for and review the N-400 and N-426 for completeness. **Do not include this paperwork in the shipping package, the applicant must hand carry.** MEPS LNCO may maintain a copy of the application forms in the residual folder.
5. For questions have the applicant call 877-247-4645 or visit [www.uscis.gov/military](http://www.uscis.gov/military), additionally questions may be directed to the USCIS' San Antonio District Office military email box, [SNAMILNATZ@dhs.gov](mailto:SNAMILNATZ@dhs.gov).

FOR THE COMMANDER

X

---

ANGELO T. HAYGOOD, GS-14, DAF  
Deputy Chief, AF Recruiting Operations

Attachments

1. N-426
2. N-400
3. N-400Instr



N-426.pdf



N-400 (sample1).pdf



n-400instr.pdf

