

Your Name:

Date:

Your Signature:

Your Name:	Date:
Your Address:	
City, State, Zip Code:	
Email Address:	
Phone Number:	
Dear AILA Member Services Team,	
I am writing to attest to my employment status and annual income in relation to [Name of Non-Profit Organization], a 501(c)(3) compliant non-profit organization.	
As a full-time employee of [Name of Non-Profit Organization] , I am pleased to confirm that I am currently employed in a full-time capacity with the organization. I have been an active member of the team since [Month , Year]	
Furthermore, I hereby confirm that my annual income falls below the threshold of \$84,000. I understand the importance of providing accurate information and assure you that my income is in compliance with the guidelines set forth for the American Immigration Lawyers Association.	
Should you require any additional documentation or verification regarding my employment status or income, please do not hesitate to contact me using the details provided above.	
Thank you for your attention to this matter.	
Sincerely,	

Supervisor/HR Name:

Date:

Supervisor/HR Signature: