

myUSCIS copy deck

Form G-28 Notice of Entry of Appearance as Attorney or Accredited Representative

OMB control number 1615-0105

Representative Onboarding

Notes	Field Type (if applicable)	Current UI Copy
Page Title		Confirm that you are a representative
body text		A representative must be: An attorney
body text		I am a person who is eligible to practice law in, and is a member in good standing of the bar of, the highest court of any State, possession, territory, or Commonwealth of the United States, or the District of Columbia, and I am not under any order restricting me from the practice of law. (See 8 CFR 292.1 for additional information.) An accredited representative
body text		I am a person who is a representative of a qualified nonprofit, religious, charitable, social service, or similar organization established in the United States and recognized by the Department of Justice. (See 8 CFR 292.1 and 8 CFR 1292.11-1292.20 for additional information.)
Page Title		Representative Account Type
copy exists in accounts public, but is new to myUSCIS		I am an:
body text		Attorney
body text	Radio button	A person who is eligible to practice law in, and is a member in good standing of the bar of, the highest court of any State, possession, territory, or Commonwealth of the United States, or the District of Columbia, and I am not under any order restricting me from the practice of law. (See 8 CFR 292.1 for additional information.) Accredited Representative
	Radio button	A person who is a representative of a qualified nonprofit, religious, charitable, social service, or similar organization established in the United States and recognized by the Department of Justice. (See 8 CFR 292.1 and 8 CFR 1292.11-1292.20 for additional information.)

Representative Onboarding		
Notes	Field Type (if applicable)	Current UI Copy
(If Attorney) Data entered here will be auto-populated for the user into their profile	Textbox	Bar number
(If Attorney)	Checkbox	I do not have a bar number
(If Accredited Representative) Input title		Accreditation date
(If Accredited Representative) placeholder text	Date field	MM/DD/YY
Page Title		Manage Your Existing Cases Online
body text		<p>If you paper-filed any of the eligible forms below, we created a USCIS online account for you. The USCIS Account Access Notice we mailed you has an Online Access Code you can use to link your paper-filed cases to your online account.</p> <p>Eligible paper-filed forms</p> <ul style="list-style-type: none"> I-90, Application to Replace Permanent Resident Card I-290B, Notice of Appeal or Motion I-130, Petition for Alien Relative I-131, Application for Travel Document I-485, Application to Register Permanent Residence or Adjust Status I-765, Application for Employment Authorization I-821, Application for Temporary Protected Status I-821D, Consideration of Deferred Action for Childhood Arrivals N-336, Request for Hearing on a Decision in Naturalization N-400, Application for Naturalization N-565, Application for Replacement Naturalization/Citizenship Document N-600, Application for Certificate of Citizenship N-600K, Application for Citizenship and Issuance of Certificate Under Section 322
Form List (collapsible)		Would you like to link your paper-filed cases to your account using the Online Access Code?
Form question	Radio button	Yes
	Radio button	No, continue to account profile

Representative Onboarding		
Notes	Field Type (if applicable)	Current UI Copy
(If No, continue to account profile)		
Modal alert title		Are you sure you want to continue?
(If No, continue to account profile)		
Modal Body		If you continue, you will no longer have access in this account to cases you previously paper-filed.
(If No, continue to account profile)	Radio button	Yes, continue to account profile
(If No, continue to account profile)	Radio button	Cancel
(If yes to "Would you like to link your paper-filed cases to your account using the Online Access Code?)"		
Page Title		Manage Your Existing Cases Online
Body Text		Your Online Access Code is listed in the USCIS Account Access Notice we mailed you. Enter your code to access your existing cases. If you did not receive the notices, select "Continue to account profile."
Sample Image		Sample image of USCIS account access notice
Input Title		Online Access Code
placeholder text	Text field	XXXXX-XXXX-XXXXX
primary button		Link paper-filed cases
secondary button		Continue to account profile
(If Continue to account profile)		
Modal alert		Are you sure you want to continue?
(If No, continue to account profile)		
Modal Body		If you continue, you will no longer have access in this account to cases you previously paper-filed.
(If No, continue to account profile)	Radio button	Yes, continue to account profile
(If No, continue to account profile)	Radio button	Cancel

Representative Profile - Review and Certify page

Notes	Revised	Field type (if applicable)	Current UI Copy	Revised UI Copy
Title			Personal information	
Subtitle			Page 1 of 2	
		Text box	First Name	
		Text box	Middle Name	
		Text box	Last Name	
			Mailing address	
		Text box	In care of (if any)	
		Dropdown	Country	
		Text box	Address line 1	
Help Text			Street number and name	
		Text box	Address line 2	
Help Text			Apartment, suite, unit, or floor	
		Text box	City or town	
		Dropdown/Text box	State/Province (Foreign address only)	
		Text box	Zip code/Postal code (Foreign address only)	
Page title			Choose your role	
Subtitle			Page 2 of 2	
			I am an:	
		Radio button	Attorney	
		Radio button	Accredited Representative	
(If Attorney)		Text box	Organization name	
(If Attorney)		Text box	Licensing authority	
(If Attorney)		Text box	State bar number	
CTA button			Add another	
(If Accredited Representative)			Organization name	
(If Accredited Representative)			Accreditation date	
(If Accredited Representative)placeholder text		Text box	MM/DD/YY	
Section title			Please enter your contact information	
Instructional text			To edit your email address or mobile phone number, update your Account settings in your profile after you have finished creating your account.	
			Email address	
			Mobile phone number	
			Daytime phone number	
			Fax Number	
			What are your notification preferences?	

Representative Profile - Review and Certify page

Notes	Revised	Field type (if applicable)	Current UI Copy	Revised UI Copy
Instructional text		Radio button Radio button Radio button	We send you a notification when an immigration officer responds to your message or case inquiry. Email Mobile Both email and mobile Review and Certify	
Title				
Instructional text (if no paper-filed cases)			Please review and certify this information by selecting the checkbox and submit button at the bottom of the form. Certify and Submit Representative version	
(If Attorney)		check box	I certify, under penalty of perjury under the laws of the United States of America, that I am an attorney and a member in good standing of the bar of the highest court in at least one U.S. state, Commonwealth, possession, territory, or the District of Columbia, and that the information I have provided for creation of my representative account is true and correct. I am not subject to any order of any court or administrative agency disbaring, suspending, enjoining, restraining or otherwise restricting me in the practice of law. I have read and understand the regulations and conditions contained in 8 CFR 103.2 and 292 governing appearances and representation before the Department of Homeland Security.	
	(If Attorney and paper-filed cases)	check box		I certify, under penalty of perjury under the laws of the United States of America, that I am an attorney and a member in good standing of the bar of the highest court in at least one U.S. state, Commonwealth, possession, territory, or the District of Columbia, and that the information presented in the review of my representative profile was true and correct at the time of filing. I am not subject to any order of any court or administrative agency disbaring, suspending, enjoining, restraining or otherwise restricting me in the practice of law. I have read and understand the regulations and conditions contained in 8 CFR 103.2 and 292 governing appearances and representation before the Department of Homeland Security.

Representative Profile - Review and Certify page

Notes	Revised	Field type (if applicable)	Current UI Copy	Revised UI Copy
(If Accredited Representative)		check box	I certify, under penalty of perjury under the laws of the United States of America, that I am an accredited representative of an organization recognized by the Department of Justice, Executive Office for Immigration Review, under title 8 of the Code of Federal Regulations, part 292, and that the information I have provided for creation of my representative account is true and correct. I am not subject to any order of any court or administrative agency, suspending, terminating, restraining or otherwise restricting me in representing individuals seeking to file an application, petition, or request with the Department of Homeland Security, the Immigration Courts, or the BIA. I have read and understand the regulations and conditions contained in 8 CFR 103.2 and 292 governing appearances and representation before the Department of Homeland Security.	
	(If Accredited rep and paper-filed cases)	check box		I certify, under penalty of perjury under the laws of the United States of America, that I am an accredited representative of an organization recognized by the Department of Justice, Executive Office for Immigration Review, under title 8 of the Code of Federal Regulations, part 292, and that the information presented in the review of my representative profile was true and correct at the time of filing. I am not subject to any order of any court or administrative agency, suspending, terminating, restraining or otherwise restricting me in representing individuals seeking to file an application, petition, or request with the Department of Homeland Security, the Immigration Courts, or the BIA. I have read and understand the regulations and conditions contained in 8 CFR 103.2 and 292 governing appearances and representation before the Department of Homeland Security.
			Submit Cancel	

Add a Client/Start a Form

Notes	Field Type (if applicable)	Current UI Copy	Revised UI Copy
Page Title		Add a Client	
body text		Once you add a client to your account, you will be able to file an online form, view case status updates, download notices, and continue to work on cases. Select which type of client you want to add to your account.	
body text		H-1B Registrations can only be filed using the company client type.	
body text	Radio button	Person	
(If Person or Company is selected) body text	Radio button	Company	
(If Person)	Textbox	What is your client's name? Given name (first name)	
(If Person)	Textbox	Middle name (if applicable)	
(If Person)	Textbox	Family name (last name)	
(If Company)	Textbox	Company name	
(If Company)	Textbox	Doing Business As name (if applicable)	
	Primary CTA	Add client	
	Secondary CTA	Cancel	
Page Title		Start a Form	
body text		Confirm the person or company that you are filing for	
field title		Client	
	dropdown	(Client Last Name, Client First Name)	
	CTA	Add a new client	
		Select the form that you want to file online.	

Add a Client/Start a Form

Notes	Field Type (if applicable)	Current UI Copy	Revised UI Copy
		Once you start the form, we will automatically save your information for 30 days following any update.	
		All listed forms include Form G-28. If you are only adding representation for a previously filed form, select Form G-28	
	Radio button	Notice of Entry of Appearance, Attorney or Accredited Representative (G-28)	G-28, Notice of Entry of Appearance as Attorney or Accredited Representative
	Radio button	Application to Replace Permanent Resident Card (I-90)	I-90, Application to Replace Permanent Resident Card
	Radio button	Request for a Hearing on a Decision in Naturalization Proceedings (N-336)	I-130, Petition for Alien Relative (I-130)
	Radio button	Application for Naturalization (N-400)	I-539, Application To Extend/Change Nonimmigrant Status
		Application for Replacement Naturalization/Citizenship Document (N-565)	
	Radio button	Application for Employment Authorization	I-765, Application for Employment Authorization
	Radio button	Application for Certificate of Citizenship (N-600)	N-336, Request for a Hearing on a Decision in Naturalization Proceedings
	Radio button	Application for Citizenship and Issuance of Certificate Under Section 322 (N-600K)	N-400, Application for Naturalization
	Radio button	Petition for Alien Relative (I-130)	N-565, Application for Replacement Naturalization/Citizenship Document
		Application To Extend/Change Nonimmigrant Status (I-539)	
	Radio button		N-600, Application for Certificate of Citizenship
	Radio button		N-600K, Application for Citizenship and Issuance of Certificate Under Section 322
	Primary CTA	Start form	
	Secondary CTA	Cancel	

BENEFIT FORM:

Rep will complete benefit form using information provided by the client

Once the required information is completed, they will be promoted to continue to the G-28

Heading	Prompt	CTA
Finish the [Form Number] and continue to the G-28	<p>By finishing this form, we will prepare a draft [Form Number] for your client to review and sign. If your client does not approve the inform provided in the [Form Number], you will need to edit the information in the form, and resubmit it for your client's review.</p> <p>Next you will continue to the G-28. When you submit the G-28, we will give you a passcode for your client to add you as their representative in their USCIS online account. Once you are added, your client will have access to review the draft [Form Number] and the draft G-28.</p>	Finish and continue

G-28 INTERACTIVE FORM COPY: QUESTIONS, INSTRUCTIONAL TEXT, AND OTHER COPY

This is the form overview copy for **representatives**

Title	Revised	OMB Approved Section	Revised	OMB Approved Version	Revised
Notice of Entry of Appearance as Attorney or Accredited Representative (G-28)	G-28, Notice of Entry of Appearance as Attorney or Accredited Representative			<p>The Notice of Entry of Appearance as Attorney or Accredited Representative is for attorneys and accredited representatives to provide information to establish their eligibility to appear for and act on behalf of an applicant, petitioner, requester, beneficiary or derivative, or respondent in immigration matters.</p> <p>An attorney or accredited representative must complete and submit a new G-28 form for each client case. The G-28 can be started along with a client's new case or it can be added to a client's already-submitted case. USCIS will only recognize a completed G-28 once the client has reviewed and signed the form.</p>	<p>Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative is for attorneys and accredited representatives to provide information to establish their eligibility to appear for and act on behalf of an applicant, petitioner, requester, beneficiary or derivative, or respondent in immigration matters.</p> <p>An attorney or accredited representative must complete and submit a new Form G-28 form for each client case. Form G-28 can be started along with a client's new case or it can be added to a client's already-submitted case. USCIS will only recognize a completed Form G-28 once the client has reviewed and signed the form.</p> <p>Each attorney or accredited representative appearing in a case must submit their own Form G-28 and USCIS only recognizes one Form G-28 at a time.</p>
Before you start the G-28	Before you start the form			<p>Who should complete this form</p> <p>You should only complete this form if you are an attorney or accredited representatives as defined in 8 CFR 1.2 and 1292.</p> <p>Law students and law graduates</p> <p>If you are a law student or law graduate who is working under the direct supervision of an attorney or accredited representative, you will need to provide your name and signature on the form.</p> <p>Foreign attorneys</p> <p>If you are an attorney not licensed to practice law in the United States, you should not use this form. Instead, you will need to file the Notice of Entry of Appearance as Attorney In Matters Outside the United States (G-28I).</p> <p>Other representatives</p> <p>If you are seeking to appear as a reputable individual as defined in 8 CFR 292.1(a)(3), you should not use this form. Instead, you will need to seek permission from DHS to appear with your client.</p>	
After you complete the G-28	After you complete the form			<p>Your client adds you as his or her representative</p> <p>After you provide your representative information and signature, we will give you a one-time access code to give to your client. Your client will need to sign in to his or her USCIS account (or create a new one) and enter this code to officially link to your G-28. Your client will also need to review the information you provided in the G-28 and provide his or her signature before you can continue with filing out an online form for him or her.</p> <p>You complete your client's online form</p> <p>Once your online client links to and signs your G-28, a link will appear on your account homepage that takes you to the online form you want to complete on behalf of your client.</p> <p>Your client reviews and signs</p> <p>After you are finished filling out your client's online form, her or she will need to sign in to his or her account to review the information you provided in the online form and then provide his or her signature.</p>	<p>Your client adds you as their representative</p> <p>After you complete Form G-28 and provide your signature, we will give you a one-time passcode to give to your client. Your client will need to sign in to their USCIS account (or create a new one) and enter this code to officially add you as a representative.</p> <p>(delete)</p> <p>Your client reviews and signs</p> <p>Once your client adds you as a representative, they will need to review the information provided in Form G-28. If all the information is correct, your client will accept the form and then provide their signature. If the information is incorrect, your client will decline the form and we will send it back to you to make updates.</p> <p>Once your client accepts Form G-28, they will then review the benefit form. If all the information is correct, your client will provide their signature. If any information is incorrect, your client may decline and send back the benefit form for you to make any updates</p> <p>If you are adding a Form G-28 to your client's already-submitted case, the case status will be updated referencing the form.</p>

G-28 INTERACTIVE FORM COPY: QUESTIONS, INSTRUCTIONAL TEXT, AND OTHER COPY

This is the form overview copy for **representatives**

Title	Revised	OMB Approved Section	Revised	OMB Approved Version	Revised
				<p>You submit and pay</p> <p>Once your client reviews and signs the online form, a link will appear on your account home page that takes you to a page to submit the G-28 along with your client's online form, and pay the fee for your client's form (if there is one).</p> <p>Withdrawing a Form G-28</p>	<p>You submit and pay for your client's online form (for new cases)</p> <p>Once your client reviews and signs the online form, a link will appear on your account home page that takes you to a page to submit Form G-28 along with your client's online form, and pay the fee for your client's form (if there is one).</p> <p>An attorney or accredited representative or the applicant, petitioner, requestor, beneficiary or derivative, or respondent may withdraw Form G-28 at any time by submitting written notice of withdrawal to DHS, or by submitting a new Form G-28. The applicant, petitioner, requestor, beneficiary or derivative, or respondent will be treated as unrepresented unless a new Form G-28 is submitted.</p>
Completing the G-28 online	Completing the form online			<p>We will automatically save your responses</p> <p>We will automatically save your information when you select next to go to a new page or navigate to another section of the form. We will save your information for 30 days from today, or from the last time you worked on your form.</p> <p>AUTHORITIES: The information requested on this form is collected pursuant to 8 CFR section 292.4(a).</p> <p>PURPOSE: The primary purpose for providing the requested information on this form is to establish your eligibility to appear and act on behalf of an applicant, petitioner, or respondent. The information you provide will be used to designate you as an attorney or accredited representative.</p> <p>DISCLOSURE: The information you provide is voluntary. However, failure to provide the requested information may prevent your ability to represent an individual or entity.</p> <p>ROUTINE USES: The information will be used by and disclosed to DHS personnel and contractors or other agents who need the information. Additionally, DHS may share the information with other Federal, state, local government agencies, and authorized organizations in accordance with approved routine uses, as described in the associated published system of records notices [DHS/USCIS-001 - Alien File and National File Tracking System (NFTS), DHS/USCIS-005 Inter-Country Adoptions Security, DHS/USCIS-006 Fraud Detection and National Security Records, DHS/USCIS-007 - Benefits Information System, DHS/USCIS-010 - Asylum Information and PreScreening and DHS/USCIS-015- Electronic Immigration System - 2 Account and Case Management System of Records] which can be found at www.dhs.gov/privacy. The information may also be made available, as appropriate for law enforcement purposes or in the interest of national security.</p>	<p>ROUTINE USES: The information will be used by and disclosed to DHS personnel and contractors or other agents who need the information to perform associated administrative functions. Additionally, DHS may share the information with other Federal, state, local government agencies, and authorized organizations in accordance with approved routine uses, as described in the associated published system of records notices [DHS/USCIS-001 - Alien File and National File Tracking System, DHS/USCIS-007 - Benefits Information System, DHS/USCIS-010 - Asylum Information and Pre-Screening, DHS/USCIS-005 Inter-Country Adoptions Security, DHS/USCIS-006 Fraud Detection and National Security Records, and DHS/USCIS-017 Refugee Case Processing and Security] and as described in the published privacy impact assessments [DHS/USCIS/PIA-015 - Computer Linked Application Information Management (CLAIMS 4) Update, DHS/USCIS/PIA-016 Computer Linked Application Information Management (CLAIMS 3) and Associated Systems, DHS/USCIS/PIA-056 ELIS, DHS/USCIS/PIA-027(c)-USCIS Asylum Division, DHS/USCIS/PIA-003(b) Integrated Digitization Document Management Program, DHS/USCIS/PIA-007(b) Domestically Filed Intercountry Adoptions and Petitions, DHS/USCIS/PIA-013(a) Fraud Detection and National Security Data System, and DHS/USCIS/PIA-051 Case and Activity Management for International Operations] which can be found at www.dhs.gov/privacy. The information may also be made available, as appropriate for law enforcement purposes or in the interest of national security.</p>
Paperwork Reduction Act				<p>An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 53 minutes per response, including the time for reviewing instructions and completing and submitting the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to:</p> <p>U.S. Citizenship and Immigration Services Regulatory Coordination Division Office of Policy and Strategy 20 Massachusetts Ave NW Washington, DC 20529-2140 Do not mail your completed Form G-28 to this address.</p> <p>OMB No.: 1615-0105 Expires: 03/31/2018</p>	<p>U.S. Citizenship and Immigration Services Office of Policy and Strategy, Regulatory Coordination Division 5900 Capital Gateway Drive, Mail Stop #2140 Camp Springs, MD 20588-0009</p> <p>Expires: 05/31/2021</p>

G-28 INTERACTIVE FORM COPY: QUESTIONS, INSTRUCTIONAL TEXT, AND OTHER COPY				
This is the form overview copy for representatives				
Title	Revised	OMB Approved	Revised	OMB Approved Version
		Section		
		Security reminder		If you do not work on your form for more than 30 days, we will delete your data in order to prevent storing information indefinitely.

G-28 INTERACTIVE FORM COPY: QUESTIONS, INSTRUCTIONAL TEXT, AND OTHER COPY

Instructional text: Text that appears directly below a question and provides instructions for answering the question.

Question/prompt grouping breaks are indicated by a horizontal line.

Conditional question/prompt logic is indicated in 1.1 before question/prompt.

OMB Approved Privacy Act	Revised	OMB Approved Subject	Revised	Paper Form	Revised	OMB Approved Prompt	Revised	OMB Approved Response	Revised	Field Type	Revised	Not Required	OMB Approved Instructional Text	Revised Instructional text	Help Text	Notes
Representative information	About Representative	Your name		2.1.b	1.2	Provide your name	What is your current legal name?	Given name (first name)		Text						
				1.2.c	1.2			Middle name (if applicable)		Text						
		Your role		2.2.a	1.2	Select your representative role	What is your representative role?	Family name (last name)		Text		X				
				2.1.a				I am an attorney eligible to practice law in, and a member in good standing of, the bar of the highest courts of the following states, possession, territories, commonwealth, or the District of Columbia.		Radio						
				2.2.a				I am an accredited representative of the following a qualified nonprofit religious, charitable, social service, or similar organization established in the United States and recognized by the Department of Justice in accordance with 8 CFR part 1292.202.2.		Radio						
				2.1.a		IF 2.1.a.i) I am an attorney eligible to practice law in, and a member in good standing of, the bar of the highest courts of the following states, possession, territories, commonwealth, or the District of Columbia.	IF 2.1.a.i) I am an attorney eligible to practice law in, and a member in good standing of, the bar of the highest courts of the following states, possession, territories, commonwealth, or the District of Columbia.			Text				Provide the bar numbers, if applicable, for all jurisdictions in which you are admitted to practice.		Small table
				2.1.b	2.1.a	IF 2.1.a.i) I am an attorney eligible to practice law in, and a member in good standing of, the bar of the highest courts of the following states, possession, territories, commonwealth, or the District of Columbia.	IF 2.1.a.i) I am an attorney eligible to practice law in, and a member in good standing of, the bar of the highest courts of the following states, possession, territories, commonwealth, or the District of Columbia.			Text						
				2.1.d	2.1.c	IF 2.1.a) Name of law firm or organization (if applicable)	IF 2.1.a) What is the name of your law firm or organization (if applicable)?			Text						
				2.1.c	2.1.b	IF 2.1.a) Are you subject to any order of any court or administrative agency disbaring, suspending, enjoining, restraining, or otherwise restricting you in the practice of law?	Are you subject to any order disbaring, suspending, enjoining, restraining, or otherwise restricting you in the practice of law?	Yes/No		Radio						
				2.2.b		IF YES TO 2.1.c) Provide an explanation.	IF YES TO 2.1.c) Provide an explanation.			Text						
				2.2.c		IF 2.2.a) Name of recognized organization	IF 2.2.a) Name of recognized organization			Text						
		Your contact information		1.4		Provide your contact information	How can we contact you?	Daytime phone number	Daytime telephone number	Text						
				1.5				Middle phone number	Middle telephone number	Text						
				1.6				This is the same as my daytime phone number	This is the same as my daytime telephone number	Checkbox						
				1.7				Email address		Text						
				1.3.b	1.3	Provide your address	What is your current mailing address?	Fax number		Text				USCS uses the mailing address in your account profile for all correspondence. To change your mailing address, update your profile information.		
				1.3.a	1.3			Country		Dropdown						
				1.3.a	1.3			Address line 1		Text		X				Street number and name
				1.3.b	1.3			Address line 2		Text						Apartment, suite, unit, or floor
				1.3.c	1.3			City or town		Text						
				1.3.d	1.3			State/Province (FOR FOREIGN ADDRESS)		Text						
				1.3.e	1.3			ZIP code/Postal code (FOR FOREIGN ADDRESS)		Text						
		Additional information		1.1	1.1	Do you have a USCS Online Account?	Do you have a USCS Online Account?	Yes/No		Radio						
				2.4.a		Do you have a law student or law graduate working under your direct supervision in accordance with the requirements in 8 CFR 292.1(a)(2)?	Do you have a law student or law graduate working under your direct supervision in accordance with the requirements in 8 CFR 292.1(a)(2)?	Yes/No		Radio						If the user selects Yes to this question, we will show the exact copy of 2.4.a with a checkbox for the law student when he/she provides his/her signature.
				2.4.b		IF YES TO 2.4.1) Provide the name of the law student or law graduate.	IF YES TO 2.4.1) Provide the name of the law student or law graduate.	Given name (first name)		Text						
								Middle name (if applicable)		Text		X				
								Family name (last name)		Text						

G-28 INTERACTIVE FORM COPY: QUESTIONS, INSTRUCTIONAL TEXT, AND OTHER COPY													
Instructional text: Text that appears directly below a question and provides instructions for answering the question													
Question/control grouping breaks are indicated by a horizontal line													
Original question/control text is indicated as follows: question/control													
OMB Approved	Revised	OMB Approved	Revised	Paper Form Question #	Revised	OMB Approved Prompt	Revised	OMB Approved Response	Revised	Field Type	Revised	Not Required	OMB Approved Instructional Text
Primary Nav	About Client												Help Text
Client Information	About Client	Client name	3.5.b	3.6	Provide your client's current legal name	What is your client's current legal name?	Given name (first name)	Text		X			
			3.5.a	3.6			Middle name (if applicable)	Text					
			3.5.c	3.6			Family name (last name)	Text					
			3.7a	3.7	Name of entity			Text					
			3.7b	3.8	Title of Authorized Signatory for Entity	Title of authorized signatory for entity		Text		X			
			3.1	3.11	Provide your client's contact information	How can we contact your client?	Daytime phone number	Daytime telephone number	Text				
			3.11	3.12			Mobile phone number	Mobile telephone number	Text				
							This is the same as the daytime phone number.	This is the same as the daytime telephone number.	Checkbox				
			3.12	3.13			Email address		Text				Please provide the same email address used by your client to create their USCIS online account. If you submit an email address that does not match, your client will not be able to add you as a representative (to complete the online process).
Client contact information					Provide your client's current mailing address	What is your client's current mailing address?				Dropdown			Do not provide your business mailing address here unless it serves as the safe mailing address for your client.
							Country						
			3.13.b	3.14			Address line 1	Text			X		
			3.13.a	3.14			Address line 2	Text					
			3.13.b	3.14			City or town	Text					Street number and name
			3.13.c	3.14			State/Province or region (FOR FOREIGN ADDRESSES)	Text					Apartment, suite, unit, or floor
			3.13.d	3.14			ZIP code/Postal code (FOR FOREIGN ADDRESSES)	Text					
			3.13.d	3.14									
Client additional information					Provide your client's immigration information	(select)							
			3.9	3.15	A-number	What is your client's A-Number?	My client does not have or know their A-Number.	Text		Checkbox			
			3.8	3.9	USCIS Online Account Number	What is your client's USCIS Online Account Number?	My client does not have a USCIS Online Account Number. My client does not have or know their USCIS Online Account Number.	Text		Checkbox			

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OMB Approved Primary Nav	Revised	OMB Approv ed Sub	Revised Sub Nav	Paper Form Questio	Revised	Prompt	Revised	Field Type	Not Required	Instructional Text
Additional explanation	Additional	Information	Additional information	6.1-6.6.d	You may provide additional information for your G-28	You may provide additional information for your form.	Text	X		<p>If you need to provide any additional information for any of your answers to the questions in this G-28, enter it into the space below. You should include the questions that you are referencing.</p> <p>If you do not need to provide any additional information, you may leave this section blank.</p>

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Primary nav	OMB Approved Subnav	Revised	Paper Form	Revised	OMB Approved Prompt	Revised	OMB Approved Response	Revised	Field Type	Revised	OMB Approved Instructional Text	Revised	OMB Approved CTA	Revised
Review and Sign		Review your form			Check the G-28 before you submit it for client review		We will review the form to check for accuracy and completeness before you send it to your client for his or her review.	We will review the form to check for accuracy and completeness before you send it to your client for their review.						
					Alerts	Alerts and warnings	You have one or more alerts and warnings based on the information you provided to your application.	You have one or more alerts and warnings based on the information you provided to your application.						
							A green alert means you have completed all required fields and responses.	A red alert means you have incomplete or incorrect responses to certain questions. You cannot submit your application with any alerts.						
		Your form summary			Review the G-28 form information		Here is a summary of all the information provided in the G-28.	Here is a summary of all the information provided in the form.						
							Make sure you have provided responses for everything that applies to you and your client before you complete this part of the G-28 process. You can edit your response by going to each form section using the form navigation.	Make sure you have provided responses for everything that applies to you and your client before you submit. You can edit your response by going to each form section using the form navigation.						
								We also prepared a draft case snapshot with your responses, which you can download below.						
								View draft snapshot						
					5	Law student / graduate's statement and signature	(delete)	I am a law student or law graduate working under the direct supervision of the attorney or accredited representative of record on this form in accordance with the requirements in 8 CFR 292.1(a)(2).	(delete)		Your law student or law graduate must read and agree to the statement below, and provide his or her signature.	(delete)		
					5.2.a		I have read and agree to the law student / graduate's statement	(delete)	Law student / graduate's signature	(delete)	Checkbox	(delete)		
					Your signature	Representative's statement and signature		I have read and understand the regulations and conditions contained in 8 CFR 103.2 and 292 governing appearances and representation before the Department of Homeland Security. I declare under penalty of perjury under the laws of the United States that the information I have provided on this form is true and correct.	(delete)		You must read and agree to the statements below, and provide your signature.			
					5.1.a	5.1		I have read and agree to the representative's statement	(delete)	Representative's signature	Your signature	Text		
												You must provide your digital signature below by typing your full legal name. We may deny your form if you do not completely fill out this application or fail to submit required documents. We will record the date of your signature with your form.		
		If "Your signature" is complete) Submit			Submit the G-28 for your client's review	Finish and submit the G-28	By submitting this form, we will prepare a draft G-28 for your client to review. If your client approves the information provided in the G-28, we will also ask for his or her signature. After the client provides his or her signature, the G-28 will be added to your client's case.	By submitting this form, we will prepare a draft G-28 for your client to review and sign. If your client does not approve the information provided in the G-28, you will need to edit the information in the form and resubmit it for your client's review.				Submit the G-28 for client review	Submit the G-28 (delete)	
							If your client does not approve the information provided in the G-28, his or her draft case status will show that it was not approved. You will need to edit the information in the form, and re-submit it for your client's review.	(delete)						
							Once you submit the G-28 below, your client's draft case status will be update on your and your client's account home pages.							

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OMB Approved Title	Revised	Paper Form Question #	Prompt	OMB Approved Response	Revised	Field Type	Instructional Text	Help Text	CTA
(Outside of nav - rep account)			Give this passcode to your client to initiate the G-28 client relationship	Your client will need to enter this one-time passcode on his or her account homepage in order to add you as a representative. Your client must have a USCIS account in order for you to start, submit, and manage his or her case online. If this code is not used within 30 days, it will expire and the draft G-28 will be deleted. One-time passcode: XXX-XX-XXXX-XX	Your client will need to enter this one-time passcode on their account home page I order to add you as a representative. Your client must have a USCIS online account in order for you to manage their case online. If this code is not used within 30 days, it will expire and the draft G-28 will be deleted. One-time passcode: XXX-XXXX-XXXX-XXXX				Finish
(Before the form overview - applicant account) Enter a representative passcode	Enter A Representative Passcode		Once you enter your representative's passcode, we will take you to review and sign the G-28 and any other forms prepared for you by your attorney or accredited representative. Enter your representative's online case access passcode	Passcode		Textbox		Example: NJO-5103-D55C4-A0E1 or AC2FF-5C848-A736	Submit and continue

G-28 INTERACTIVE FORM COPY: QUESTIONS, INSTRUCTIONAL TEXT, AND OTHER COPY

This is the form overview copy for clients

OMB Approved Title	Revised	OMB Approved Section	Revised	OMB Approved Version	Revised
Notice of Entry of Appearance as Attorney or Accredited Representative (G-28)	G-28, Notice of Entry of Appearance as Attorney or Accredited Representative				<p>Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative is for attorneys and accredited representatives to provide information to establish their eligibility to appear for and act on behalf of an applicant, petitioner, requester, beneficiary or derivative, or respondent in immigration matters.</p> <p>An attorney or accredited representative must complete and submit a new Form G-28 form for each client case. Form G-28 can be started along with a client's new case or it can be added to a client's already-submitted case. USCIS will only recognize a completed Form G-28 once the client has reviewed and signed the form.</p> <p>Each attorney or accredited representative appearing in a case must submit their own Form G-28 and USCIS only recognizes one Form G-28 at a time.</p> <p>Before you start the form</p> <p>Who should complete this form</p> <p>The G-28 is used to officially establish a relationship between you and your representative. This form should only be completed by an attorney or accredited representative (as defined in 8 CFR 1.2 and 1292) you have chosen to appear and act on your behalf in immigration matters.</p>
			After you submit the form	<p>You add your representative in your USCIS account</p> <p>After your representative completes the G-28, he or she will contact you and give you a one-time passcode. You will need to sign in to your USCIS account (or create a new one) and enter this code to officially add your representative.</p> <p>Your representative complete your online form (for new cases)</p> <p>Once you have reviewed and signed the G-28, a link will appear on your representative's account home page that takes him or her to the online form you want to be completed on your behalf.</p>	<p>You add your representative in your USCIS account</p> <p>After your representative completes Form G-28, they will contact you and give you a one-time passcode. You will need to sign in to your USCIS account (or create a new one) and enter this code to officially add your representative.</p> <p>Your representative completes your online form (for new cases)</p> <p>Once you have reviewed and signed Form G-28, a link will appear on your representative's account home page that takes them to the online form you want to be completed on your behalf.</p> <p>If your representative is adding Form G-28 to your already-submitted case, the case's status will be updated referencing the form.</p>

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OMB Approved Title	Revised	OMB Approved Section	Revised	OMB Approved Version	Revised
				<p>You review the information in your online form (for new cases)</p> <p>Once your representative is done filling out your online form, we will send it to your for your review.</p> <p>If all the information is correct, you should accept the form and then provide your signature. If the information is incorrect, you should decline the form</p> <p>You representative submits and pays for your online form (for new cases)</p> <p>Once you review and sign your form, your representative will submit the G-28 along with your form, and pay the fee for your form (if there is one).</p>	<p>You review the information in your online form</p> <p>Once your representative is done filling out your online form, we will send it to you for your review.</p> <p>If all the information is correct, you should accept the form and then provide your signature. If the information is incorrect, you should decline the form and we will send it back to your representative to</p> <p>You representative submits and pays for your online form (for new cases)</p> <p>Once you review and sign your form, your representative will submit Form G-28 along with your form, and pay the fee for your form (if there is one).</p>
			<p>Withdrawing a Form G-28</p>		<p>An attorney or accredited representative or the applicant, petitioner, requestor, beneficiary or derivative, or respondent may withdraw Form G-28 at any time by submitting written notice of withdrawal to DHS, or by submitting a new Form G-28. The applicant, petitioner, requestor, beneficiary or derivative, or respondent will be treated as unrepresented unless a new Form G-28 is submitted.</p>
		Completing the G-28 online	Completing the form online	<p>We will automatically save your responses</p> <p>We will automatically save your information when you select next to go to a new page or navigate to another section of the form. We will save your information for 30 days from today, or from the last time you worked on your form.</p>	
		USCIS Privacy Notice	DHS Privacy Notice	<p>AUTHORITIES: The information requested on this form is collected pursuant to 8 CFR section 292.4(a).</p> <p>PURPOSE: The primary purpose for providing the requested information on this form is to establish your eligibility to appear and act on behalf of an applicant, petitioner, or respondent. The information you provide will be used to designate you as an attorney or accredited representative.</p> <p>DISCLOSURE: The information you provide is voluntary. However, failure to provide the requested information may prevent your ability to represent an individual or entity.</p>	

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OMB Approved Title	Revised	OMB Approved Section	Revised	OMB Approved Version	Revised
				<p>ROUTINE USES: The information will be used by and disclosed to DHS personnel and contractors or other agents who need the information. Additionally, DHS may share the information with other Federal, state, local government agencies, and authorized organizations in accordance with approved routine uses, as described in the associated published system of records notices [DHS/USCIS-001 - Alien File and National File Tracking System (NFTS), DHS/USCIS-005 Inter-Country Adoptions Security, DHS/USCIS-006 Fraud Detection and National Security Records, DHS/USCIS-007 - Benefits Information System, DHS/USCIS-010 - Asylum Information and PreScreening and DHS/USCIS-015- Electronic Immigration System - 2 Account and Case Management System of Records] which can be found at www.dhs.gov/privacy. The information may also be made available, as appropriate for law enforcement purposes or in the interest of national security.</p>	<p>ROUTINE USES: The information will be used by and disclosed to DHS personnel and contractors or other agents who need the information to perform associated administrative functions. Additionally, DHS may share the information with other Federal, state, local government agencies, and authorized organizations in accordance with approved routine uses, as described in the associated published system of records notices [DHS/USCIS-001 - Alien File and National File Tracking System, DHS/USCIS-007 - Benefits Information System, DHS/USCIS-010 - Asylum Information and Pre-Screening, DHS/USCIS-005 Inter-Country Adoptions Security, DHS/USCIS-006 Fraud Detection and National Security Records, and DHS/USCIS-017 Refugee Case Processing and Security] and as described in the published privacy impact assessments [DHS/USCIS/PIA-015 - Computer Linked Application Information Management (CLAIMS 4) Update, DHS/USCIS/PIA-016 Computer Linked Application Information Management (CLAIMS 3) and Associated Systems, DHS/USCIS/PIA-056 ELIS, DHS/USCIS/PIA-027(c)-USCIS Asylum Division, DHS/USCIS/PIA-003(b) Integrated Digitization Document Management Program. DHS/USCIS/PIA-</p>
		Paperwork Reduction Act		<p>An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 53 minutes per response, including the time for reviewing instructions and completing and submitting the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to:</p> <p>U.S. Citizenship and Immigration Services Regulatory Coordination Division Office of Policy and Strategy 20 Massachusetts Ave NW Washington, DC 20529-2140 Do not mail your completed Form G-28 to this address.</p> <p>OMB No.: 1615-0105 Expires: 03/31/2018</p>	<p>U.S. Citizenship and Immigration Services Office of Policy and Strategy, Regulatory Coordination Division 5900 Capital Gateway Drive, Mail Stop #2140 Camp Springs, MD 20588-0009</p>
		Security reminder		<p>If you do not work on your form for more than 30 days, we will delete your data in order to prevent storing information indefinitely.</p>	<p>Expires: 05/31/2021</p>

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Review and Sign	(outside of nav)			Review the G-28 form information		<p>Here is a summary of all the information provided in the G-28.</p> <p>If anything is incorrect or missing, you should decline the G-28 on the next page and contact your representative. We will allow your representative to edit the information in the draft form, and re-send it to you for your review.</p>	<p>Here is a summary of all the information provided in the G-28.</p> <p>If anything is incorrect or missing, you should decline the G-28 on the next page and contact your representative. We will allow your representative to edit the information in the draft form, and re-send it to you for your review.</p> <p>We also prepared a draft case snapshot with your responses, which you can download below.</p> <p>View draft snapshot</p>					
				Accept or decline the G-28		I accept the G-28 and want to provide my signature		Radio	<p>If the information provided in the G-28 is complete, true, and correct, you should continue to the signature page.</p> <p>If anything is incorrect or missing, you should decline the G-28 and contact your representative. We will allow your representative to edit the information in the draft form, and re-send it to you for your review.</p>			
						I decline the G-28 and want to send the draft form back to my representative to make updates		Radio				
				(If G-28 accepted) Client's consent to release of information		<p>USCIS will send notices to both a represented party (the client) and his, her, or its attorney or accredited representative either through mail or electronic delivery. USCIS will send all secure identity documents and Travel Documents to the client's U.S. mailing address.</p> <p>If you want to have notices and/or secure identity documents sent to your attorney or accredited representative of record rather than to you, please select all applicable items below. You may change these elections through written notice to USCIS.</p>	<p>USCIS will send notices to both a represented party (the client) and their attorney or accredited representative either through mail or electronic delivery. USCIS will send all secure identity documents and Travel Documents to the client's U.S. mailing address.</p> <p>If you want to have notices and/or secure identity documents sent to your attorney or accredited representative of record rather than to you, please select all applicable items below. You may change these elections by submitting a new Form G-28 to USCIS.</p>		<p>If you do not want to receive original notices or secure identity documents directly, but would rather have such notices and documents sent to your attorney of record or accredited representative, please select one or both boxes below.</p>			
		4.1.a				I request USCIS send original notices on an application or petition to the U.S. business address of my attorney or accredited representative as listed on this form.	I request USCIS send original notices on an application or petition to the business address of my attorney or accredited representative as listed on this form.	Checkbox				
		4.1.b				I request that USCIS send any secure identity document (Permanent Resident Card, Employment Authorization Document, or Travel Document) that I receive to the U.S. business address of my attorney or accredited representative (or to a designated military diplomatic address in a foreign country (if permitted)).		Checkbox				
						NOTE: If your notice contains Form I-94, Arrival Departure Record, USCIS will send the notice to the U.S. business address of your attorney or accredited representative. If you would rather have your Form I-94 sent directly to you select the item below .	NOTE: If your notice contains Form I-94, Arrival Departure Record, USCIS will send the notice to the U.S. business address of your attorney or accredited representative. If you would rather have your Form I-94 sent directly to you, select the following item .					

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		4.1.c				I request that USCIS send my notice containing my Form I-94 to me at my U.S. mailing address	I request that USCIS send my notice containing my Form I-94, Arrival-Departure Record , to me at my U.S. mailing address	Checkbox				
				(If G-28 accepted) Client's statement and signature		I have requested the representation of and consented to being represented by the attorney or accredited representative named on in Part 1. of this form. According to the Privacy Act of 1974 and U.S. Department of Homeland Security (DHS) policy, I also consent to the disclosure to the named attorney or accredited representative of any record pertaining to me that appears in any system of records of USCIS, ICE or CBP.	I have requested the representation of and consented to being represented by the attorney or accredited representative named on this form. According to the Privacy Act of 1974 and DHS policy, I also consent to the disclosure to the named attorney or accredited representative of any record pertaining to me that appears in any system of records of USCIS, ICE or CBP.		You must read and agree to the statement below, and provide your signature.			
						I have read and agree to the client's statement		Checkbox				
		4.2.a	4.2			Client's signature	Your signature	Text		You must provide your digital signature below by typing your full legal name. We may deny your form if you do not completely fill out this application or fail to submit required documents. We will record the date of your signature with your form.		
				(If G-28 declined) Your representative will make updates to the G-28		You should contact your representative to tell them what information is incorrect or missing. Once your representative has made updates to the form, we will re-send it to you for your review and signature. Until then, you will not be able to access the form.					Finish	
				(If client accepts G-28 and signs) Submit the G-28 for your case		Once you submit the G-28 below, it will be added to your case. Your case status will be updated on your and your representative's account home pages.					Submit the G-28	
							By finishing this form, we will prepare the G-28 for your representative to submit to USCIS. Once you finish below, we will take you to review the information your representative has provided in your draft form.					Finish and continue to review form

Applicant Account: Case Card - Representative Tab

Component/Tab	New	Current Copy	New	Screen Shot
	Representative		Consent to release of information	
			Before your representative submitted your case, you indicated whether to send your original notices and secure identity documents to your representative rather than to you. You can review your selection for notice and secure document delivery by using the "View PDF" button for the current G-28. If you would like to edit your selections, a new, updated G-28 must be submitted. Your representative will need to withdraw the current G-28.	

Your Cases

I-539 Application To Extend/Change Nonimmigrant Status

Submitted on July 24, 2020 | Receipt # MCT2014038990

[View PDF](#) [Case Actions](#)

Your case status is unavailable at this time

We are working to get you accurate information as soon as possible. Try again later.

Case status

Case history

Documents

Representative

Consent to release of information

Before your representative submitted your case, you indicated whether to send your original notices and secure identity documents to your representative rather than to you. You can review your selection for notice and secure document delivery by using the "View PDF" button for the current G-28. If you would like to edit your selections, a new, updated G-28 must be submitted. Your representative will need to withdraw the current G-28.