



# Instructions for Request for Premium Processing Service

Department of Homeland Security  
U.S. Citizenship and Immigration Services

USCIS  
Form I-907  
OMB No. 1615-0048  
Expires 07/31/2022

## What Is the Purpose of Form I-907?

Use Form I-907 to request Premium Processing Service on certain petitions or applications **where this service is available**.

## When Should I Use Form I-907?

You should use Form I-907 to request Premium Processing Service for the petitions or applications **where Premium Processing Service is available**. Visit our website at [www.uscis.gov/forms/how-do-i-use-premium-processing-service](http://www.uscis.gov/forms/how-do-i-use-premium-processing-service) for details about which petitions or applications are **available** for this service.

You may file your request for Premium Processing Service with the **applicable** petition or application. You may also file the request for Premium Processing Service after you file the **applicable** petition or application, as long as USCIS has not made a final decision on the **applicable** petition or application. You cannot request Premium Processing Service for a petition or application that is reopened after an initial decision was made on the petition or application.

You, or your attorney or accredited representative, may request Premium Processing Service only if you filed the corresponding petition or application (for example, Form I-129, Petition for a Nonimmigrant Worker). Any attorney or accredited representative who makes the request must also file a properly completed Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative, or Form G-28I, Notice of Entry of Appearance as Attorney In Matters Outside the Geographical Confines of the United States, unless the attorney or accredited representative has already filed Form G-28 or Form G-28I in the case. The Form G-28 or Form G-28I filed with Form I-907 by a new attorney or accredited representative will replace Form G-28 or Form G-28I filed with the underlying petition or application, and USCIS will recognize the new attorney as the attorney of record in the case.

Premium Processing Service guarantees **that USCIS will take one of several possible actions (issue an approval notice, a denial notice, a notice of intent to deny, or a request for evidence) on the petition or application within a certain processing timeframe. The length of the processing timeframe is based on the classification or category requested. Refer to the table in the What Is the Filing Fee and Processing Time? section of these Instructions for the relevant premium processing timeframes. If we do not take action on the petition or application within the applicable processing timeframe, your Premium Processing Service fee will be refunded, but we will continue to process the case. However, we may retain the premium processing fee and not take action on the petition or application within the applicable processing timeframe if we open an investigation for fraud or misrepresentation relating to the benefit request.**

**In the event USCIS issues a notice of intent to deny or a request for evidence, the premium processing timeframe will stop and will re-commence with a new applicable timeframe on the date that we receive a response to the notice of intent to deny or the request for evidence.**

## General Instructions

USCIS provides forms free of charge through the USCIS website. In order to view, print, or fill out our forms, you should use the latest version of Adobe Reader, which you can download for free at <http://get.adobe.com/reader/>. If you do not have Internet access, you may call the USCIS Contact Center at **1-800-375-5283** and ask that we mail a form to you. For TTY (deaf or hard of hearing) call: **1-800-767-1833**.

**Signature.** Each request must be properly signed and filed. For all signatures on this request, USCIS will not accept a stamped or typewritten name in place of a signature. If you are under 14 years of age, your parent or legal guardian may sign the request on your behalf. A legal guardian may also sign for a mentally incompetent person.

**NOTE:** If Form I-907 does not contain a handwritten signature, we will return the request for Premium Processing Service (along with the Premium Processing Service fee) to the requestor.

**Validity of Signatures.** USCIS will consider a photocopied, faxed, or scanned copy of the original, handwritten signature valid for filing purposes. The photocopy, fax, or scan must be of the original document containing the handwritten, ink signature.

**Filing Fee.** Each request must be accompanied by the appropriate filing fee. (See the **What Is the Filing Fee** section of these Instructions.)

### How to Fill Out Form I-907

You must fill out a separate Form I-907 for each petition or application submitted. Follow the steps below to complete your request.

1. Type or print legibly in black ink.
2. If you need extra space to complete any item within this request, use the space provided in **Part 6. Additional Information** or attach a separate sheet of paper. Type or print your name and Alien Registration Number (A-Number) (if any) at the top of each sheet; indicate the **Page Number**, **Part Number**, and **Item Number** to which your answer refers; and sign and date each sheet.
3. Answer all questions fully and accurately. If a question does not apply to you (for example, if you have never been married and the question asks, "Provide the name of your current spouse"), type or print "N/A" unless otherwise directed. If your answer to a question which requires a numeric response is zero or none (for example, "How many children do you have" or "How many times have you departed the United States"), type or print "None" unless otherwise directed.

## Specific Instructions

### Part 1. Information about the Person Filing This Request

**Item Number 1. Alien Registration Number (A-Number)** (if any). Provide the A-Number (if any) of the person filing this request.

**Item Number 2. USCIS Online Account Number** (if any). If you have previously filed an application or petition using the USCIS online filing system (previously called USCIS Electronic Immigration System (USCIS ELIS)), provide the USCIS Online Account Number you were issued by the system. You can find your USCIS Online Account Number by logging in to your account and going to the profile page. If you previously filed certain applications or petitions on a paper form through a USCIS Lockbox facility, you may have received a USCIS Online Account Access Notice issuing you a USCIS Online Account Number. You may find your USCIS Online Account Number at the top of the notice. If you were issued a USCIS Online Account Number, enter it in the space provided. The USCIS Online Account Number is not the same as an A-Number.

**Item Number 3. Your Full Name.** Provide the full name of the person filing this request.

**Item Number 4. Company or Organization Named in the Related Case.** If filed on behalf of a company, enter the name of the company or organization named in the related case.

**Item Numbers 5. - 6. Mailing Address.** Provide the mailing addresses of the person filing this request. Select the box to indicate if the mailing address is the same as the physical address of the person filing this request.

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**Item Number 7. Physical Address.** Provide the physical address of the person filing this request.

**Item Number 8. Request for Premium Processing Service.** Select the appropriate Premium Processing Service Request.

## **Part 2. Information About the Request**

**Item Numbers 1. - 8.** Provide the requested information about the related petition or application for which you are requesting Premium Processing Service. USCIS must have this information in order to match your Form I-907 with the related form for which you are requesting Premium Processing Service.

If you are requesting an upgrade of the pending related form to Premium Processing Service, you must complete **Item Numbers 1. - 8.** in **Part 2.** of Form I-907 or we will reject your Form I-907 and return the filing fee.

If you are filing Form I-907 together with the related form for which you are requesting Premium Processing Service, you must complete **Item Numbers 1., 3., 4., and 5.** in **Part 2.** or we will reject your Form I-907 and return the fee. (You do not have to complete **Item Number 2.** because, if you are filing Form I-907 together with the related form, you will not know the receipt number of the underlying form at the time you file.)

## **Part 3. Requestor's Statement, Contact Information, Declaration, Certification, and Signature**

**Item Numbers 1. - 7.** Select the appropriate box to indicate whether you read this request yourself or whether you had an interpreter assist you. If someone assisted you in completing the request, select the box indicating that you used a preparer. Further, you must sign and date your request and provide your daytime telephone number, mobile telephone number (if any), fax number (if any), and email address (if any). Every request **MUST** contain the signature of the requestor (or parent or legal guardian, if applicable). A stamped or typewritten name in place of a signature is not acceptable.

## **Part 4. Interpreter's Contact Information, Certification, and Signature**

**Item Numbers 1. - 7.** If you used anyone as an interpreter to read the Instructions and questions on this request to you in a language in which you are fluent, the interpreter must fill out this section, provide his or her name, the name and address of his or her business or organization (if any), his or her daytime telephone number, his or her mobile telephone number (if any), and his or her email address (if any). The interpreter must sign and date the request.

## **Part 5. Contact Information, Declaration, and Signature of the Person Preparing this Request, if Other Than the Requestor**

**Item Numbers 1. - 8.** This section must contain the signature of the person who completed your request, if other than you, the requestor. If the same individual acted as your interpreter **and** your preparer, that person should complete both **Part 4.** and **Part 5.** If the person who completed this request is associated with a business or organization, that person should complete the business or organization name and address information. Anyone who helped you complete this request **MUST** sign and date the request. A stamped or typewritten name in place of a signature is not acceptable. If the person who helped you prepare your request is an attorney or accredited representative, he or she may also need to submit a completed Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative, or Form G-28I, Notice of Entry of Appearance as Attorney In Matters Outside the Geographical Confines of the United States, along with your request.

## **Part 6. Additional Information**

**Item Numbers 1. - 5.** If you need extra space to provide any additional information within this request, use the space provided in **Part 6. Additional Information.** If you need more space than what is provided in **Part 6.,** you may make copies of **Part 6.** to complete and file with your request, or attach a separate sheet of paper. Type or print your name and A-Number (if any) at the top of each sheet; indicate the **Page Number, Part Number, and Item Number** to which your answer refers; and sign and date each sheet.

**We recommend that you print or save a copy of your completed request to review in the future and for your records.**

### What Is the Filing Fee and Processing Time?

The following benefit requests are designated under the regulations for Premium Processing Service. Please be aware that you may only request premium processing for a benefit if USCIS has announced on its website that premium processing is available for that benefit. Your request for premium processing must also comply with any conditions that may apply. Therefore, you may not request premium processing for a benefit that is designated for premium processing under the regulations but not available for premium processing on the USCIS website. To determine if Premium Processing is available for your benefit request, please visit our website at [www.uscis.gov/I-907](http://www.uscis.gov/I-907) or call the USCIS Contact Center at 1-800-375-5283. For TTY (deaf or hard of hearing) call: 1-800-767-1833.

Form	Classification or Category Designated for Premium Processing	Fee (when available)	Processing Time (when available)
<b>Form I-129, Petition for Nonimmigrant Worker</b>	E-1, E-2, E-3, H-1B, H-3, L1 (including Blanket L-1), O, P, Q, or TN nonimmigrant classification	\$2,500	15 Days
	H-2B or R nonimmigrant classification	\$1,500	15 Days
<b>Form I-140, Immigrant Petition for Alien Worker</b>	EB-1 (E11, E12), EB-2 (E21 non-NIW), or EB-3 (E31, E32, EW3) immigrant classification	\$2,500	15 Days
	EB-1 (E13) or EB-2 (E21 NIW) immigrant classification	\$2,500	45 Days (after all prerequisites are met)
<b>Form I-539, Application to Extend/Change Nonimmigrant Status</b>	E-1, E-2, E-3, F-1, F-2, H-4, J-1, J-2, L-2, M-1, M-2, O-3, P-4, or R-2 nonimmigrant classification	\$1,750	30 Days (after all prerequisites are met)
<b>Form I-765, Application for Employment Authorization</b>	I-765 categories	\$1,500	30 Days (after all prerequisites are met)

The Premium Processing fee is in addition to all other applicable filing fees. Form I-907 may not be filed by a beneficiary or co-applicant of the primary form for which premium processing is being requested.

You must pay for Premium Processing Service with a **separate check or money order**. (For example, one check or money order attached to the relating petition or application, and one check or money order attached to Form I-907).

**NOTE:** USCIS will only refund the filing fee if we do not take action on the related case within the applicable processing timeframe. Otherwise, the filing fee is not refundable, regardless of any action USCIS takes on this request. **DO NOT MAIL CASH.** You must submit all fees in the exact amounts.

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**Use the following guidelines when you prepare your check or money order for the Form I-907 filing fee:**

1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency; **and**
2. Make the check or money order payable to **U.S. Department of Homeland Security**.

**NOTE:** Spell out U.S. Department of Homeland Security; do not use the initials “USDHS” or “DHS.”

**Notice to Those Paying by Check.** If you send USCIS a check, we will convert it into an electronic funds transfer (EFT). This means we will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will usually take 24 hours and your bank will show it on your regular account statement.

You will not receive your original check back. We will destroy your original check but will keep a copy of it. If USCIS cannot process the EFT for technical reasons, you authorize us to process the copy in place of your original check. If your check is returned as unpayable, we will re-submit the payment to the financial institution one time. If the check is returned as unpayable a second time, we will reject your request and charge you a returned check fee.

### **How to Check If the Fees Are Correct**

Form I-907’s filing fee is current as of the edition date in the lower left corner of this page. However, because USCIS fees change periodically, you can verify that the fee is correct by following one of the steps below.

1. Visit the USCIS website at [www.uscis.gov](http://www.uscis.gov), select “FORMS,” and check the appropriate fee; or
2. Call the USCIS Contact Center at **1-800-375-5283** and ask for fee information. For TTY (deaf or hard of hearing) call: **1-800-767-1833**.

### **Where to File?**

Please see our website at [www.uscis.gov/i-907](http://www.uscis.gov/i-907) or call our USCIS Contact Center at **1-800-375-5283** for the most current information about where to file this request. For TTY (deaf or hard of hearing) call: **1-800-767-1833**.

### **Address Change**

A requestor who is not a U.S. citizen must notify USCIS of his or her new address within 10 days of moving from his or her previous residence. For information on filing a change of address, go to the USCIS website at [www.uscis.gov/addresschange](http://www.uscis.gov/addresschange) or contact the USCIS Contact Center at **1-800-375-5283**. For TTY (deaf or hard of hearing) call: **1-800-767-1833**.

**NOTE:** Do not submit a change of address request to the USCIS Lockbox facilities because the Lockbox does not process change of address requests.

### **Processing Information**

**Initial Processing.** Once USCIS accepts your request, we will check it for completeness. If you do not completely fill out this request, you will not establish a basis for your eligibility and USCIS may reject or deny your request.

## USCIS Forms and Information

To ensure you are using the latest version of this request, visit the USCIS website at [www.uscis.gov](http://www.uscis.gov) where you can obtain the latest USCIS forms and immigration-related information. If you do not have internet access, you may order USCIS forms by calling the USCIS Contact Center at **1-800-375-5283**. The USCIS Contact Center provides information in English and Spanish. For TTY (deaf or hard of hearing) call: **1-800-767-1833**.

Instead of waiting in line for assistance at your local USCIS office, you can schedule an appointment online at [www.uscis.gov](http://www.uscis.gov). Select "Make an Appointment" and follow the screen prompts to set up your appointment. Once you finish scheduling an appointment, the system will generate an appointment notice for you.

## Penalties

If you knowingly and willfully falsify or conceal a material fact or submit a false document with your Form I-907, we will **reject** your Form I-907 **without refunding the filing fee** and may deny any other immigration benefit. In addition, you will face severe penalties provided by law and may be subject to criminal prosecution.

## DHS Privacy Notice

**AUTHORITIES:** The information requested on this form, and the associated evidence, is collected under the Immigration and Nationality Act section 286(u).

**PURPOSE:** The primary purpose for providing the requested information on this form is to request Premium Processing Service on certain petitions or applications designated as eligible for premium processing. DHS uses the information you provide to grant or deny the immigration benefit you are seeking.

**DISCLOSURE:** The information you provide is voluntary. However, failure to provide the requested information, including your Social Security number (if applicable), and any requested evidence, may delay a final decision or result in denial of your form.

**ROUTINE USES:** DHS may share the information you provide on this form and any additional requested evidence with other federal, state, local, and foreign government agencies and authorized organizations. DHS follows approved routine uses described in the associated published system of records notices [DHS/USCIS/ICE/CBP-001 Alien File and National File Tracking System, DHS/USCIS-007 Benefits Information System, and DHS/USCIS-018 Immigration Biometric and Background Check], and the published privacy impact assessment [DHS/USCIS/PIA-016(a) Computer Linked Application Information Management System and Associated Systems], which you can find at [www.dhs.gov/privacy](http://www.dhs.gov/privacy). DHS may also share the information, as appropriate, for law enforcement purposes or in the interest of national security.

## Paperwork Reduction Act

An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 35 minutes per response, including the time for reviewing instructions, gathering the required documentation and information, completing the request, preparing statements, attaching necessary documentation, and submitting the request. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 5900 Capital Gateway Drive, Mail Stop #2140, Camp Springs, MD 20588-0009; OMB No. 1615-0048. **Do not mail your completed Form I-907 to this address.**

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## Form I-907 Checklist

- Did you completely fill out and sign the request?
- Did you attach a **separate** check or money order for the **Premium Process Service** and a **separate** check for the relating petition or application, if applicable? (See the **What Is the Filing Fee** section of these Instructions for fee information.)
- If you wish to have the notice mailed to you rather than wait for the batch-printed notice, submit a pre-paid express mail label and an envelope for mailing.
- For your records, you should keep copies of your request packet.

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Not for  
Production  
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